



2015

**Annual Budget Document
City of Lenexa
January 1 - December 31**



ACKNOWLEDGMENT

This document was prepared by a team of city staff members who worked very enthusiastically, with pride and dedication, to provide a meaningful and useful document for the benefit of the citizens, the business community, and the City of Lenexa organization.

The following individuals are recognized for their significant contribution in the budget process:

Eric Wade, City Administrator
Todd Pelham, Assistant City Administrator
Doug Robinson, Administrative Service Director/CFO
Danielle Dulin, Assistant to the City Administrator
Michael Nolan, Assistant to the City Administrator

The following individuals are recognized for their significant contribution in the preparation of this document:

Jill Grube, Assistant Chief Financial Officer
Lisa Cline, Senior Accountant
Dana Simms, Senior Accountant
Megan Sterling, Senior Accountant
Barbara Young, Senior Accountant
David Bryant III, City Clerk

We would also like to acknowledge the cooperation and efforts put forth by the Administrative Team and their staff members in assisting with the preparation of this document.

City of Lenexa
12350 W. 87th Street Parkway
Lenexa, Kansas 66215
(913) 477-7500
Website: www.lenexa.com





Directory of City Officials

GOVERNING BODY

MAYOR
Michael Boehm

CITY COUNCIL

WARD 1: Joe Karlin
Steven Lemons

WARD 2: Diane Linver
Thomas Nolte

WARD 3: Amy Slater
Lou Serrone

WARD 4: Andy Huckaba
Mandy Stuke

MANAGEMENT TEAM

CITY ADMINISTRATOR
Eric Wade

ADMINISTRATIVE
SERVICES DIRECTOR/CFO
Doug Robinson

ASSISTANT
CITY ADMINISTRATOR
Todd Pelham

CITY ATTORNEY
Cynthia Harmison

PARKS & RECREATION DIRECTOR
Gary Ristow

FIRE CHIEF
Dan Rhodus

COMMUNITY
DEVELOPMENT DIRECTOR
Beccy Yocham

MUNICIPAL SERVICES
DIRECTOR
Charles Williams

POLICE CHIEF
Thomas Hongslo

ASSISTANT TO THE
CITY ADMINISTRATOR
Danielle Dulin

ASSISTANT TO THE
CITY ADMINISTRATOR
Michael Nolan

CITY CLERK
David Bryant, III

MUNICIPAL JUDGE
Katherine McElhinney



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Lenexa
Kansas**

For the Fiscal Year Beginning

January 1, 2014

Executive Director

The Government Finance Officers Association of the United States and Canada (G.F.O.A.) presented an award of Distinguished Budget Presentation Award to the City of Lenexa, Kansas for its annual budget for the fiscal year beginning January 1, 2014.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to G.F.O.A. to determine its eligibility for another award.



Table of Contents

I. GENERAL OVERVIEW

This overview section provides a summary of the major elements in this document including charts and graphs.

Budget Message	8
Budget Highlights	17
How to Use this Document.....	19

City Overview

Organizational Chart	20
Tax Value Illustration.....	21
City Profile	22
Vicinity Map	23
Form of Government	24
Geography.....	24
Population	25
Major Employers	25
Major Property Taxpayers.....	26
Income.....	26
Economic Environment	27
Assessed Value and Appraised Value.....	27
Tax Rates – City of Lenexa.....	28
Tax Rates – Overlapping	28
Tax Levy Comparison Graph	28

Financial Overview

Description of Accounts and Funds	29
Financial Policies.....	32
Budget Procedures	34
Budget Expenditure by Fund Graph.....	37
Budget Summary by Year	38
Budget Summary by Fund	39
Budgetary Projections by Fund.....	40
Budgetary Projections by Fund – Explanation of Changes in Fund Balance	41
Summary of Revenues and Expenditures by Fund	42
Major Revenue Sources - Trends and Assumptions	43
Multi-Year Financial Forecast	46

II. CAPITAL IMPROVEMENT PROGRAM AND DEBT MANAGEMENT

This section includes financial data on the city’s debt obligations, capital improvement program, and the effects of future capital improvement projects on operations.

Capital Improvement Program Description	52
Capital Improvement Program Sources & Uses by Year.....	56
Capital Improvement Program Project Expenditure by Year	58
Capital Improvement Program Highlights	60
Capital Improvement Program Overview	61
Debt Management.....	65
Debt Service Budget Summary.....	66



Debt Service Schedule.....	67
Debt Policy	68
General Debt Ratios.....	69
Ratio of Annual Debt Service Expenditures to General Government Expenditures.....	69
Ratio of General Bonded Debt to Assessed Value	70
Legal Debt Margin	70
Overlapping Debt	71

III. FUND BUDGETS

This section includes each department's summary financial information, mission statement, accomplishments, key performance measures, major budget changes and staffing information.

General Fund	
Governing Body.....	73
Executive Department.....	75
Communications.....	77
Municipal Court	79
Transfers	81
Finance/City Clerk Department.....	82
Human Resources	84
Enterprise Systems and Technology Department	87
Legal Department.....	90
Community Development Department.....	92
Fire Department	94
Police Department.....	96
Municipal Services Department	99
Parks and Recreation Department.....	102
Special Highway Fund	105
Special Alcohol Fund	106
Special Parks and Recreation Fund	107
Tourism and Convention Fund.....	108
Parks and Recreation Impact Fee Funds	109
Street Tree Funds	110
Transportation Improvement Plan Funds.....	111
Neighborhood Revitalization Fund.....	112
City Center TIF District Fund	113
Mining TIF District Fund.....	114
Ridgeview Mining TIF District Fund	115
Orchard Corners CID Fund	116
Prairie Creek CID Fund.....	117
Quivira 95 CID Fund	118
Greystone Plaza CID Fund	119
City Center East #1 CID Fund	120
I-35 & 95 th Street TIF Fund	121
Stormwater Fund.....	122

IV. NON-BUDGETED FUNDS

This section lists the funds of the City of Lenexa that are not budgeted, with a short explanation of each.

Non-Budgeted Funds	125
--------------------------	-----

V. APPENDIX

Personnel Table	128
Glossary	138



General Overview

**Annual Budget Document
2015
City of Lenexa
January 1 - December 31**



Budget Message

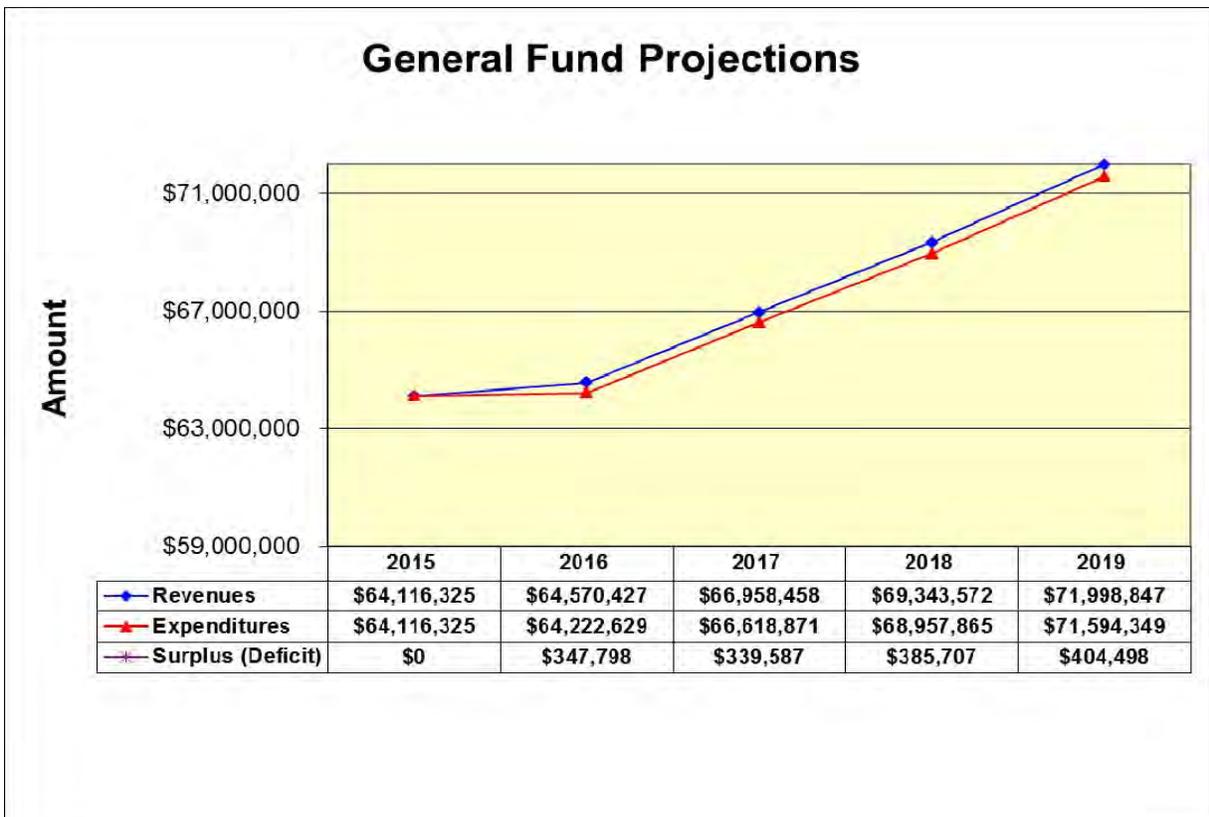
DATE: November 17, 2014
 TO: Members of the Governing Body
 FROM: Eric Wade, City Administrator
 SUBJECT: Adopted Budget for Fiscal Year 2015

INTRODUCTION

I am submitting the final budget for fiscal year 2015 approved at the August 19, 2014 Governing Body meeting. As required by law and by sound fiscal management, the adopted budget is balanced and ready for implementation. This budget represents the ingenuity and hard work of many employees and the Governing Body. As such, it communicates the city’s plan on how to allocate the resources at hand to best serve the residents and businesses of Lenexa.

OVERVIEW

The city’s financial model continues to reflect structural balance (projected revenues equal to or exceeding projected expenditures) in the General Fund for the five-year forecast period. The following chart includes the General Fund financial projections for budget years 2015 through 2019:



Key changes to the financial model assumptions since the previous budget cycle include:

- Property valuation increased by roughly 5% for 2015.
- Sales tax collections remain strong (5% increase in 2013 & 9% increase for 2014 as of 10/31/2014).
- Positive financial results for fiscal year 2013.

As a result of the current financial outlook, the adopted budget:

1. Maintains appropriate reserve levels in all city funds (the projected reserve for the General Fund is 33% of budgeted revenues in FY 2015, which is within the city's policy range of 30% to 35%).
2. Continues the focus on providing quality city services (including a slight increase in staffing levels to address higher service demands).
3. Continues funding for the pavement management program and parks/civic projects due to the 3/8-cent sales tax adopted by voters in 2008.

In addition, the adopted budget includes a mill levy increase of approximately 2 mills to provide additional annual funding for the pavement management program (roughly \$1 million in 2015 and \$700,000 annually in 2016 and beyond) and to finance design and construction of Ridgeview Road from K-10 Highway to 99th Street (\$732,000 in 2015 for design costs, and roughly \$1.1 million annually beginning in 2016 to cover annual debt service for construction). The total mill levy is 31.765 mills in 2015, which is an increase of 2.052 mills from the 2014 levy of 29.713 mills.

The total adopted budget for all funds, including projected reserve amounts, is \$122.5 million (\$90.1 million for expenditures plus \$32.4 million for projected reserve balances). This is an increase of \$6.5 million, or 5.6%, compared to the 2014 adopted budget.

GOVERNING BODY GOALS & MAJOR ISSUES FACING THE CITY

The Governing Body has six strategic goals that guide the city's activities, including preparation of the annual operating budget. These goals align the financial decisions included in the annual budget and Capital Improvement Program (CIP) to the services provided by the city. Each goal is listed below, along with the major issues facing the city and how the 2015 budget attempts to address these major issues.

Goal #1: City Services – Ensure that city services assist in creating a superior quality of life and a safe atmosphere where people desire to live, work and play.

The city's primary challenge in meeting this goal is addressing increased demands for services. The adopted budget includes additional staffing (roughly 13 full-time equivalent positions) to help meet service demands. In addition, the budget includes continued funding for technology and training to increase staff productivity.

Goal #2: Fiscal Responsibility – Provide exceptional value for community-provided resources and strive for long-term financial balance in the city's operational and capital activities.

The city's primary challenge in meeting this goal is achieving structural financial balance in the General Fund. As noted above, the 2015 budget meets this challenge and future General Fund projections reflect structural financial balance.

Goal #3: Economic Development – Promote and stimulate quality development (including retail, corporate headquarters, bioscience, high technology companies and residential) to enhance the city's diverse economic base.

The city continues to offer various incentives to stimulate economic development projects within the community. Current active programs include the issuance of private activity bonds in conjunction with tax abatements, tax increment financing (TIF) for projects located within existing TIF districts, and community improvement district (CID) financing. CID financing in particular has been successful in creating new



retail development. The adopted CIP also includes various funded projects to assist with economic development efforts. One example is the design and construction of Ridgeview Road from K-10 Highway to 99th Street.

Goal #4: Reinvestment – Promote and support efforts to redevelop retail sites and improve our neighborhoods to continue the city’s reputation as a safe and friendly community.

The city’s primary challenge in meeting this area is balancing new development opportunities with redevelopment needs in the eastern part of the city. The adopted budget continues to support this goal by providing exterior grants to help property owners reinvest in properties located within the Neighborhood Revitalization District (NRD). In addition, the city continues to offer a property tax rebate program for improvements made to properties within the NRD. CID financing has also assisted with redevelopment efforts for aging retail properties such as the Orchard Corners and the Greystone Plaza shopping areas.

Goal #5: City Center – Partner in the development of a premier destination point – “City Center” – that serves as a community gathering place integrating a variety of uses (including residential, retail and office uses).

The city’s challenge in meeting this goal has been the economic recession, which stalled proposed development in the City Center area. This changed in 2013 as Perceptive Software began construction on a new 240,000-square-foot corporate headquarters in City Center. Also, the CIP includes a new Civic Center (estimated cost of \$75 million) to be constructed in City Center. Several other projects are planned for the area, including a Hyatt Place hotel and conference center.

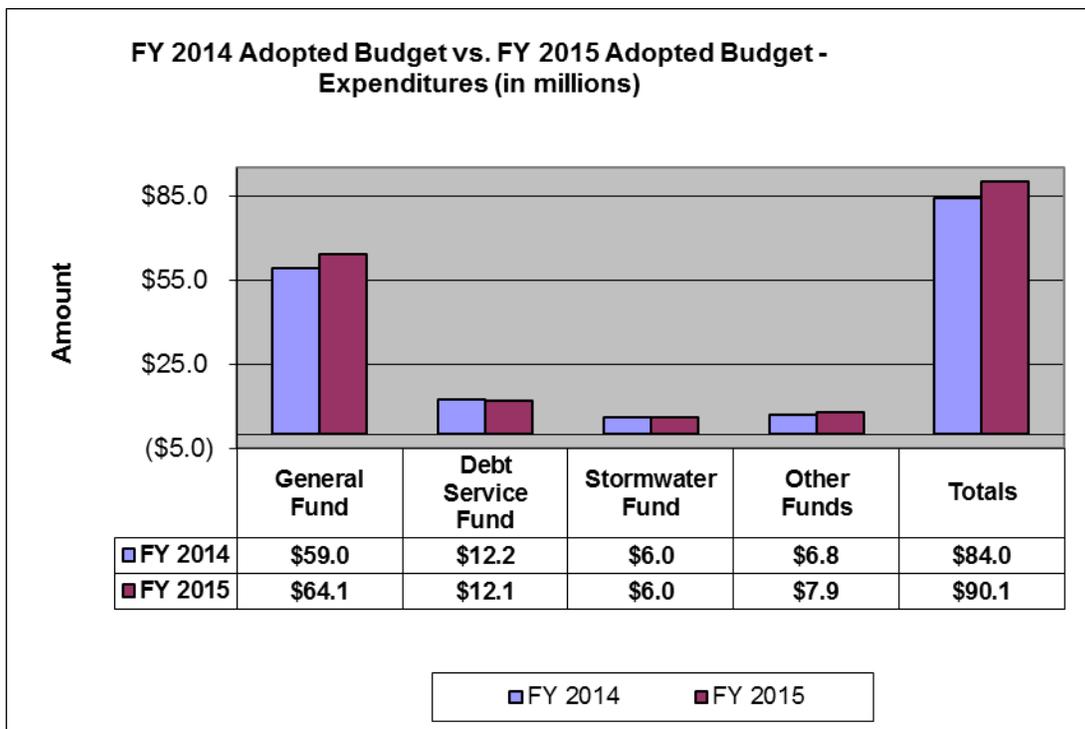
Goal #6: Sense of Community – Celebrate Lenexa’s heritage and history to enhance the sense of community, pride and quality of life for residents.

To meet this goal, the city continues to fund a number of community festivals in the adopted budget, including the Art Fair, Great Lenexa Barbeque Battle, Latino Art Bravisimo, the Spinach Festival, and the Chili Challenge.

BUDGET SUMMARY

The major funds in the annual operating budget are the General Fund, the Debt Service Fund (which accounts for retirement of all general obligation debt excluding stormwater debt), and the Stormwater Fund (which accounts for stormwater operations and debt service activities). Budgeted expenditure information for these funds is summarized in the following chart.





Total budgeted expenditures in FY 2015 are projected to increase by \$6.1 million, or 7.3%, compared to the adopted FY 2014 budget amount of \$84 million. General Fund expenditures are projected to increase by \$5.1 million, or 8.6%, compared to the previous budget amount for 2014.

The total budget of \$122.5 million is the sum of budgeted expenditures plus projected ending reserve balances in each budgeted fund as of December 31, 2015. The projected ending reserve balances are \$32.4 million for FY 2015, which is an increase of \$400,000 compared to the FY 2014 budget. The increase is due positive financial results for 2013, which resulted in larger beginning balances than originally projected for 2014.

REVENUE HIGHLIGHTS

The city's property tax rate is 31.765 mills in 2015 (an increase of 2.052 mills from the previous year). The allocation of the property tax rate for FY 2015 is 23.066 mills for the General Fund and 8.699 mills for the Debt Service Fund. At the total rate of 31.765 mills, the city will receive approximately \$28.2 million in property taxes, which is an increase of \$3.1 million (12%) from 2014.

The city's assessed valuation, to which the property tax rate is applied, is estimated to increase from \$860.4 million in 2014 to \$902.8 million in 2015. This represents an increase of 4.9%.

The estimated delinquency rate for property taxes is 2% in the adopted budget, which is unchanged from 2014.

A summary of assessed valuation changes by category for the past five years is presented in the following table.



Percentage Change in Assessed Valuation

	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
Real Estate	-7.8%	0.4%	0.4%	2.9%	6.8%
Personal	-35.3%	-11.0%	-15.2%	-19.5%	-31.2%
Utilities	-7.0%	-10.5%	-2.0%	7.9%	0.0%
Total	-10.4%	-0.8%	-0.5%	1.9%	4.9%

The 4.9% increase in the city's total assessed valuation is the largest increase since the 2008 budget (which was 3.4%). Likewise, the revenue generated by one mill of property tax has increased for 2015 as indicated in the table below.

Revenue Generated by One Mill of Property Tax

	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
One Mill generates:	\$844,348	\$837,321	\$832,029	\$843,149	\$884,713

Although the amount generated by one mill of property tax has increased to \$885,000 in FY 2015, it is still well below (nearly 11%) the peak level of \$991,000 generated for the FY 2008 budget.

A summary of the projections for the city's General Fund revenue sources is presented in the following table. The table includes the 2014 budget, the revised estimate for 2014, and the projection for the 2015 budget. Revenues are generally estimated using a conservative approach in order to avoid budgetary shortfalls during the year.

Summary of General Fund Revenue Sources

<u>Revenue Source</u>	<u>FY 2014 Budget</u>	<u>FY 2014 Revised Estimate</u>	<u>FY 2015 Budget</u>	<u>% Change 2015 bud vs. 2014 bud</u>	<u>% Change 2015 bud vs. 2014 rev est</u>
Property Taxes	\$17,734,872	\$17,734,872	\$20,447,995	15.3%	15.3%
City Sales Taxes	\$15,310,882	\$16,045,251	\$16,366,156	6.9%	2.0%
County Sales Taxes	\$6,612,729	\$6,830,730	\$6,967,345	5.4%	2.0%
Use Taxes	\$5,616,848	\$5,685,942	\$5,685,942	1.2%	0.0%
Franchise Tax (Electric)	\$4,500,000	\$4,350,000	\$4,437,000	-1.4%	2.0%
Motor Veh. Taxes	\$1,583,267	\$1,583,267	\$1,708,245	7.9%	7.9%
Court Fines	\$1,085,000	\$1,085,000	\$1,240,000	14.3%	14.3%
Franchise Tax (Gas)	\$900,000	\$1,000,000	\$1,000,000	11.1%	0.0%
Building Permits	\$500,000	\$500,000	\$750,000	50.0%	50.0%
Other Revenues	\$5,199,752	\$5,332,548	\$5,513,642	6.0%	3.4%
Total General Fund	\$59,043,350	\$60,147,610	\$64,116,325	8.6%	6.6%

General Fund revenues are expected to increase by \$5.1 million (8.6%) from the FY 2014 budget due to the mill levy change, increased assessed valuation, improving sales tax collections, increased franchise

tax revenue from gas service, increased motor vehicle tax revenue, increased court fine revenue, and increased building permit revenue.

Sales and Compensating Use Taxes (General Fund)

The revenue projections for city sales taxes and county sales taxes reflect increases from the original FY 2014 budget due to improved collections during 2013 and 2014. City sales taxes are expected to increase by \$1.1 million compared to the FY 2014 budget. County sales taxes are expected to increase by \$355,000 compared to FY 2014 budget, and use taxes are expected to increase by \$69,000 compared to the FY 2014 budget. Staff continues to monitor sales and use tax collections on a monthly basis and will provide updates to the Governing Body as part of the quarterly financial reports.

Franchise Tax Revenues

Franchise tax revenue from electricity consumption is expected to decrease by \$63,000 (1.4%) compared to the FY 2014 budget. The decrease is based on lower-than-expected collections in 2013 and 2014.

Motor Vehicle Taxes

Motor vehicle tax revenue is expected to increase by \$125,000 (7.9%) compared to the FY 2014 budget. The Johnson County Treasurer's office prepares the motor vehicle tax revenue estimates for all governmental jurisdictions in Johnson County.

Court fines

Court fine revenue is projected to increase by \$155,000 (14.3%) compared to the FY 2014 budget based on improving collections for 2013 and 2014.

User fees

All user fees were evaluated during preparation of the budget. The adopted budget includes some fee adjustments:

- Stormwater capital charges (automatic adjustment based on annual inflation rate);
- Park & Recreation impact fee (automatic adjustment based on annual inflation rate);
- Transportation Improvement Program fee (automatic adjustment based on annual inflation rate).

Other potential fee adjustments will be reviewed by staff and submitted to the Governing Body for consideration later this year.

EXPENDITURE HIGHLIGHTS

As I mentioned earlier, total budgeted expenditures in FY 2015 are \$90.1 million. The following table compares FY 2014 and FY 2015 expenditures by fund.



Summary of FY 2015 Budgeted Expenditures by Fund

Fund	FY 2014 Budget	FY 2015 Budget	\$ Increase (Decrease)	% Increase (Decrease)
General	\$59,043,350	\$64,116,325	\$5,072,975	8.6%
Debt Service	\$12,192,398	\$12,130,190	(\$62,208)	-0.5%
Special Highway	\$1,350,750	\$1,345,340	(\$5,410)	-0.4%
Special Alcohol	\$182,501	\$222,967	\$40,466	22.2%
Special Parks	\$182,501	\$222,967	\$40,466	22.2%
Tourism & Convention	\$700,000	\$700,000	\$0	0.0%
Park & Recreation Impact Fee	\$501,472	\$305,000	(\$196,472)	-39.2%
Street Tree	\$55,000	\$55,000	\$0	0.0%
Transportation Improvement Program (TIP)	\$220,411	\$150,000	(\$70,411)	-31.9%
Neighborhood Revitalization District	\$250,000	\$250,000	\$0	0.0%
City Center TIF District	\$960,000	\$1,680,000	\$720,000	75.0%
Mining Tax Increment Financing (TIF) District	\$931,000	\$1,390,000	\$459,000	49.3%
Ridgeview Mining TIF District	\$704,000	\$704,000	\$0	0.0%
I-35 & 95th Street TIF	\$0	\$40,000	\$40,000	N/A
Orchard Corners CID	\$606,000	\$606,000	\$0	0.0%
Prairie Creek CID	\$100,000	\$100,000	\$0	0.0%
Quivira 95 CID	\$52,000	\$52,000	\$0	0.0%
Greystone Plaza CID	\$0	\$35,000	\$35,000	N/A
City Center East CID #1	\$0	\$30,000	\$30,000	N/A
Stormwater	\$5,946,289	\$5,978,043	\$31,754	0.5%
Totals	\$83,977,672	\$90,112,832	\$6,135,160	7.3%

Expenditures for the General Fund, which is the largest portion of the budget, will increase by 8.6% compared to the 2014 budget. The General Fund increase is due to projected pay increases, increased benefits costs, additional staffing, additional funding for the pavement management program, and design costs for the Ridgeview Road project from K-10 highway to 99th Street.

For FY 2015, two new Community Improvement District (CID) funds are established. Each district includes an additional 1% sales tax that will be used to reimburse developer costs incurred in the districts. The additional sales taxes are scheduled to begin in 2014 for a period of 22 years.

Staffing Levels

The following table summarizes FTE levels by department for FY 2012 through FY 2015.

Budgeted FTEs by Department: FY 2012 – FY 2015

Department	FY 2012	FY 2013	FY 2014 Budget	FY 2014 Revised	FY 2015 Budget
Executive	4.50	4.50	4.50	4.50	4.50
Court	7.35	6.75	5.50	5.50	5.50
Enterprise Systems & Technology	10.00	12.00	13.00	13.00	13.00
Communications	3.00	3.00	3.00	3.00	3.00
Finance/City Clerk	7.00	7.00	7.00	7.00	7.00
Legal	7.50	7.50	7.63	7.63	8.76
Human Resources	5.00	5.00	5.38	5.38	5.50
Community Development	34.83	35.92	37.92	37.92	41.92
Police	129.94	130.54	130.98	131.98	134.35
Fire	83.00	85.00	85.00	85.00	87.00
Municipal Services (includes Stormwater)	67.59	69.59	64.94	65.94	66.75
Parks and Recreation	60.88	60.63	71.59	71.29	72.35
Personnel Reserve	9.50	3.50	0.00	0.00	0.00
Totals	430.09	430.93	436.44	438.14	449.63

Budgeted FTEs are 449.63 for FY 2015, which is an increase of 13.19 FTEs from the previous year. Some of the new positions in the adopted budget include:

- Building Inspector II (1 FTE) – funded from increased building permit revenues
- Right-Of-Way Technician (1 FTE)
- Utility Locating Services (2 FTEs) – funded from reduction of contractual locating services
- Fire Lieutenants – Prevention Division (2 FTEs) – funded from proposed business tax increase
- Assistant City Attorney II – part-time (0.63 FTE) – partially funded from increased economic development incentive application revenues
- Legal Administrative Assistant I – part-time (0.50 FTE)
- Police Officer (2 FTEs)
- Community Center Director (0.50 FTE – begins 7/1/2015)
- Convert Municipal Services & Parks 11-month seasonal positions to full-time (1.28 FTEs)

Costs for a number of the new positions are covered with offsetting revenue or the reallocation of existing budgeted expenditures.

Employee Pay Increases

At the Governing Body retreat, we discussed the importance of funding pay adjustments to ensure city pay practices remain competitive in relevant markets. A new pay study will be completed and implemented during FY 2015. To fund annual merit increases and anticipated pay adjustments from the pay study, the budget includes \$1.8 million (roughly 5.5% of pay) as a compensation reserve.

CAPITAL IMPROVEMENT PROGRAM

The adopted Capital Improvement Program (CIP) for FY 2015 through FY 2019 totals \$206 million (including prior year expenditures). The adopted CIP is \$46 million larger than the previous CIP due to the addition of new projects, an increased scope for the Civic Center project, and an updated cost estimate for the 95th Street and I-35 Interchange project.

A total of 36 projects are funded in the adopted CIP, which is primarily financed with general obligation bonds, the 3/8-cent sales tax, grants, and stormwater general obligation bonds.

FINAL COMMENTS

Overall, the FY 2015 budget contains positive news for the city. The financial model reflects structural balance between revenues and expenditures during the next five years. Real estate values have increased, sales tax collections are improving, funds are available for additional staffing, and reserve levels are in compliance with the city's reserve policy for all city funds.

I am extremely grateful for the hard work and positive spirit of city employees as they continue to provide quality services to the community. Also, I would like to thank the Governing Body for their support throughout the process of preparing the budget for FY 2015.

Please contact me if you have questions or concerns regarding the adopted budget.





Budget Highlights

The 2015 budget is the City of Lenexa's fiscal plan for the next year. The total budget for all funds, including projected reserve balances, is \$122.5 million - up 5.6% from the 2014 budget of \$116 million. The highlights for the 2015 budget by department are listed in the table below.

Department	Budget Highlights for 2015	Personnel
Governing Body	The Governing Body contingency amount is unchanged at \$10,000 for 2015.	Not applicable.
Executive	Contractual services increase by \$22,000 for the addition of external state legislative lobbying services.	FTEs remain at 4.50 (no change from 2014).
Municipal Court	No significant changes.	FTEs remain at 5.50 (no change from 2014).
Enterprise Systems & Technology (EST)	Contractual services increase to fund replacement of existing recreation program software (estimated cost of \$150,000).	FTEs remain at 13.00 (no change from 2014).
Communications	No significant changes.	FTEs remain at 3.00 (no change from 2014).
Finance	No significant changes.	FTEs remain at 7.00 (no change from 2014).
Legal	Part-time Assistant City Attorney (0.63 FTE) and part-time Administrative Assistant (0.50 FTE) added to the budget.	FTEs increase from 7.63 to 8.76 (addition of part-time Assistant City Attorney and part-time Administrative Assistant).
Human Resources	Contractual services increase by \$15,000 for additional outside legal services costs.	FTEs increase from 5.38 to 5.50 (additional 5 hours per week for HR Assistant position).



<u>Department</u>	<u>Budget Highlights for 2015</u>	<u>Personnel</u>
Community Development	Right of Way Technician (1.00 FTE), Building Inspector (1.00 FTE), and Utility Locaters (2.00 FTE) added to the budget.	FTEs increase from 37.92 to 41.92 (addition of Right of Way Technician, Building Inspector, and 2 Utility Locaters).
Police	2 Police Officers (2.00 FTE) added to the budget. Part-time Information Specialist position increases to full-time.	FTEs increase from 130.98 to 134.35 (addition of 2 Police Officers and increase Information Specialist position to full-time).
Fire	2 Lieutenants (2.00 FTE) added to the budget for fire prevention services.	FTEs increase from 85.00 to 87.00 (addition of 2 Lieutenants).
Municipal Services	5 seasonal maintenance worker positions increase to full-time. Contractual services decrease by \$264,000 due to the transfer of traffic signal and street light maintenance funding to the Capital Improvement Program and the elimination of contractual locating services (services will now be provided by City staff).	FTEs increase from 47.21 to 48.75 (conversion of maintenance worker positions to full-time).
Stormwater	5 seasonal maintenance worker positions increase to full-time.	FTEs increase from 17.73 to 18.00 (conversion of maintenance worker positions to full-time).
Parks and Recreation	Community Center Director (0.50 FTE in 2015) added to the budget effective July 1, 2015. Various seasonal maintenance worker positions increase to full-time. Contractual services and commodities increase to cover costs for mowing services, restroom cleaning, landscaping materials, and Emerald Ash Borer prevention and treatment.	FTEs increase from 71.29 to 72.35 (addition of Community Center Director and conversion of maintenance worker positions to full-time).





How to Use This Document

This document is divided into 5 sections. The breakdown is listed below:

General Overview: This section is designed to give the reader a general look at Lenexa and an overview of the total budget and is divided into two main sections. The City Overview includes demographic data and tables and the Financial Overview includes summary information on the budget. Many parts of this section can be reproduced for the general public and media.

Capital Improvement Program/Debt Management: A general description of the 2015 – 2019 Capital Improvement Program along with the funding sources can be found in this section. The general guidelines the city uses to manage the Debt program, debt ratios and debt schedules are also listed.

Fund Budgets: A description of the funds and departments can be found in this section. A summary of all department expenditures is listed, along with a mission statement, accomplishments, objectives, key performance measures, staffing requirements and budget highlights.

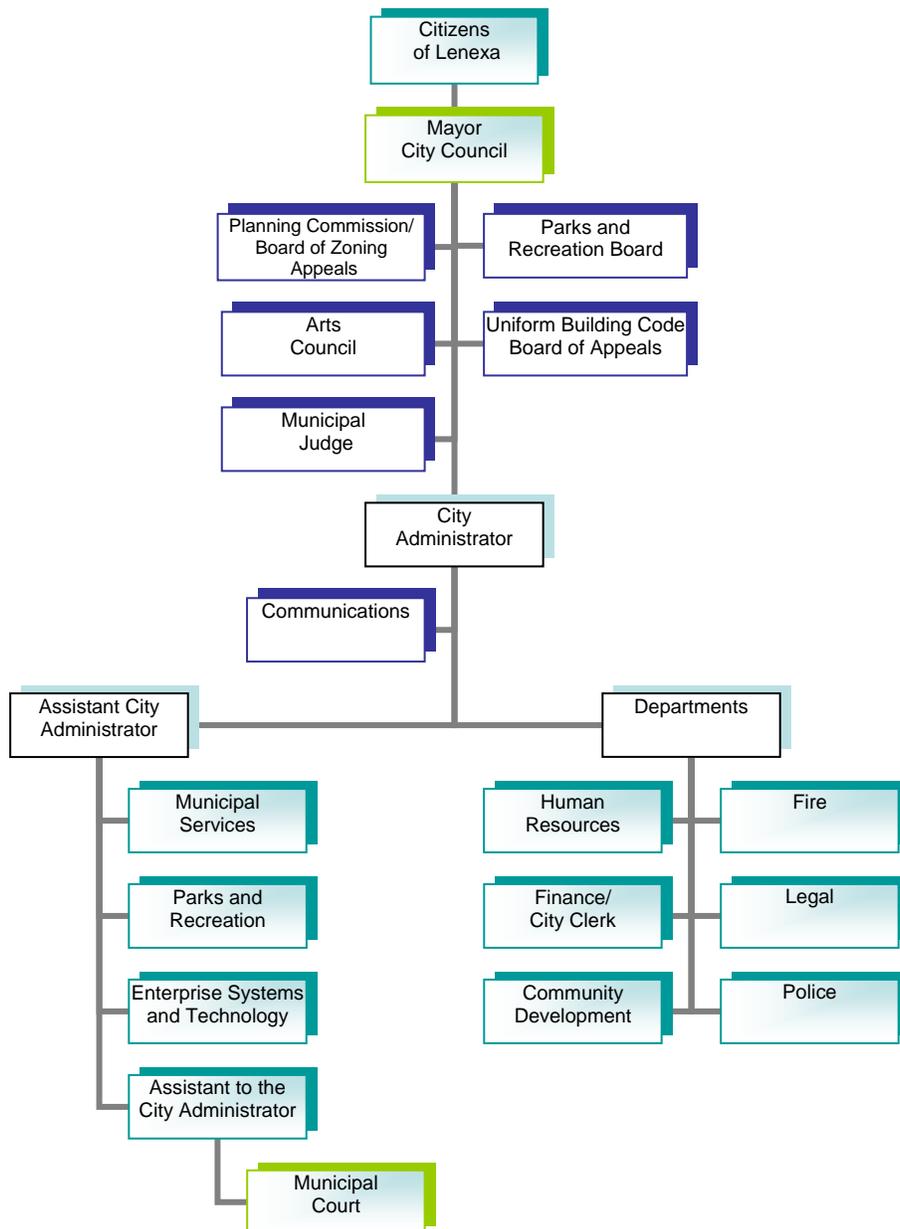
Non-Budgeted Funds: This section lists the city's non-budgeted funds with a short description of each one. Also included are listings of uses for the money transfers into the Capital Improvement Fund.

Appendix: This section contains a detailed personnel table and a glossary of terms and acronyms that are used throughout the document.



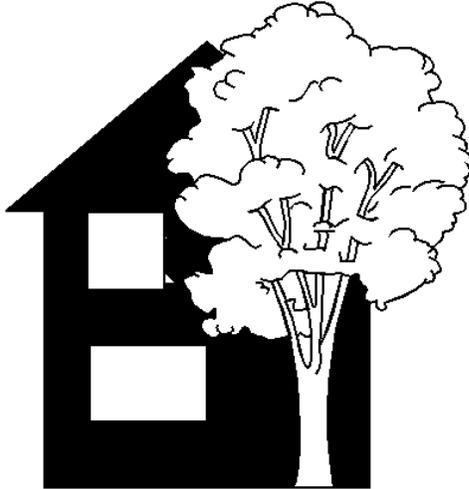


City Overview





Tax Value Illustration



To determine assessed valuation multiply market value of home by 11.5 percent.

$$\$250,000 \times 11.5\% = \$28,750$$

$$\text{Assessed valuation} = \$28,750$$

To determine city tax liability multiply assessed valuation by mill levy.

$$\$28,750 \times .031765 = \$913.24$$

$$\text{City tax liability} = \$913.24$$

To determine the monthly expense for city services divide tax liability by 12 months.

$$\$913.24 / 12 = \$76.10$$

$$\text{Monthly expense for city services} = \$76.10$$

$$\text{Market value} = \$250,000$$

Value of Your Lenexa Dollar

The following list represents a sample of the city services provided for the \$76.10 per month tax.

- Fire Protection/Prevention/Safety
- Public Parks
- Public Swimming Pools
- Traffic Control
- Community Development
- Municipal Court
- Community Activities
- Legal Counsel/Prosecution
- Community Standards
- Senior Citizen Taxi Service
- Community Center
- Building Inspection
- Police Protection
- Snow Removal
- Governmental Administration
- Animal Control
- Road Maintenance
- Drug Prevention Education
- Sidewalk Repair
- Street Lighting
- New Road Construction
- Senior Citizen Center
- School Crossing Guards
- Community Newsletter

For comparison purposes, these items denote common monthly expenses for a Lenexa family.

- One 15-gallon tank of unleaded fuel at \$3.20/gallon: \$48.00
- One-month digital TV service with DVR, one movie channel & high speed internet: \$96.00



City Profile

The City of Lenexa, Kansas is a middle- to upper-income suburb located in the southwest portion of the Kansas City metropolitan area. The city encompasses 34.40 square miles of land in Johnson County. With a current population of 50,344 the city continues to grow and prosper. According to the 2010 census, the median age in the city was 36.6 years and with an average of 2.48 persons per household.

Year Platted:	1869
Year of Incorporation:	1907
Form of Government:	Mayor/Council
Location:	12 miles Southwest of Downtown Kansas City, Missouri
County:	Johnson County

Population Trends:

Year	Lenexa
1960	2,487
1970	5,242
1980	18,639
1990	34,110
2000	40,238
2010	48,190

Selected Economic Indicators:

Labor Force – 28,503
 Median Household Income - \$78,677
 Total Housing Units – 21,388

Police Protection:

Number of Stations - 1
 Police Officers/Support Staff – 134.35

Fire Protection:

Number of Stations - 5
 Fire Fighters and Support Staff - 87
 Number of Vehicles – 31

Bond Rating: Moody's Aaa
 Standard & Poor's AAA

Climate:

Average Summer Temperature - 75°
 Average Winter Temperature - 36°
 Average Annual Precipitation - 38.8"
 Average Annual Snowfall – 17.6"

Education:

Serviced by three districts:
 Shawnee Mission School District #512
 Olathe School District #233
 DeSoto School District #232

Education:

Schools located in Lenexa:
 Elementary Schools - 7
 Middle Schools - 2
 Senior High Schools - 1
Serviced by universities:
 Johnson County Community College
 within 1 mile of the city
 University of Kansas located 30
 minutes west in Lawrence, Kansas
 KU Satellite campus within 2 miles
 KSU Satellite campus within 7 miles

Transportation Advantages:

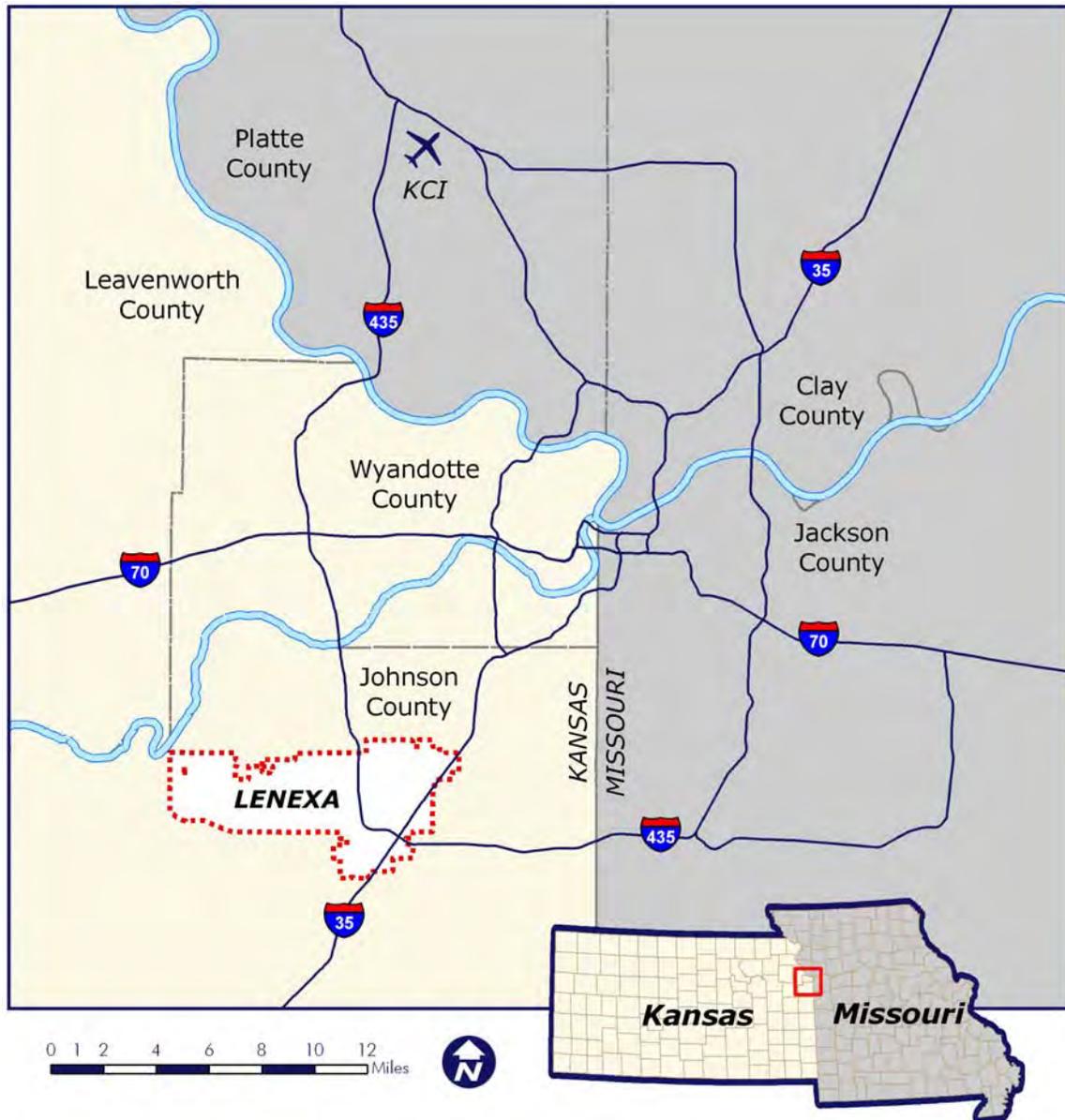
Within 200 miles of Geographic Center
 of the United States
 Six Major Highways:
 Interstate 70 K-10 Highway
 Interstate 35 U.S. 69
 Interstate 435
 K-7 Highway
 Major Railways:
 Burlington Northern
 Atchison/Topeka & Santa Fe
 Kansas City International Airport:
 27 miles North of the city
 Johnson County Industrial Airport:
 8 miles southwest of the city
 Johnson County Transit:
 Provides Bus Service within the
 City/County and to downtown KC

Recreational Facilities:

Parks - 41 (667.4 total acres),
 4 lakes
 Undeveloped parks – 5 (228.30 acres)
 Tennis Courts - 14
 Swimming Pools - 3
 Baseball/Softball Fields - 6
 Soccer Fields – 20
 Multipurpose Courts – 5.5
 Shelter Houses - 18
 Sand Volleyball Courts - 4
 Jogging/Walking Trails (miles) – 24
 Skateboard Park – 1
 Playground Facilities - 32



Vicinity Map



The City of Lenexa is a community of approximately 50,344 people, which encompasses more than 34 square miles and is located in Johnson County, Kansas approximately 12 miles southwest of downtown Kansas City, Missouri. Lenexa occupies a strategic location within the metropolitan area. Its position at the intersection of several major transportation routes has been a major factor in the Lenexa's past growth and development, particularly for office and industrial development.



Form of Government

The town of Lenexa was platted in August 1869 and became a city of the first class on December 1, 1980. The city operates under a Mayor-Council form of government with the addition of a City Administrator. The Mayor is elected on an at-large, nonpartisan basis and serves a four-year term. The eight Council members are elected (nonpartisan) by ward and serve four-year terms of office. An election for Council members is held every odd-numbered year, with one representative from each of the four wards being chosen at each election.

The City Administrator is appointed by the Mayor and City Council as the chief administrative officer of the city and is charged with the efficient and effective administration of the city. The following tables list the principal elected and appointed officials of the city:

Elected officials		
Name	Title	Office
Michael Boehm	Mayor	2003 – 2015
Joe Karlin	Councilmember	2009 – 2017
Steven Lemons	Councilmember	2009 – 2015
Diane Linver	Councilmember	1989 – 2017
Thomas Nolte	Councilmember	1995 – 2015
Amy Slater	Councilmember	1999 – 2015
Lou Serrone	Councilmember	2009 – 2017
Mandy Stuke	Councilmember	2011 – 2017
Andy Huckaba	Councilmember	2003 – 2015

City officials		
Name	Title	Employed since
Eric Wade	City Administrator	2004
Todd Pelham	Assistant City Administrator	2014
Cynthia Harmison	City Attorney	1988
Thomas Hongslo	Police Chief	1995
Dan Rhodus	Fire Chief	1984
Beccy Yocham	Community Development Director	1997
Charles Williams	Municipal Services Director	2010
Gary Ristow	Park and Recreation Director	2008
Doug Robinson	Administrative Services Director/CFO	2004
Katherine McElhinney	Municipal Judge	2010
David Bryant III	City Clerk	1996

Geography

The City of Lenexa, Kansas is a middle- to upper-income suburb located in the southwest portion of the Kansas City metropolitan area. The city encompasses 34.40 square miles of land in Johnson County. With a current population of 50,344 the city continues to grow and prosper.



Population

The City of Lenexa has grown rapidly over the last five decades from 803 residents in 1950 to an estimated 50,344 by the end of 2014. Much of this growth occurred during the 1970s and 1980s. According to the 2010 census, the median age in the city was 36.6 years, 24.7% of the population was under 18 years of age, 10.3% of the population was 65 years or older, and the city had almost 3,436 children under five years of age. The 2010 census also indicated a total of 20,832 housing units with an average of 2.48 persons per household. The city's historical population trends are shown in the following tables:

Year:	<u>Lenexa</u>	<u>Percentage change</u>	<u>Johnson County</u>	<u>Percent change</u>
1960*	2,487	0.0%	143,792	0.0%
1970*	5,242	110.8	220,073	53.5
1980*	18,639	255.6	270,269	22.8
1990*	34,110	83.0	355,021	31.4
2000	40,238	18.0	454,514	27.1
2010	48,190	20.0	544,179	16.5
2011	48,326	0.3	548,837	0.9
2012	48,448	0.3	559,913	2.0
2013	49,394	2.0	566,933	1.3
2014	50,344	1.9	na	na

*U.S. Census April 1st decennial counts (1960, 1970, 1980, 1990, 2000, 2010), ongoing U.S. Census annual July 1st estimates, Lenexa Community Development Department July 1st projects for 2011-2013

Major Employers

Lenexa offers an excellent working environment for industrial, office, and retail firms. Hundreds of small- and medium-sized businesses, as well as over 20 *Fortune* 500 companies, are located in the city. The top 10 employers ranked by number of employees is listed below

<u>Name</u>	<u>Number of Employees</u>
Quest Diagnostics/LabOne	3,189
United Parcel Service	2,302
Kiewit Power Engineers Company	1,835
Perceptive Software	750
JC Penney Logistics Center	750
Gear for Sports	643
Coca-Cola Bottling	583
PRA International	550
Lakeview Village	546
Environmental Protection Agency (EPA)	530

Ten Major Property Taxpayers

Name of owner	Current assessed valuation	% to total assessed values (1)
HRPT Lenexa Properties Trust	\$ 23,609,545	2.52%
PERG Buildings, LLC	18,062,030	1.93%
Kansas City Power & Light Co.	9,654,290	1.03%
MEPT Kansas Commerce	8,339,254	0.89%
Meritex Lenexa Executive Park	5,766,131	0.62%
Orchard Center Co., LLC	5,260,352	0.56%
JC Penney Properties, Inc.	5,253,000	0.56%
Karbank Holdings, LLC	5,051,579	0.54%
RREEF America Reit II Corporation	4,832,502	0.52%
LIT Industrial Limited	4,699,399	0.50%

(1) Includes the assessed valuation for motor vehicles.
Source: Johnson County Clerk's Office, Johnson County Appraisers Office

Income

The city is located in Johnson County. The following tables provide statistical information for Johnson County and Kansas on such economic characteristics as median, mean, and per capita income:

Household Effective Buying Income – Johnson County				
	Median	Mean	Per capita	Households
Year:				
2009	52,988	68,407	26,259	269,490
2010	57,511	73,986	28,865	218,153
2011	57,350	73,784	28,838	218,070
2012	56,954	74,396	29,163	220,810
2013	58,793	74,939	26,396	223,608

Source: Claritas, Inc.

Household Effective Buying Income – Kansas				
	Median	Mean	Per capita	Households
Year:				
2009	41,364	52,101	20,196	1,096,736
2010	39,709	50,476	19,651	1,115,078
2011	39,600	50,295	19,669	1,127,021
2012	40,431	51,913	20,264	1,128,776
2013	43,504	54,756	21,384	1,135,195

Source: Claritas, Inc.

Economic Environment

The city's growth in population has followed a corresponding expansion in business activity. Competitive firms are attracted to the city's large business parks, developed land at reasonable rates, and excellent access to interstate highways. The city has enjoyed an increasingly diversified economy as a result.

Since 2004, the City has created 3,542 new businesses as follows:

Number of New Businesses	
2004	343
2005	314
2006	373
2007	510
2008	531
2009	584
2010	197
2011	217
2012	274
2013	199

Source: Lenexa Community Development Department.

Retail Sales by Year	
2004	\$ 864,372,724
2005	872,899,518
2006	929,346,658
2007	974,811,819
2008	1,117,650,476
2009	965,896,427
2010	922,135,421
2011	990,292,582
2012	1,070,279,418
2013	1,142,223,709

Assessed Value

	Assessed Value Real Estate	Ratio of Assessed Value to Appraised Value	Appraised Value	Assessed Value Personal Property	Assessed Value State Assessed Utility	Assessed Value Motor Vehicle	Assessed Total
2004	\$ 675,525,628	14%	4,935,352,673	146,084,234	44,917,378	69,400,057	935,927,297
2005	716,505,869	14%	5,230,855,807	160,224,546	33,944,169	71,785,927	982,460,511
2006	771,464,338	14%	5,794,230,298	165,954,347	35,665,105	74,847,736	1,047,931,526
2007	822,636,283	14%	5,903,655,326	151,089,330	32,308,929	76,442,635	1,082,477,177
2008	853,642,326	15%	5,886,147,750	113,984,994	29,778,985	78,523,529	1,075,929,834
2009	829,743,292	16%	5,344,420,933	93,491,169	33,701,766	77,610,667	1,034,546,894
2010	765,361,859	15%	5,246,771,318	60,483,211	31,351,516	74,559,595	931,756,181
2011	768,176,024	15%	5,236,608,479	53,837,911	28,058,513	74,158,463	924,230,911
2012	771,570,637	15%	5,188,137,146	45,636,264	27,492,147	74,417,660	919,116,708
2013	793,950,131	14%	5,607,023,010	36,743,490	29,661,638	76,704,885	937,060,144

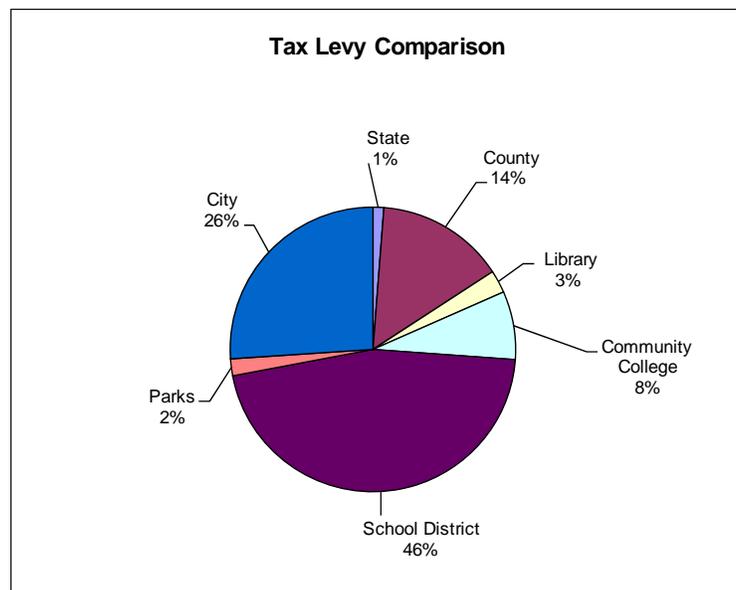
Tax Levies

Levy Year	Budget Year	General	Debt Service	Total
2005	2006	16.871	9.606	26.477
2006	2007	16.865	9.603	26.468
2007	2008	16.871	9.606	26.477
2008	2009	16.929	9.639	26.568
2009	2010	17.433	9.141	26.574
2010	2011	17.467	9.159	26.626
2011	2012	20.473	9.162	29.635
2012	2013	20.496	9.172	29.668
2013	2014	21.028	8.685	29.713
2014	2015	23.066	8.699	31.765

**Tax Rates of Jurisdictions Overlapping
With the City (Expressed in Mills)**

Levy Year	Budget Year	State	County	Library	Community College	School District	Parks	City	Total
2005	2006	1.5	17.922	2.955	8.960	49.748	2.286	26.477	109.848
2006	2007	1.5	17.949	2.960	8.872	51.980	2.290	26.468	112.019
2007	2008	1.5	17.985	2.962	8.749	52.008	2.295	26.477	111.976
2008	2009	1.5	17.767	3.057	8.768	52.094	2.341	26.568	112.095
2009	2010	1.5	17.716	3.151	8.784	55.318	2.346	26.574	115.389
2010	2011	1.5	17.748	3.158	8.799	57.192	2.350	26.626	117.373
2011	2012	1.5	17.700	3.145	8.776	56.135	2.343	29.635	119.234
2012	2013	1.5	17.717	3.149	8.785	55.766	2.344	29.668	118.929
2013	2014	1.5	17.745	3.155	9.551	55.611	2.347	29.713	119.622
2014	2015	1.5	17.764	3.157	9.461	55.911	2.347	31.765	121.905

Unified School District #512 is used as an example but depending upon resident location, USD #232 or USD #233 would be the applicable taxing jurisdiction.





Financial Overview

Description of Accounts and Funds

The accounts of the city are organized on the basis of funds and groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts, which is comprised of its assets, liabilities, fund balance, revenues and expenditures or expenses, as appropriate. The types of funds maintained by the city are as follows:

GENERAL FUND: The General Fund is the principal fund of the city. The majority of the current operating expenditures of the city are financed through revenues received by the General Fund. The General Fund is considered a major fund.

DEBT SERVICE FUND: The Debt Service Fund is used to account for the payment of principal and interest on the city's general obligation bonds, which are recorded in the general long-term debt account groups. Revenues for this purpose include ad valorem property taxes, special assessment taxes, and investment interest income. The Debt Service Fund is considered a major fund.

ENTERPRISE FUND: The Stormwater Fund is used to account for the administration, operations, maintenance, financing and related debt service for providing a systematic, economical and environmentally sensitive means for managing the stormwater functions for the city. Enterprise funds are used to account for the operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to provide the goods or services to the general public on a continuing basis primarily through user charges.

SPECIAL REVENUE FUNDS: These funds are used to account for revenues derived from specific taxes, governmental grants or other revenue sources which are designated to finance particular functions or activities of the city. Budgeted Special Revenue Funds include; Special Highway, Tourism and Convention, Special Alcohol, Special Parks & Recreation, Neighborhood Revitalization, Transportation Improvement Plan (Zone 1, 2 & 3), Parks and Recreation Impact Fee (Zone 1, 2 & 3), Street Tree (Zone 1, 2 & 3), Mining TIF, City Center TIF, Ridgeview Mining TIF, Orchard Corners CID, Prairie Creek CID, Quivira 95 CID, Greystone Plaza CID, City Center East CID #1, and I-35 & 95th Street TIF.

FIDUCIARY FUNDS: The Pension Trust Fund is used to account for the accumulation of resources for pension benefit payments.

A **Fund** is an accounting entity with a self-balancing set of accounts that records financial transactions for a specific government activity or function. A fund includes both revenue and expenditure accounts. The fund balance of a fund is the excess of a fund's current assets over its current liabilities.

The **Expenditure** account numbers used in the City of Lenexa's budgeting and accounting process are broken down by fund, function, department, division, activity, and object.

FUND - FUNCTION - DEPARTMENT - DIVISION - ORGANIZATION – OBJECT

A *function* is a group of related activities aimed at accomplishing a major service. A *department* is a major administrative section of the City of Lenexa, which indicates overall management responsibility for an operation, or group of related operations within a functional area. A *division* is a segment of the department, which is assigned a specific operation. An *organization* is a subset of the division, which fulfills a specific task of the division. The expenditure *object* number designates a specific expense account and is consistently applied throughout all departments, divisions, and organizations.



The **Revenue** account numbers used in the City of Lenexa's budgeting and accounting process are broken down by fund, section and object.

FUND - SECTION – OBJECT

Sections are categories of revenues such as property taxes, non-property taxes, licenses and permits, intergovernmental, charges for service, fines and forfeitures, use of money, miscellaneous, and non-revenue receipts. The revenue *object* number designates a specific revenue account and is consistently applied throughout the funds.

FUND AND DEPARTMENT STRUCTURE:

BUDGETED FUNDS

<i>Fund Type</i>	<i>Fund #</i>	<i>Fund Name/Department</i>
General	01	General (Major Fund) Governing Body Executive Communications Municipal Court Finance/City Clerk Human Resources Enterprise Systems and Technology Legal Community Development Fire Police Municipal Services Parks and Recreation
Debt Service	05	Debt Service (Major Fund)
Special Revenue	25	Special Highway
	26	Special Alcohol
	27	Special Parks & Recreation
	28	Tourism and Convention
	40/41/42	Parks and Recreation Impact Fee Zone 1, 2 & 3
	43/44/45	Street Tree Zone 1, 2 & 3
	46/47/48	Transportation Improvement Plan Zone 1, 2 & 3
	50	Neighborhood Revitalization
	51	City Center TIF District
	53	Mining TIF District
	54	Ridgeview Mining TIF District
	56	Orchard Corners CID
	57	Prairie Creek CID
	58	Quivira 95 CID
	59	Greystone Plaza CID
	61	City Center East #1 CID
	63	I-35 & 95 th Street TIF
Enterprise	80	Stormwater



NON-BUDGETED FUNDS

<i>Fund Type</i>	<i>Fund #</i>	<i>Fund Name</i>
Special Revenue	02	Endowment
	10	Capital Improvement (Major Fund)
	15	Grants
	20	Law Enforcement Trust
	21	Legal Trust
	73	Facilities Maintenance
	75	Equipment Reserve
Internal Service	86	Risk Management
	85	Health Plan
	87	Workers Compensation
Fiduciary	90	Pension Trust

ACCOUNTING:

All governmental funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. In the General Fund, sales taxes are considered "measurable" when in the hands of the State Department of Revenue and are recognized as revenue at that time. Other major revenues in the General Fund that are determined to be susceptible of accrual include utility franchise taxes, grants-in-aid earned, other governmental revenues, and investment income. Major revenues that are determined not to be susceptible of accrual because they are either not available soon enough to pay liabilities of the current period, or are not objectively measurable include; property taxes, licenses, permits, fines and forfeitures in the General Fund, and property taxes in the Debt Service and Special Revenue Funds.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this rule include:

- Long-term portion of accumulated unpaid vacation and sick pay, which is not accrued.
- Principal and interest on general long-term debt, which is recognized when due.
- Prepaid expenses, which are not recorded.

The basis of budgeting is the same as the basis of accounting (modified accrual basis of accounting).





Financial Policies

The purpose of this section is to present a summary of the policies that the City of Lenexa follows in managing its financial and budgetary affairs. Most of the policies listed below are not new, but represent long-standing principles and traditions which have guided the city in the past and have allowed the city to maintain its financial stability, even during times of economic recession.

For Lenexa, a balanced budget is defined as a budget, in which projected resources (revenues plus use of fund balance) equal projected expenditures. This definition applies to each fund appropriated in the city's budget.

RESERVE POLICY:

- The city will maintain prudent reserve amounts in city funds in order to maintain working capital, fund capital asset replacement, and fund debt retirement. Reserve targets will be based on a number of factors, including: a) cash flow requirements, b) contingencies for unpredictable revenue sources, and c) contingencies for unpredictable expenditures and emergencies (such as natural disasters).
- The reserve (fund balance) target for the General Fund will range from 30% to 35% of budgeted annual General Fund revenues.
- The reserve (fund balance) target for the Debt Service Fund will range from 10% to 20% of the annual principal and interest amounts due on outstanding bonds and temporary notes.
- The reserve (fund balance) target for the Stormwater Fund will range from 10% to 20% of budgeted annual Stormwater Fund revenues.
- The policy establishes reserve targets for a number of other city funds. These include the Health Plan Fund, the Risk Management Fund, the Worker's Compensation Fund, the Tourism and Convention Fund, and the Special Alcohol Fund.

INVESTMENT OF IDLE FUNDS:

- It is the policy of the city that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with legal and administrative guidelines and, to the maximum extent possible, at the highest rates obtainable at the time of investment.
- The primary objectives of investment activities, in order of priority, shall be safety, liquidity, and yield. Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This will be accomplished by structuring the portfolio so that securities mature concurrently with cash needs to meet anticipated demands. The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account investment risk constraints and liquidity needs.
- No single financial institution should hold demand or time deposits which will constitute more than 10% of the city's portfolio value. No more than 33% of the total portfolio value should be placed with a single issuer other than the United States Treasury. Additional limits are established for specific investment types.
- The city will not directly invest in securities with stated maturities of more than four (4) years from the date of purchase, in accordance with state statute.
- A quarterly investment report will be prepared and submitted to the City Administrator and Governing Body. This report will be prepared in a manner which will allow the city to ascertain whether investment activities during the reporting period have conformed to the investment policy.

PURCHASING POLICY:

- A commodity or service should be obtained at the lowest cost possible consistent with the quality required to maintain efficient operation of city departments.
- When the Governing Body approves a level of expenditures for any given department that, in itself is not a permit to expend funds, unless the need exists, and the item is within the city budget.
- Purchases less than or equal to \$10,000 per occurrence may be approved by the appropriate Management Team member. Purchases totaling \$10,000.01 to \$50,000 per occurrence require approval by the City Administrator or the Assistant City Administrator. All purchases totaling over \$50,000 per occurrence require approval by the Governing Body.
- The city will maintain a control system to ensure adherence to the budget and will prepare regular reports comparing expenditures to budgeted amounts.

CAPITAL ASSET POLICY:

- To safeguard the investment in capital assets.
- To use the fixed asset system as a management tool for replacement of reoccurring items to avoid duplication and inefficient use of capital assets.
- To comply with state laws and regulations.
- To provide information for preparation of financial statements in accordance with G.A.A.P.
- When disposing of capital assets, every effort should be made to recover some of the original cost by selling and/or trading in the capital asset.

CAPITAL IMPROVEMENT POLICY:

- The city will develop a multi-year plan for capital improvements, update it annually and make all capital improvements in accordance with this plan.
- Immediate capital replacement needs and smaller capital projects are funded on a pay-as-you-go basis through a yearly budget transfer. Funding for projects with a projected cost of at least \$300,000 and a useful life of at least five years is provided through the Capital Improvement Program (CIP).
- Capital improvements involve the outlay of substantial funds; therefore, numerous techniques will be looked at to enable the city to pay for capital improvements over a longer period of time, including; General Obligation Bonds, Reserves (fund balances), Revenue Bonds, Lease Purchase, Special Districts, Special Assessments, State and Federal Grants and "Cash for Capital Projects".

DEBT POLICY:

- To provide for proper planning of capital expenditures, financing requirements, and guidelines for issuance of various debt instruments.
- To secure favorable ratings and competitive lower interest rates on all types of borrowing instruments, thereby providing savings to all taxpayers.
- Strive to meet credit market norms (where they exist), and monitor absolute amounts and year-to-year trends of key financial and debt ratios.

Borrowing Instruments:

- * *Temporary Notes:* Maximum maturity of any note will be four years from date of issue.
- * *General Obligation Bonds:* As a general practice, the city will structure normal capital improvement projects to mature over 10 to 15 years, or the useful life of the project, whichever is less. Stormwater capital improvement projects are structured to mature over 20 years. Bonds will be rated by a national credit rating agency or agencies if deemed financially advantageous.
- * *Lease/Purchase Agreements:* These instruments may be used as a flexible financial alternative for acquiring assets. The scheduled maturity shall not exceed the anticipated useful life of the capital item, and in no case shall exceed 20 years.
- * *Tax Increment Financing (TIF) Bonds:* The city may issue TIF Bonds to finance eligible redevelopment project expenses as part of a TIF district. TIF Bonds issued by the city will normally be special obligation bonds supported by incremental revenues generated from the TIF District, and not General Obligation Bonds secured by the city's full faith and credit.



Budget Procedures

BUDGET ADOPTION

Applicable Kansas statutes require that annual budgets be legally adopted for all funds (including proprietary funds) unless exempted by a specific statute. Specific funds exempted from legally adopted budgets are all Federal and State Assistance Funds, all Capital Project Funds, Facilities Maintenance Fund, Equipment Reserve Fund, Legal Trust Fund, Law Enforcement Trust Fund, Endowment Fund, Capital Improvement Fund, Risk Management Fund, Health Plan Fund and the Workers Compensation Fund.

BUDGET CONTROLS

Control over spending in funds that are not subject to legal budgets is maintained by the use of internal spending limits established by management. For budgeting, revenues are recognized when they become both measurable and available to finance expenditure of the current period, except for special assessments of the Debt Service Fund, which are recognized on a cash basis. Applicable Kansas statutes require the use of an encumbrance system as a management control technique to assist in controlling expenditures. Encumbrances of the budgeted governmental fund types, representing purchase orders, contracts, and other commitments, are reported as a charge to the current year budget. For budget purposes, unencumbered cash balances are determined by deducting liabilities and encumbrances from cash and receivables susceptible to accrual. The statutes provide for the following sequence and timetable in adoption of budgets: a) preparation of the budget for the succeeding calendar year on or before August 1 of each year, b) Notice of Public Hearing published on or before August 5 of each year, c) a minimum of ten day's notice of public hearing published in a local newspaper, on or before August 15 of each year, and d) Certify adoption of final budget on or before August 25 of each year.

BUDGET AMENDMENT

The city must first publish a notice of hearing to amend the budget. Ten days after publication, a public hearing is held and the Governing Body may amend the budget at that time. Kansas statutes permit transferring budgeted amounts from one object or purpose to another within the same fund; however, such statutes prohibit creating expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. All appropriations lapse at the end of the year, except for capital project funds, which are carried forward until such time as the project is completed or terminated. Kansas statutes permit original budgets to be increased for previously non-budgeted increases in revenue other than ad valorem property taxes.

BUDGET PROCESS

The city must prepare and adopt a budget each year. The presentation of this document is the last in a series of steps in that process as outlined in the budget calendar on the following page. The budget process is summarized in the following paragraphs.

1. Budget Preparation Guidelines – The budget preparation guidelines were developed in March 2014 and included the following primary assumptions: a) maintaining the same total mill levy for 2015, and b) an increase of 5% in the city's assessed valuation. The mill levy assumption was adjusted later in the budget process after numerous Governing Body discussions.
2. Budget Alternatives – Each department was directed to prepare and submit potential budget alternatives (additions and reductions) for consideration in the 2015 budget process.

3. City Administrator Review – The City Administrator reviewed the department budget alternatives and other budget assumptions with Finance Department staff in multiple meetings during May and June. In June, the City Administrator made preliminary decisions on the budget recommendation and CIP recommendation; these decisions were discussed with each department head. The City Administrator submitted a formal budget recommendation and CIP recommendation to the Governing Body in June.
4. Governing Body Review of Recommended Budget - Staff presented an overview of the 2015 recommended budget and recommended CIP (along with an update of the city’s multi-year financial models) on June 24, 2014. After numerous study sessions and a public hearing, the Governing Body formally adopted the budget and CIP at the August 19th Council meeting. Upon adoption of the budget, staff filed required budget forms with Johnson County prior to the August 25th deadline established by state law.

BUDGET CALENDAR

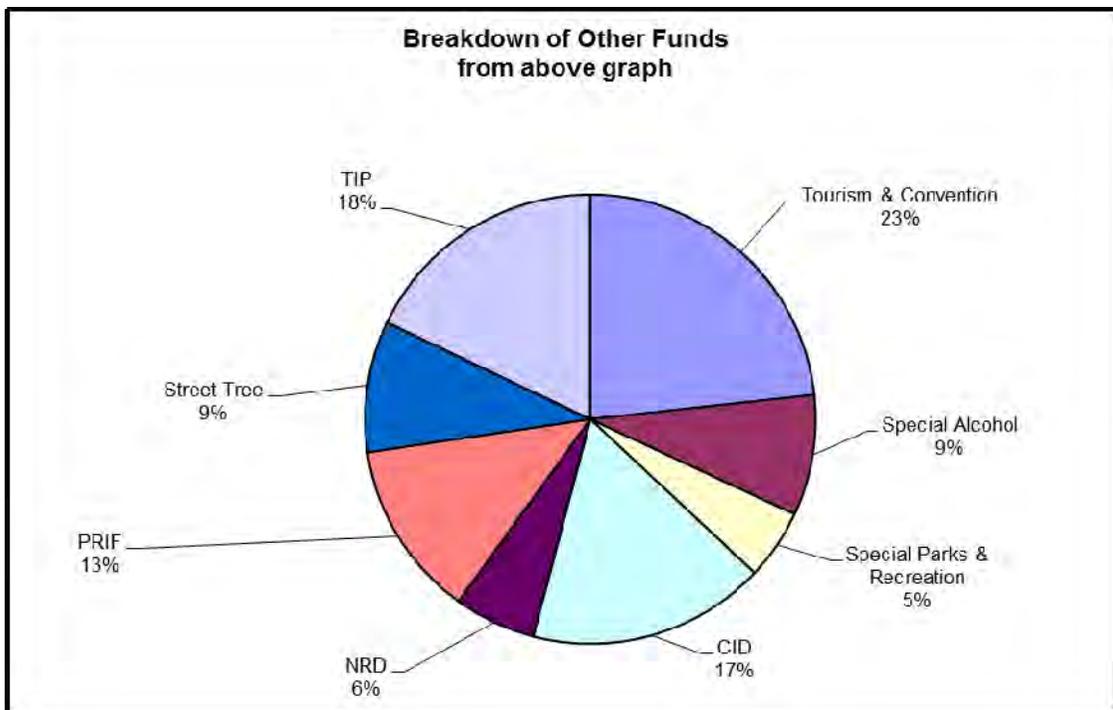
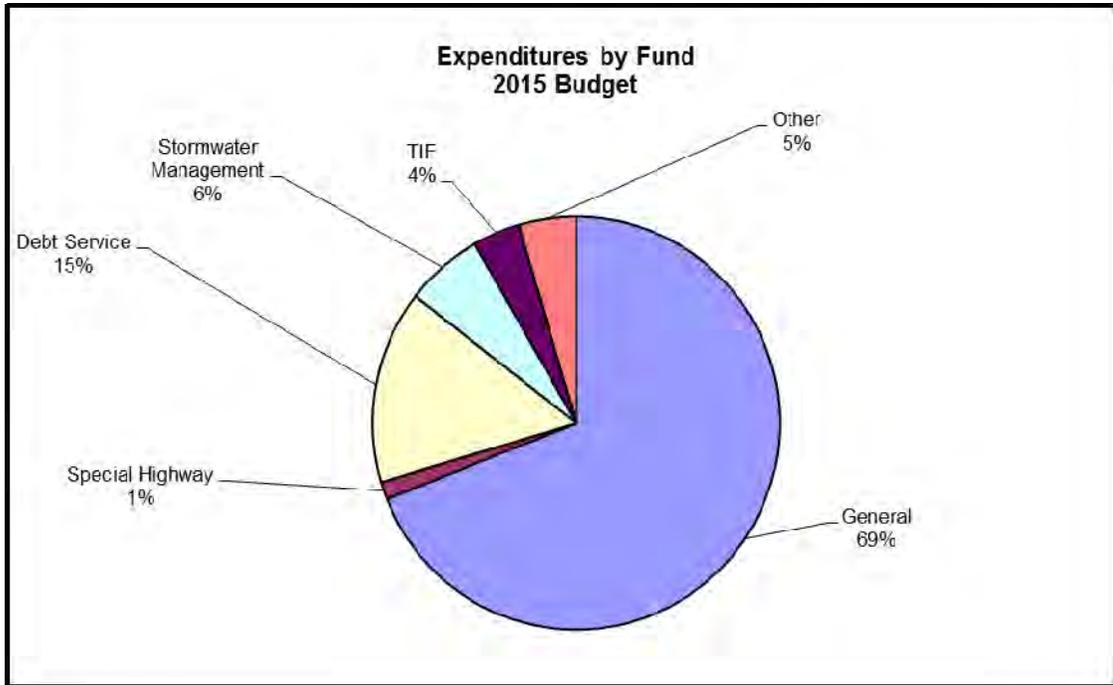
February 2014	<ul style="list-style-type: none"> • Review budget & CIP calendar with Administrative Team (Feb. 19th) • Distribute CIP preparation instructions to departments (Feb. 21st) • Receive preliminary real property valuation information from the County Appraiser (Feb. 25th)
March 2014	<ul style="list-style-type: none"> • Distribute budget preparation memo & forms to departments (March 14th) • Departments submit CIP updates/requests to Finance by March 26th
April 2014	<ul style="list-style-type: none"> • CIP project updates/requests distributed to CIP Committee • Departments complete operating budget information in Munis – revenue estimates & contractual/commodities/capital expenditures; departments submit new position requests using position justification form (April 11th) • Department verification of existing position data
May 2014	<ul style="list-style-type: none"> • Governing Body Retreat (May 9th & 10th) • City Administrator meetings with departments to review operating budget requests (as needed) • CIP Oversight Committee meeting (May 2nd) • Departments complete key performance measures and other Information for budget document (by May 9th)
June 2014	<ul style="list-style-type: none"> • CIP Oversight Committee meeting (June 6th) • City Administrator makes final decisions on proposed CIP & operating budget • Finalize revenue estimates, excluding assessed valuation • Council adopts resolution to set public hearing date in August • June 20th – Distribute proposed budget & CIP to Governing Body, post budget on website, & distribute communication to employees • June 24th – Committee of the Whole meeting for review of proposed budget & CIP • Governing Body Ad Hoc meetings to review proposed budget & CIP detail (as needed)
July 2014	<ul style="list-style-type: none"> • Receive final assessed valuation estimates from Johnson County • Governing Body Ad Hoc meetings to review proposed budget & CIP detail (as needed) • July 1st – Council meeting: Review final property tax revenue estimates and budget adjustments • July 19th - Publish notice of public hearing in Olathe News

August 2014	<ul style="list-style-type: none"> • Aug. 4th – Planning Commission reviews proposed CIP & provides any comments for August 5th Council meeting • Aug. 5th - Hold public hearing on the FY 2015 Proposed Budget & CIP • Aug. 19th - City Council adopts FY 2015 Budget & CIP • FY 2015 Adopted Budget must be submitted to Johnson County on or before August 25th
September 2014	<ul style="list-style-type: none"> • Finance begins budget document preparation for submission to GFOA
October 2014	<ul style="list-style-type: none"> • Receive final mill levy information from Johnson County
November 2014	<ul style="list-style-type: none"> • Final budget document & CIP submitted to GFOA and posted on website





Budget Expenditures by Fund Graph



These graphs show each fund's percentage of the total budget of the city.





Budget Summary by Year

Listed below are the resources and expenditures of all budgeted funds for the City of Lenexa. This includes General, Debt Service, Enterprise and Special Revenue Funds. For further detail into the 2015 budget, look on the following page for the funding sources and expenditures for each fund type.

	2012	2013	2014	2015
	<u>Actual</u>	<u>Actual</u>	<u>Revised Budget</u>	<u>Budget</u>
Beginning Fund Balance	\$37,071,947	\$37,636,571	\$41,259,665	\$34,218,645
Revenues				
Property Taxes	\$27,687,047	\$28,826,465	\$30,777,198	\$35,142,940
Non-Property Taxes	38,487,452	41,005,177	40,881,689	41,711,797
Licenses & Permits	1,437,746	1,633,231	1,034,300	1,356,500
Charges for Services	7,179,672	7,744,530	7,708,006	7,552,367
Fines & Forfeitures	1,081,381	1,276,952	1,145,000	1,300,000
Use of Money	714,206	703,164	675,091	715,491
Miscellaneous	514,371	231,098	406,741	407,480
Non-Revenue Receipts	66,549	85,075	54,500	61,000
Transfers In	1,053,846	897,663	46,152	69,592
Total Revenues	\$78,222,270	\$82,403,355	\$82,728,677	\$88,317,167
Total Available Resources	\$115,294,217	\$120,039,926	\$123,988,342	\$122,535,812
Expenditures				
Governing Body	\$126,025	\$122,545	\$199,982	\$208,748
Executive (includes Communications)	1,358,278	1,636,818	1,855,910	1,887,775
Municipal Court	543,112	498,305	560,298	511,709
Enterprise Systems & Technology	2,313,865	2,508,561	3,469,439	3,453,881
Finance/City Clerk	1,572,738	1,376,244	1,341,364	1,399,584
Legal	1,130,707	1,242,741	1,305,050	1,430,675
Human Resources	558,538	542,069	781,572	747,534
Community Development	2,981,881	3,150,860	3,438,997	3,823,668
Police	12,777,509	13,034,180	13,737,683	14,142,738
Fire	8,585,898	9,103,106	9,314,708	9,737,314
Municipal Services	8,447,142	9,689,448	10,260,179	10,402,916
Parks & Recreation	4,302,477	4,917,802	5,604,695	6,078,852
Economic Development (TIF, CID)	1,383,195	1,285,380	2,748,000	4,637,000
Debt Service	12,880,799	11,542,290	15,135,367	15,741,723
Transfers	18,695,482	18,129,912	20,016,453	15,908,715
Total Expenditures	\$77,657,646	\$78,780,261	\$89,769,697	\$90,112,832
Ending Fund Balance	\$37,636,571	\$41,259,665	\$34,218,645	\$32,422,980

*Total ending fund balance plus total expenditures for 2015 equals the adopted budget.



Budget Summary by Fund

Listed below are the funding sources and expenditures for the 2015 Budget by fund type. In the 2015 General Fund budget, \$21 million is budgeted for reserves. For further information on projection of financial condition please turn to the following page.

	General Fund	Debt Service Fund	Enterprise Fund	Special Revenue Funds	Total
Beginning Fund Balance	\$20,990,863	\$7,208,897	\$2,054,463	\$3,964,422	\$34,218,645
Revenues					
Property Taxes	\$20,775,726	\$10,303,214	\$0	\$4,064,000	\$35,142,940
Non-Property Taxes	37,752,212	720,311	0	3,239,274	41,711,797
Licenses & Permits	1,331,500	0	25,000	0	1,356,500
Charges for Services	1,954,794	0	5,267,573	330,000	7,552,367
Fines & Forfeitures	1,300,000	0	0	0	1,300,000
Use of Money	629,091	66,000	20,400	0	715,491
Miscellaneous	303,410	0	90,070	75,000	468,480
Transfers In	69,592	0	0	0	69,592
Total Revenues	\$64,116,325	\$11,089,525	\$5,403,043	\$7,708,274	\$88,317,167
Total Available Resources	\$85,107,188	\$18,298,422	\$7,457,506	\$11,672,696	\$122,535,812
Expenditures					
Governing Body	\$208,748	\$0	\$0	\$0	\$208,748
Executive *	1,069,892	0	0	817,883	1,887,775
Municipal Court	511,709	0	0	0	511,709
Enterprise Systems & Tech.	3,453,881	0	0	0	3,453,881
Finance	1,399,584	0	0	0	1,399,584
Legal	1,430,675	0	0	0	1,430,675
Human Resources	747,534	0	0	0	747,534
Community Development	3,823,668	0	0	0	3,823,668
Police	13,989,363	0	0	153,375	14,142,738
Fire	9,737,314	0	0	0	9,737,314
Municipal Services	8,676,622	0	1,726,294	0	10,402,916
Parks & Recreation	6,023,852	0	0	55,000	6,078,852
Economic Dev. (TIF, CID)	0	0	0	4,637,000	4,637,000
Debt Service	0	11,939,974	3,801,749	0	15,741,723
Transfers	13,043,485	190,214	450,000	2,225,016	15,908,715
Total Expenditures	\$64,116,327	\$12,130,188	\$5,978,043	\$7,888,274	\$90,112,832
Ending Fund Balance	\$20,990,861	\$6,168,234	\$1,479,463	\$3,784,422	\$32,422,980

Total ending fund balance plus total expenditures for 2015 equals the adopted budget.

*Executive Department includes Communications.



Budgetary Projections by Fund

FUND	Balance 1/1/2014	2014 Estimated Revenue	2014 Estimated Expenditures	Balance 12/31/2014
General	\$26,122,314	\$60,147,610	\$65,279,061	\$20,990,863
Debt Service	8,106,262	10,659,003	11,556,368	7,208,897
Special Highway	318,411	1,350,750	1,350,750	318,411
Special Alcohol	255,325	182,501	182,501	255,325
Special Parks & Recreation	55,048	182,501	182,501	55,048
Tourism & Convention	582,558	700,000	700,000	582,558
Parks & Rec. Impact	851,617	225,000	501,472	575,145
Street Tree	483,123	55,000	73,000	465,123
TIP	907,401	225,000	295,411	836,990
Neighborhood Revitalization	72,421	250,000	250,000	72,421
City Center TIF	560,953	960,000	960,000	560,953
Mining TIF	121,356	931,000	931,000	121,356
Ridgeview Mining TIF	2,406	704,000	704,000	2,406
Orchard Corners CID	107,939	606,000	606,000	107,939
Prairie Creek CID	9,203	100,000	100,000	9,203
Quivira 95 CID	1,545	52,000	52,000	1,545
Greystone Plaza CID	0	25,000	25,000	0
City Center East #1 CID	0	10,000	10,000	0
I-35 & 95th Street TIF	0	0	0	0
Stormwater Management	2,701,782	5,363,312	6,010,632	2,054,462
Total	\$41,259,664	\$82,728,677	\$89,769,696	\$34,218,645

FUND	Balance 1/1/2015	2015 Budgeted Revenue	2015 Budgeted Expenditures	Balance 12/31/2015
General	\$20,990,863	\$64,116,325	\$64,116,327	\$20,990,861
Debt Service	7,208,897	11,089,525	12,130,188	6,168,234
Special Highway	318,411	1,345,340	1,345,340	318,411
Special Alcohol	255,325	222,967	222,967	255,325
Special Parks & Recreation	55,048	222,967	222,967	55,048
Tourism & Convention	582,558	700,000	700,000	582,558
Parks & Rec. Impact	575,145	125,000	305,000	395,145
Street Tree	465,123	55,000	55,000	465,123
TIP	836,990	150,000	150,000	836,990
Neighborhood Revitalization	72,421	250,000	250,000	72,421
City Center TIF	560,953	1,680,000	1,680,000	560,953
Mining TIF	121,356	1,390,000	1,390,000	121,356
Ridgeview Mining TIF	2,406	704,000	704,000	2,406
Orchard Corners CID	107,939	606,000	606,000	107,939
Prairie Creek CID	9,203	100,000	100,000	9,203
Quivira 95 CID	1,545	52,000	52,000	1,545
Greystone Plaza CID	0	35,000	35,000	0
City Center East #1 CID	0	30,000	30,000	0
I-35 & 95th Street TIF	0	40,000	40,000	0
Stormwater Management	2,054,462	5,403,043	5,978,043	1,479,462
Total	\$34,218,645	\$88,317,167	\$90,112,832	\$32,422,980

Total budgeted fund balances (reserves) for all funds are \$32.4 million and the general fund reserve is \$21 million. Explanation for changes in fund balances are provided on the following page.



Budgetary Projections by Fund

Explanation of Changes in Fund Balances

The following funds have projected changes in fund balances for FY 2014 and/or FY 2015: General Fund, Debt Service Fund, Park and Recreation Impact Fee (PRIF) Fund, Transportation Improvement Program (TIP) Impact Fee Fund, and Stormwater Fund. These changes are explained below.

General Fund: The fund balance of the General Fund is projected to decrease by \$5.1 million in FY 2014 due to one-time transfers to the Capital Improvement Fund to finance the Civic Center and other capital projects on a pay-as-you-go basis. The transfers are possible due to the fund balance being greater than the policy target at the end of FY 2013. There is no projected change in fund balance for FY 2015.

Debt Service Fund: The fund balance of the Debt Service Fund is projected to decrease by \$900,000 in FY 2014 and \$1.0 million in FY 2015. These decreases occur in order to maintain a stable property tax rate in the Debt Service Fund for FY 2014, FY 2015, and FY 2017 through FY 2019. The fund balance is projected to be greater than the policy target in FY 2014 through FY 2019. By FY 2019, Debt Service Fund revenues are projected to exceed expenditures.

Park and Recreation Impact Fee Fund: The fund balance of the Park and Recreation Impact Fee Fund is projected to decrease by \$276,000 in FY 2014 and \$180,000 in FY 2015. These decreases occur to finance parks and recreation capital projects on a pay-as-you-go basis (the impact fees can only be used for parks and recreation projects). Impact fees are accumulated into the fund balance until sufficient funds are available to fund parks and recreation projects.

Transportation Improvement Program Impact Fee Fund: The fund balance of the Transportation Improvement Program Impact Fee Fund is projected to decrease by \$70,000 in FY 2014. This decrease occurs to finance traffic-related capital projects on a pay-as-you-go basis (the impact fees can only be used for transportation projects). Impact fees are accumulated into the fund balance until sufficient funds are available to fund transportation projects. There is no projected change in fund balance in FY 2015.

Stormwater Fund: The fund balance of the Stormwater Fund is projected to decrease by \$647,000 in FY 2014 and \$575,000 in FY 2015. These decreases occur in order to minimize increases to the stormwater service charge user fee in future years. The fund balance is projected to be greater than the policy target in FY 2014 through FY 2019. By FY 2019, Stormwater revenues are projected to exceed expenditures.





Summary of Revenues and Expenditures by Fund

Revenues by Fund	2012	2013	2014	2015
	Actual	Actual	Re-estimate	Budget
General	\$57,753,210	\$60,128,667	\$60,147,610	\$64,116,325
Debt Service	10,017,870	10,348,606	10,659,003	11,089,525
Special Highway	1,258,698	1,252,398	1,350,750	1,345,340
Special Alcohol	181,534	223,518	182,501	222,967
Special Parks & Recreation	181,534	223,518	182,501	222,967
Tourism & Convention	687,507	668,185	700,000	700,000
Parks & Rec. Impact	405,289	282,297	225,000	125,000
Street Tree	12,107	17,526	55,000	55,000
TIP	443,072	476,127	225,000	150,000
Neighborhood Revitalization	39,418	236,997	250,000	250,000
City Center TIF	655,351	901,548	960,000	1,680,000
Mining TIF	487,056	564,577	931,000	1,390,000
Ridgeview Mining TIF	672,624	689,623	704,000	704,000
Orchard Corners CID	507,713	474,888	606,000	606,000
Prairie Creek CID	3,793	69,927	100,000	100,000
Quivira 95 CID	0	1,545	52,000	52,000
Greystone Plaza CID	0	0	25,000	35,000
City Center East #1 CID	0	0	10,000	30,000
I-35 & 95th Street TIF	0	0	0	40,000
Stormwater Management	4,915,494	5,843,408	5,363,312	5,403,043
	\$78,222,270	\$82,403,355	\$82,728,677	\$88,317,167

Expenditures by Fund	2012	2013	2014	2015
	Actual	Actual	Re-estimate	Budget
General	\$57,824,477	\$57,833,863	\$65,279,061	\$85,107,190
Debt Service	9,424,633	10,590,724	11,556,368	18,298,422
Special Highway	1,258,698	1,239,565	1,350,750	1,663,751
Special Alcohol	130,275	137,430	182,501	478,292
Special Parks & Recreation	181,534	213,660	182,501	278,015
Tourism & Convention	538,514	556,531	700,000	1,282,558
Parks & Rec. Impact	0	0	501,472	700,145
Street Tree	5,425	33,942	73,000	520,123
TIP	563,596	169,086	295,411	986,990
Neighborhood Revitalization	29,311	195,838	250,000	322,421
City Center TIF	958,525	689,346	960,000	2,240,953
Mining TIF	483,870	446,686	931,000	1,511,356
Ridgeview Mining TIF	216,534	2,681,368	704,000	706,406
Orchard Corners CID	507,385	466,133	606,000	713,939
Prairie Creek CID	0	72,988	100,000	109,203
Quivira 95 CID	0	0	52,000	53,545
Greystone Plaza CID	0	0	25,000	35,000
City Center East #1 CID	0	0	10,000	30,000
I-35 & 95th Street TIF	0	0	0	40,000
Stormwater Management	5,534,869	3,453,100	6,010,632	7,457,506
Total	\$77,657,646	\$78,780,260	\$89,769,696	\$122,535,815

*Expenditures by fund for FY2015 include projected December 31, 2015 fund balances (reserves).

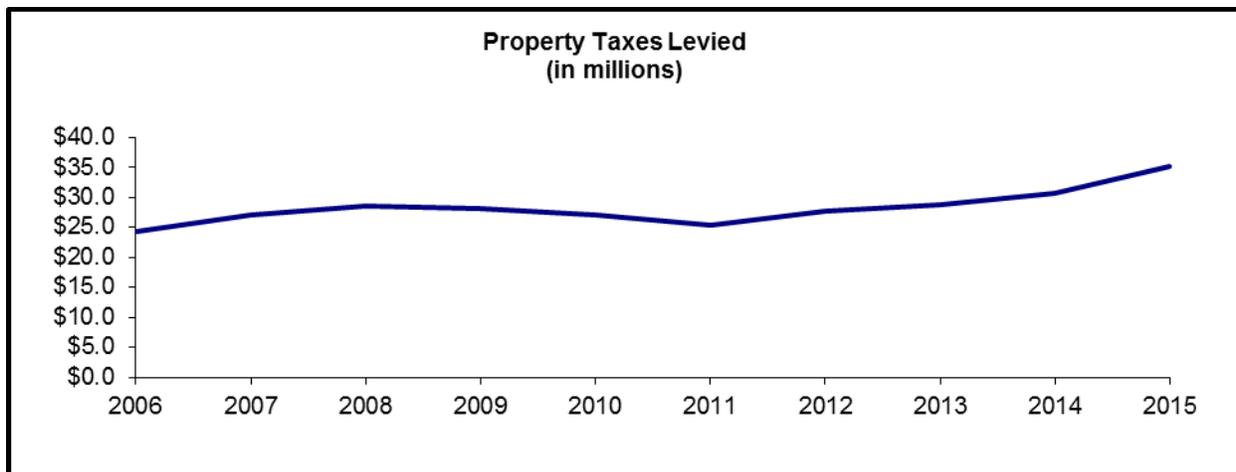


Major Revenue Sources - Trends and Assumptions

Listed below are the major revenue sources and the underlying assumptions and trends for each.

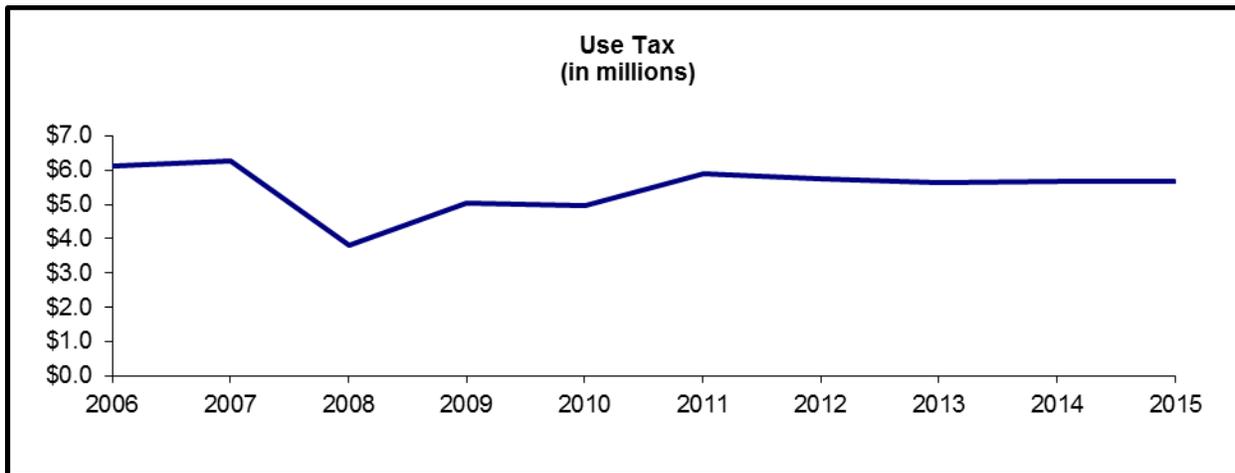
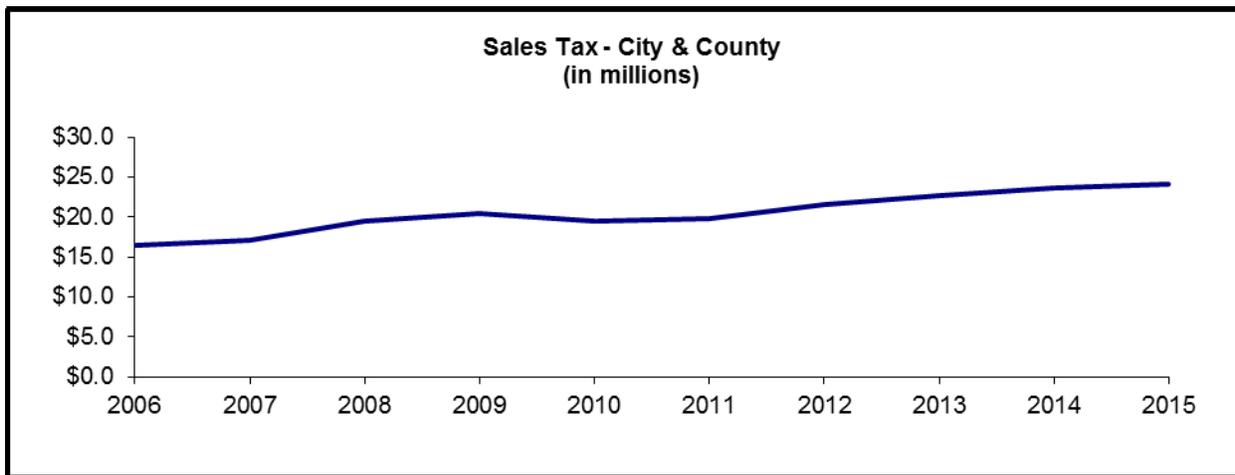
- PROPERTY TAXES
- SALES TAX (CITY AND COUNTY) & USE TAX
- FRANCHISE TAXES
- STORMWATER SERVICE CHARGES

PROPERTY TAXES: This is the largest source of revenue followed by city and county sales tax revenues. Property tax dollars generated to fund the 2015 budget are \$28.2 million (assuming a 2.0% delinquency rate) as compared to \$25.1 million for the 2014 budget. To generate \$28.2 million in property tax revenue, a mill levy of 31.765 is required for the 2015 budget. This includes 23.066 mills for the General Fund and 8.699 mills for the Debt Service Fund. This is a 2 mill increase over the prior year. The 2 mill increase would generate an estimate \$1.78 million in additional property tax revenue. The new assessed valuation figure of \$906 million represents an increase of 5.3% from the previous assessed valuation of \$860 million. This increase is primarily due to a 7% increase in the real estate portion of the assessed valuation. The impact of the machinery & equipment/utility property tax exemption implemented by the Kansas Legislature caused the personal property assessed valuation to decrease by 31%.



SALES & USE TAX: The city currently imposes a 1.375% sales tax rate, which includes a 1.000% general purpose levy and 0.375% to fund road and park maintenance, park facility upgrades and development, and a new civic center at City Center. (In certain areas of the City, there is an additional 1% sales tax for Community Improvement Districts.) The 0.375% sales tax went into effect on Oct. 1, 2008 and generates approximately \$5.1 million annually in sales tax and use tax revenues. The city also shares in the distribution of Johnson County sales tax at the rate of 1.10%. General Fund city sales tax revenue is projected at \$16.4 million for 2015, an increase of 2.0% compared to the 2014 revised budget. General Fund county sales tax revenue is projected at \$7.0 million for 2015, an increase of 2.0% compared to the 2014 revised budget. Compensating use tax is projected to remain constant in 2015.





FRANCHISE TAXES:

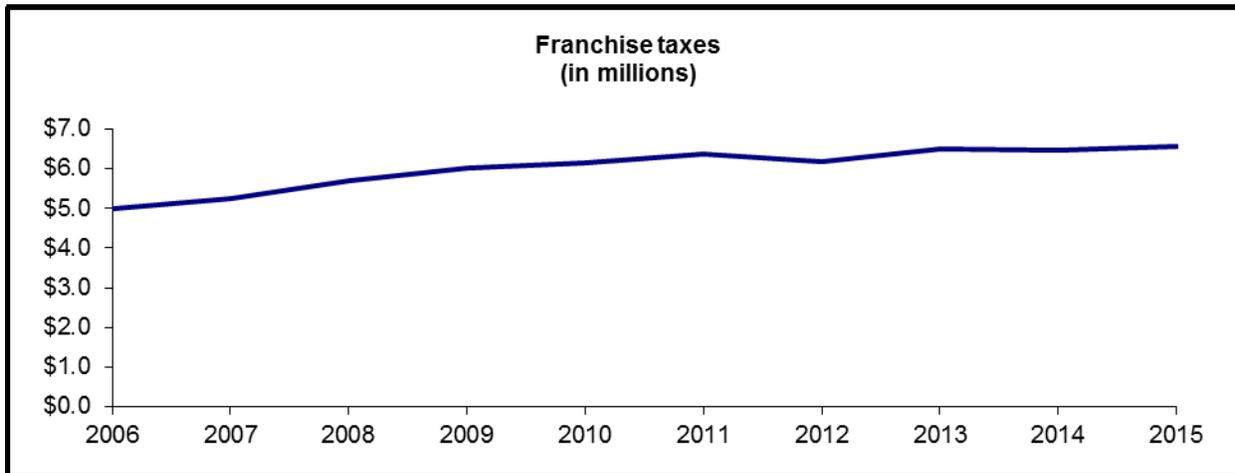
Electric - The city is served by two electric providers. Under the current franchise agreement with these providers, a franchise fee of 5% of gross receipts is paid to the city. Weather patterns and the cost of raw materials continue to have the most impact on electric consumption and franchise fees collected. The city entered into new franchise agreements with Westar Energy, Inc. in 2007, and Kansas City Power & Light in 2009. Electric franchise taxes are projected to increase by 2% in 2015.

Gas - The city is served by two natural gas providers. Under their current franchise agreements, a franchise fee of 5% of gross receipts is collected by the provider and remitted to the city. Weather patterns and the wholesale cost of natural gas play a large role in the ultimate consumption of natural gas and total franchise fees collected. The franchise agreement with Atmos Energy was renegotiated and adopted in 2007. The second natural gas franchise with Kansas Gas Service was renegotiated and adopted in May 2011. The city adopted a Volumetric Rate Calculation Form in July 2008 pursuant to which both providers have collected franchise fees on the transport gas sold as a commodity by the company since January 1, 2009. The city annually determines the Volumetric Rate and adopts and amended Volumetric Rate Calculation Form. Weather patterns and the cost of natural gas have the most impact on gas consumption and franchise fees collected. Gas franchise taxes are projected to remain constant for 2015 as compared to the revised 2014 budget.

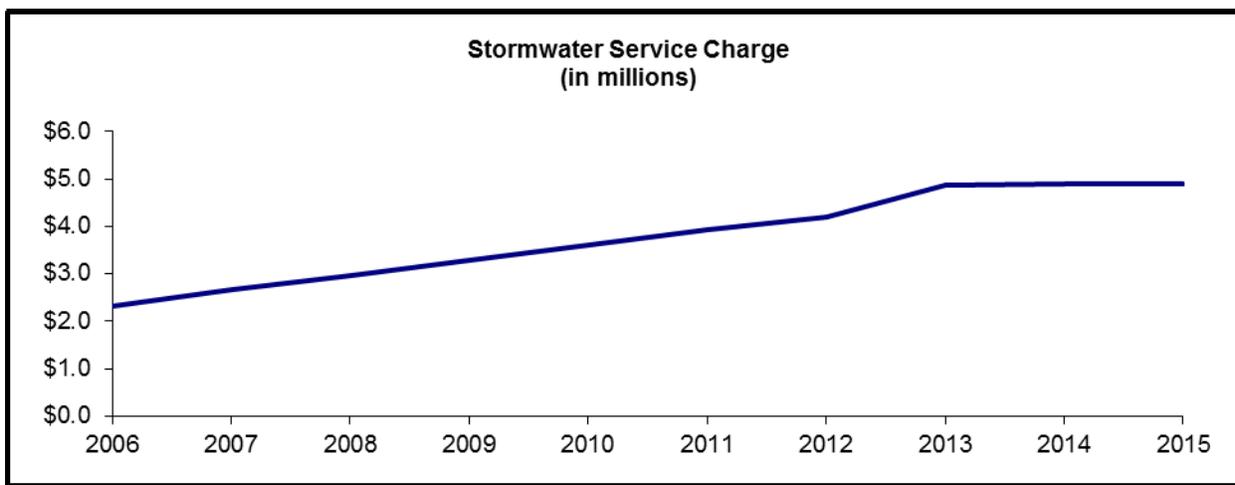
Communications - Cable Television – Three companies currently provide video service in the City of Lenexa. State law allows cable television and other video service providers to enter into a statewide franchise instead of executing a franchise with each city. In 2008, Time Warner’s local franchise expired and they opted to enter into a statewide franchise and have provided the statutorily required local agreement to do so. AT&T also obtained a statewide video franchise and submitted the required local

agreement pursuant to state law. SureWest notified the city that it intended to operate under the statewide franchise after its franchise with Lenexa expired at the end of 2012. Under both local and statewide franchises, the city will collect a 5% gross revenues franchise fee.

Telephone - The City of Lenexa has current franchises with fifteen telecommunications providers. In 2009, the City renegotiated its franchise with Southwestern Bell Telephone Company, which requires SBC to pay a 5% gross revenues franchise fee. Additionally, the city has been successful in negotiating and adopting franchises with several UNE-P telecom providers, and continues to seek franchises with other providers that are providing service in the city without a franchise. While the revenues anticipated from these small providers are not significant, it will provide a level playing field for all telecom providers in the community. Communication franchise fees are projected to increase 2% for 2015.



STORMWATER SERVICE CHARGE: In 2000, the city developed a Stormwater Management Plan which called for a proactive approach to stormwater management issues within the city. This approach reduces flooding, improves water quality and builds community assets. To fund this plan the city established a stormwater management fee which is imposed on each residential and nonresidential developed property. The fee pays for operation and maintenance, costs of capital improvements, debt service associated with the stormwater management system and other costs included in the operating budget. This monthly service charge will remain constant in the 2015 budget at \$8.50 per equivalent dwelling unit (EDU). (Homeowners will pay \$102 annually.) Stormwater service charges are budgeted to remain constant in 2015.





Multi-Year Financial Forecast

INTRODUCTION

The city developed multi-year financial models for the General Fund, Debt Service Fund, and Stormwater Fund in order to:

- Obtain a better understanding of the city's future challenges.
- Create a common set of assumptions and expectations.
- Place an emphasis on long-term financial planning.

Combined, these three funds comprise more than 90% of the projected expenditures in the FY 2015 recommended budget. The financial models are dynamic and change constantly as assumptions are analyzed and challenged. Overall, the models are tools that illustrate the impact of policy decisions and potential trends, and allow the city to consider "what-if" scenarios.

Key changes since the previous budget cycle include:

- Real estate valuation increased by roughly 5% for 2015.
- Sales tax collections remain strong (5% increase in 2013; 9% increase for 2014 as of 10/31/2014)
- Financial results were positive for 2013.

Overall, the city's financial model reflects structural balance (projected revenues equal to or exceed projected expenditures) in the General Fund for each year of the five year forecast period.

GENERAL FUND MODEL

Earlier this year, staff presented preliminary General Fund projections for FY 2015 through FY 2019. Staff has updated these projections to incorporate revised revenue estimates and the adopted expenditure budget for FY 2015.

Revenue Assumptions

Staff summarizes the major revenue assumptions for the General Fund in the table below.

Table #1: Revenue Assumptions – General Fund

<u>Item</u>	<u>Assumptions for FY 2015 to 2019</u>
Assessed Valuation: Total Property	Increase of 4.9% in 2015; annual increases ranging from 4.5% to 5% in 2016 through 2019
Property tax rate (mill levy)	23.066 mills for 2015; 21.846 mills for 2016 through 2019
City Sales Taxes	Revenue increase of 2% in 2015; no change in 2016 due to scheduled closure of I-35 & 95 th Street interchange; annual increases of 3% in 2017 through 2019; sales tax rate remains unchanged for all years
County Sales Taxes	Revenue increase of 2% in 2015 & 2016; annual increases of 3% in 2017 through 2019; sales tax rate remains unchanged for all years
Compensating Use Taxes	Revenue is flat in 2015; annual increases ranging from 2% to 3% in 2016 through 2019; use tax rate remains unchanged for all years

Expenditure Assumptions

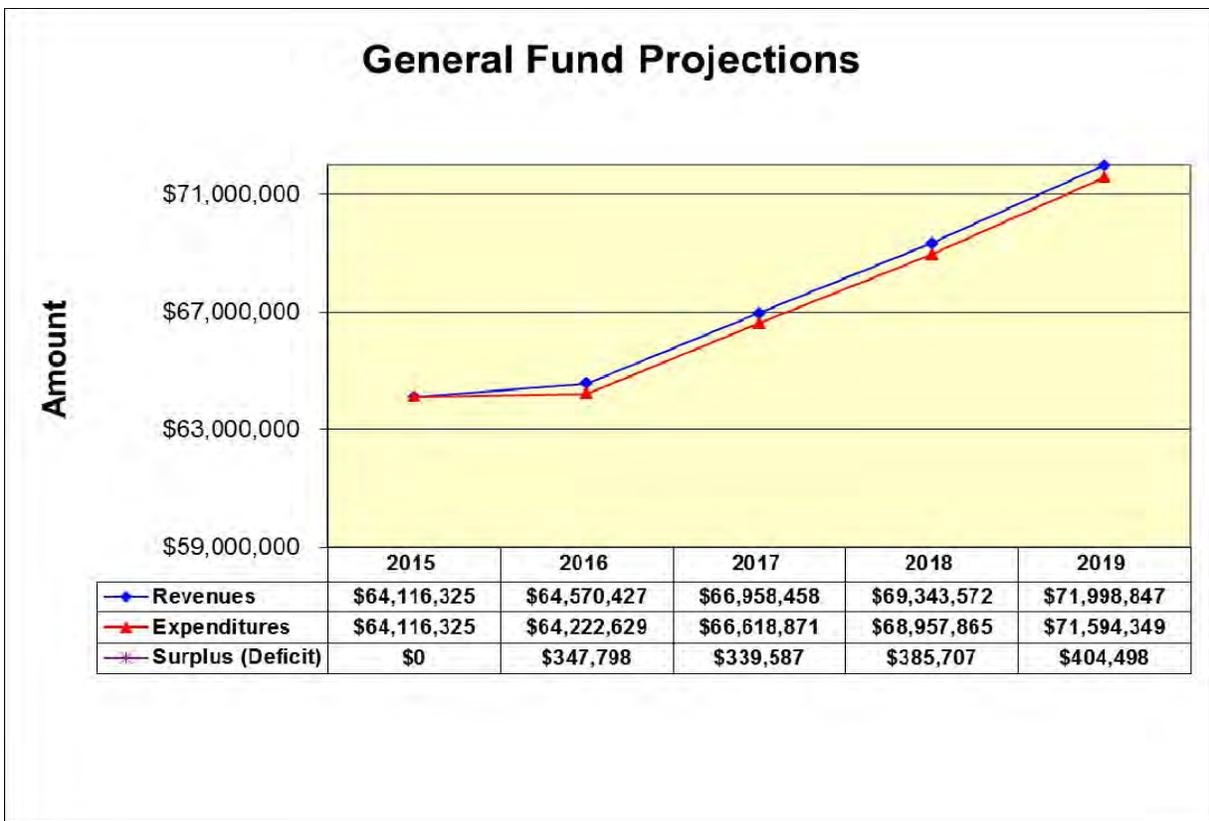
Table #2 below summarizes the major expenditure assumptions for the General Fund.

Table #2: Expenditure Assumptions – General Fund

<u>Item</u>	<u>Assumptions for FY 2015 to 2019</u>
Personnel: % allocated for pay adjustments (includes merit increases & market adjustments from pay study)	5.5% of pay in 2015; 4.5% of pay in 2016; 4% of pay in 2017 through 2019
Staffing Levels: FY 2015	Increase from 436 to 450 full-time equivalent (FTE) positions in 2015
Staffing Levels: FY 2016 through FY 2019	Increase by 4 FTEs each year (annual cost of \$75,000 per FTE) Note: In addition to the FTEs shown above, staffing will be needed to operate the new Civic Center; a portion of these costs will be covered with revenues generated by the facility.

Summary Graph

The following graph summarizes the revenue and expenditure projections for the General Fund in FY 2015 to FY 2019.



The General Fund financial model reflects structural balance (projected revenues equal or exceed projected expenditures) in all years of the five year forecast period.

General Fund Reserve (Fund Balance) Information

The city adopted a revised policy regarding reserve funds in December of 2011. This policy states that the city will “maintain prudent reserve amounts in city funds in order to maintain working capital, fund capital asset replacement, and fund debt retirement.” The policy establishes reserve targets based on a number of factors, including:

- Maintaining reserves to meet cash flow requirements.
- Maintaining reserves to provide contingencies for unpredictable revenue sources.
- Maintaining reserves to provide contingencies for unpredictable expenditures and emergencies (such as natural disasters).

The policy establishes reserve targets for a number of city funds, including the General Fund. According to the policy, the annual calculation is expected to generate a General Fund reserve target that ranges between 30% and 35% of budgeted annual General Fund revenues. This target range is generally equivalent to 4 months of General Fund operating expenditures.

Projections for the General Fund reserve are presented in the following table.

Table #3: Projected Fund Balances for General Fund

Fiscal Year	Projected Ending Fund Balance (Reserve)	Ending Fund Balance %*
2015	\$21.0 million	33%
2016	\$21.3 million	33%
2017	\$21.7 million	32%
2018	\$22.1 million	32%
2019	\$22.5 million	31%

*The percentage shown is the percentage of projected annual General Fund revenues.

Based on the current projections, the city will be able to maintain a fund balance ranging from \$21 million to \$22.5 million over the forecast period (31% to 33% of estimated annual General Fund revenues). This level of fund balance will allow the city to proactively adjust to any revenue disruptions and also enhances the probability of maintaining the current credit ratings assigned by the rating agencies for the city’s general obligation debt.

DEBT SERVICE FUND MODEL

Staff has updated the Debt Service Fund projections to incorporate financing of the adopted Capital Improvement Program (CIP) for FY 2015 through FY 2019.

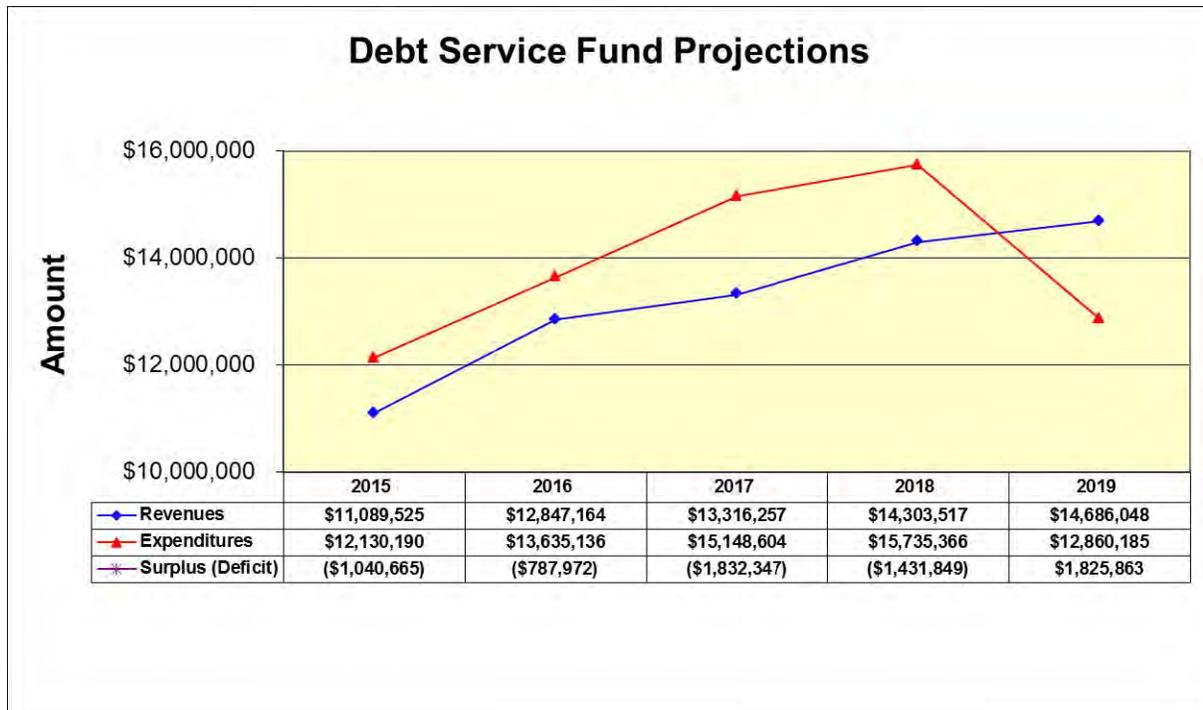
Model Assumptions

The Debt Service Fund projections are based on the same assessed valuation assumptions as used for the General Fund. The projections also assume the Debt Service Fund mill levy will be 8.699 mills in FY 2015 and 9.919 mills in FY 2016 through FY 2019.

Debt Service Fund expenditures incorporate financing for capital projects funded with general obligation bonds (excluding stormwater projects) in the adopted CIP. In general, repayment for new debt is structured on a level payment basis over a period of 10 years. However, there are some projects that will be repaid over a period of greater than 10 years (for example, special benefit district debt is repaid over 15 years per existing development agreements).

Summary Graph

The following graph summarizes the revenue and expenditure projections for the Debt Service Fund in FY 2015 to FY 2019.



For FY 2015 through FY 2018, the Debt Service reserve can be reduced as follows to balance the budget:

- FY 2015: Use \$1.0 million from the Debt Service reserve.
- FY 2016: Use \$0.8 million from the Debt Service reserve.
- FY 2017: Use \$1.9 million from the Debt Service reserve.
- FY 2018: Use \$1.4 million from the Debt Service reserve.

Revenues would exceed debt service expenditures beginning in FY 2019.

The reserve target for the Debt Service Fund is a range of 10% to 20% of projected expenditures. The projected use of the Debt Service Fund reserve would decrease the reserve amount from \$6.1 million in 2015 (51% of debt service expenditures) to \$2.1 million in 2018 (13% of debt service expenditures). In 2019, the reserve would increase to \$3.9 million (30% of debt service expenditures). During the five year forecast period, the reserve amount would exceed the 10% minimum reserve requirement.

STORMWATER FUND MODEL

Staff has updated the Stormwater Fund projections to incorporate financing of the recommended CIP for FY 2015 through FY 2019 and the projected operating budget for FY 2015.

Model Assumptions

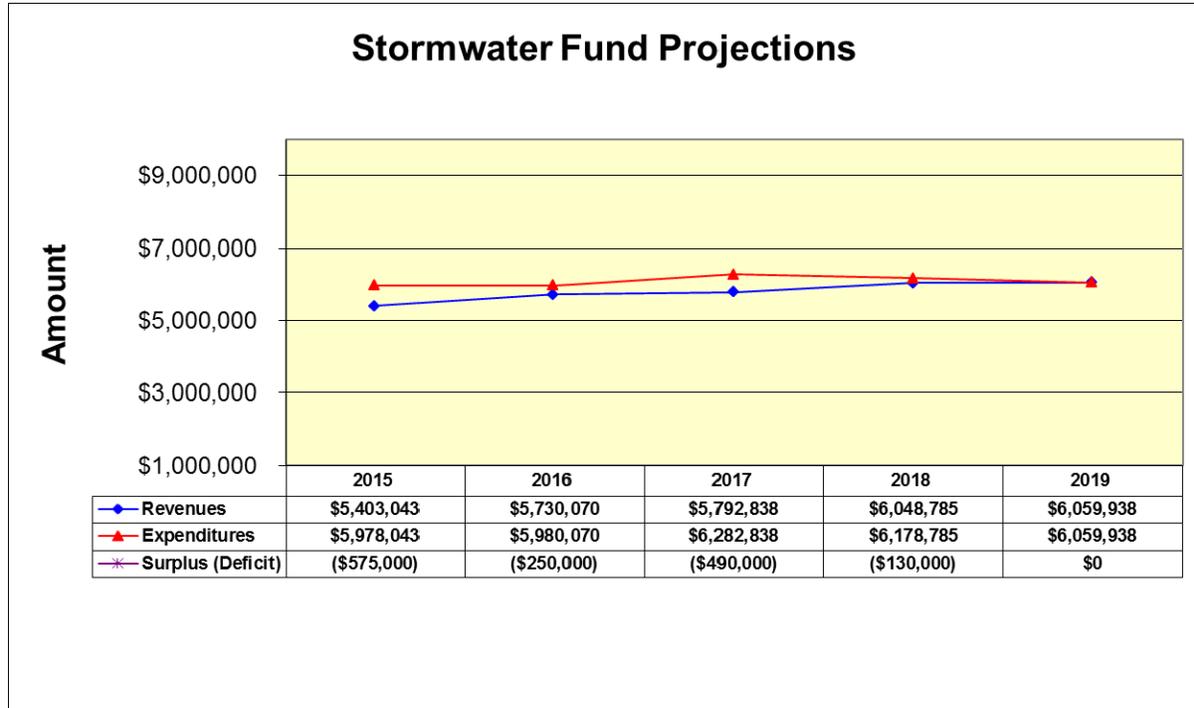
The Stormwater Fund revenue projections assume the annual service charge remains constant at \$102 per equivalent dwelling unit (EDU) in 2015. In 2016, the annual service charge would increase by \$6 to \$108 per EDU. In 2017, the annual service charge would remain at \$108 per EDU. In 2018, the annual service charge would increase by \$2 to \$110 per EDU. Beyond 2018, the annual service charge would remain at \$110 per EDU.



The expenditure projections for operating costs are generally based on the same assumptions as the General Fund, and the stormwater debt service projections are based on the capital projects included in the recommended CIP. Debt repayment is structured on a level payment basis over a period of 20 years per the original Stormwater Fund financial model.

Summary Graph

The graph below summarizes the revenue and expenditure projections for the Stormwater Fund in FY 2015 to FY 2019.



The Stormwater Fund reserve can be reduced as follows to balance the budget through FY 2018:

- FY 2015: Use \$0.6 million from the Stormwater reserve.
- FY 2016: Use \$0.3 million from the Stormwater reserve.
- FY 2017: Use \$0.5 million from the Stormwater reserve.
- FY 2018: Use \$0.1 million from the Stormwater reserve.

By FY 2019, the Stormwater Fund would achieve structural balance between revenues and expenditures.

The reserve target for the Stormwater Fund is a range of 10% to 20% of projected stormwater revenues. The projected use of the Stormwater Fund reserve would decrease the reserve amount from \$1.5 million in 2015 (27% of Stormwater revenues) to \$0.6 million by FY 2019 (10% of Stormwater revenues). During the five year forecast period, the reserve amount would equal or exceed the 10% minimum reserve requirement.

FINAL COMMENTS

The financial projections presented in this document are based on a number of assumptions which continue to change as time passes. Some of the variables in the projections are controlled by the Governing Body, while others cannot be controlled and are virtually impossible to predict. Overall, the projections should be viewed as a tool to illustrate the impact of policy alternatives and to highlight potential fiscal issues in future years. These tools provide the opportunity to implement adjustments in revenues and expenditures to avoid the potential shortfalls in the later years of the forecast period.



Capital Improvement Program and Debt Management

**Annual Budget Document
2015
City of Lenexa
January 1 - December 31**



Capital Improvement Program

WHAT IS A CAPITAL IMPROVEMENT PROGRAM?

A capital improvement program is a plan that is the result of a systematic evaluation of capital projects. The plan serves as a guide for the efficient and effective provision of public facilities, outlining timing and financing schedules of capital projects for a five-year period of time. In the process of formulating the plan, public improvements are prioritized and costs are projected, thereby allowing the city to take maximum advantage of federal, state, and county funds. However, the capital improvement plan is not a document of long-term certainty. Rather, the plan is reviewed yearly, during which time the needs of the city may be re-prioritized and financial status re-evaluated. This allows the city further flexibility in maintaining and promoting an effective level of service for present and future citizens.

WHAT IS A CAPITAL IMPROVEMENT PROJECT?

A capital improvement project is a project that may include the construction of new facilities as additions to the city's assets, renovation of existing structures to significantly extend useful life, and major repair operations of a comprehensive and non-routine nature. To be defined as a capital project, the project must exceed \$300,000 in cost, and have a useful life of at least five years. (Immediate capital replacement needs and smaller capital projects are funded on a pay-as-you-go basis through a yearly budget transfer.) Capital improvements involve the outlay of substantial funds; therefore, numerous techniques will be looked at to enable the city to pay for capital improvements over a longer period of time, including: general obligation bonds, reserves (fund balances), revenue bonds, lease purchase, special districts, special assessments, state and federal grants and cash for capital projects. Common examples of capital improvement projects include the construction of roads and bridges, facility construction, and land acquisition. However, the funding of certain other large ticket items, such as fire trucks, is considered to be capital projects as well.

WHAT ARE THE OBJECTIVES OF A CAPITAL IMPROVEMENT PROGRAM?

- 1) To forecast public facilities and improvements that will be needed in the near future.
- 2) To anticipate and project financing needs in order to maximize available federal, state and county funds.
- 3) To promote sound financial planning in order to enhance and protect the bond rating of the City of Lenexa, in accordance with the debt policy.
- 4) To avoid, through sound financial planning, dramatic fluctuations of the tax rate.
- 5) To focus attention on and assist in the implementation of established community goals as outlined in the official Comprehensive Plan.
- 6) To serve as a guide for local officials in making budgetary decisions.
- 7) To balance the needs of developing west Lenexa with the needs of the already developed eastern portion of Lenexa.

- 8) To promote and enhance the economic development of the City of Lenexa in a timely manner.
- 9) To strike a balance between needed public improvements and the present financial capability of the city to provide for these improvements.
- 10) To provide an opportunity for citizens and interest groups to voice their requests for community improvement projects.
- 11) To provide for improvements in a timely and systematic manner.

HOW DOES CAPITAL SPENDING IMPACT THE OPERATING BUDGET?

Capital spending impacts the operating budget by increasing revenue and also additional expenditures. When the city undertakes a capital improvement such as a boulevard, sometimes it is undertaken to attract new businesses or industries to the city. Thus, the businesses will increase the city's property tax base and also potentially increase sales tax revenues. Building permits will also increase due to the construction of the buildings used in the businesses.

The construction of a new boulevard will also increase the expenditure side of the department's operating budget. The Parks and Recreation Department has additional area to maintain. The Community Development Department has additional area to zone. The Police Department has an additional street to patrol. The Municipal Services Department has an additional street to clear of snow and ice. The Fire Department has additional areas for fire protection.

The city strives to increase its revenues through the growth of the city, therefore, decreasing the amount of tax dollars required from its citizens.

HOW IS THE CAPITAL IMPROVEMENT PROGRAM FORMULATED?

Since a capital improvement program is intended to schedule major physical improvements, it is necessary to allow all city departments an opportunity to submit capital improvement requests that are anticipated over a five-year period. Likewise, citizens and public interest groups should be offered the opportunity to voice their requests for community improvement projects.

Once a composite list of capital improvement requests has been created, and the administrative recommendations submitted, the Planning Commission is responsible for reviewing and recommending project priority from a professional planning perspective. The Governing Body is responsible for recommending and prioritizing projects from a budgetary and affordability perspective as well as examining the need and priority of the projects themselves. The scheduling of projects over a five-year period is based on an evaluation of Lenexa's development policies, plans for future growth, and the ability of the city to amortize the debt. It is important to understand that the Governing Body is not committed to a particular expenditure in a particular year. Instead, the capital improvement programming process is repeated each year to allow re-evaluation of previous requests and consider new requests based on changing community needs and conditions.



HOW ARE CAPITAL IMPROVEMENTS FINANCED?

It is important to note the direct correlation between sound capital planning and favorable bond ratings. Credit rating agencies directly correlate greater risk with large debt. A strong assessed valuation in conjunction with low debt ratios facilitates a better bond rating, thereby resulting in more favorable interest rates for long-term borrowing. A sound capital improvement program is critically important to a favorable bond rating, as it demonstrates that the city is able to exercise control over expenditures.

Because most capital improvements involve the outlay of substantial funds, local government can seldom pay for these facilities through annual appropriations in the annual operating budget. Therefore, numerous techniques have evolved to enable local government to pay for capital improvements over a longer period of time rather than a single year. Most techniques involve the issuance of bonds in which a government borrows money from investors and pays the principal and interest over a number of years. Long-term debt is issued by the City of Lenexa in accordance with the city's debt policy. Brief definitions of financing techniques are listed below.

Authorities and Special Districts: Special authorities or districts may be formed, pursuant to applicable statutory requirements, to provide public improvements. These districts are usually single purpose, providing only a single service or improvement. The purpose of forming authorities or special districts is often to avoid statutory local government debt limits, which restrict the ability of the municipality to issue long-term debt. A further purpose is to provide improvements, which may overlap jurisdictional boundaries. Projects undertaken by special districts and authorities are generally financed through the issuance of revenue bonds, although in some circumstances special districts may be granted the power to tax.

Current (Pay-as-you-go) Revenue: Pay-as-you-go financing refers to the method whereby improvements are financed from current revenues including general taxes, fees, service charges, special funds, and special assessments.

General Obligation Bonds: Many capital improvement projects are funded by the issuance of general obligation bonds. General obligation bonds are full faith and credit bonds, pledging the general taxing power of the jurisdiction to back the bonds. General obligation bonds can be sold to finance permanent types of improvements such as schools, municipal buildings, parks, and recreation facilities. In some circumstances, voter approval may be required.

Lease/Purchase: Local governments using the lease/purchase method prepare specifications for a needed public works project that is constructed and owned by a private company or authority. The facility is then leased back to the municipality, and the title is conveyed to the municipality at the end of the lease period. The lease period is of such length that the payments retire the principal and interest.

Reserve Funds: In reserve fund financing, funds are pooled in advance to finance an upcoming capital construction or purchase. This pool of funds may be from surplus or earmarked operational revenues, funds in depreciation reserves, or the sale of capital assets.

Revenue Bonds: Revenue bonds are a mechanism used in cases where the project being funded will generate revenue from user fees, such as water or sewer systems. These fees are used to pay for the improvement project. These bonds are not generally subject to statutory debt limitations, as the full faith and credit of the municipal entity do not back these issues. However, some revenue bonds, referred to as "double barreled" revenue bonds, have supplemental guarantees to make the investment more appealing. The interest rate on revenue bonds is generally higher than that for general obligation bonds.

Special Assessments: Community Development projects that more directly benefit certain property owners may be financed in the interest of equity by the use of special assessments. In this method, the directly benefiting property owners are assessed the cost of the improvement based upon applicable formulas and/or policies. Local improvements typically financed by this method include street pavement, sanitary sewers, and water mains.

State and Federal Grants: State and federal grants-in-aid are financing methods that have financed many improvements including street improvements, water and sewer facilities, airports, parks and playgrounds. The costs of these improvements may be paid for entirely by the grant, although in many instances these funds must be leveraged with local funds. The Community Development Block Grant is an example of this type of funding.





Capital Improvement Program

Sources and Uses of funding by year 2015-2019 CIP

<u>Sources of Funding:</u>	<u>Prior Years</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Future Years</u>	<u>Totals</u>
General Obligation Bonds	\$3,253,173	\$7,608,772	\$10,388,232	\$59,384,896	\$7,785,793	\$742,500	\$0	\$0	\$89,163,366
Stormwater Bonds	\$409,700	\$1,290,300	\$1,797,000	\$2,044,000	\$2,141,000	\$6,714,097	\$2,735,000	\$0	\$17,131,097
Special Benefit District Bonds	\$0	\$4,965,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,965,000
General Fund Transfer to CIF	\$1,879,829	\$11,894,241	\$2,789,793	\$1,983,490	\$1,246,000	\$1,356,000	\$1,246,000	\$350,000	\$22,745,353
Stormwater Cash	\$175,000	\$725,000	\$475,000	\$375,000	\$425,000	\$125,000	\$125,000	\$0	\$2,425,000
Excise Tax	\$183,353	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$183,353
TIP Fees	\$84,800	\$247,200	\$0	\$0	\$0	\$0	\$0	\$0	\$332,000
PRIF Fees	\$0	\$458,430	\$149,800	\$80,200	\$0	\$0	\$0	\$0	\$688,430
3/8 cent sales tax	\$980,476	\$10,769,630	\$8,692,162	\$8,179,762	\$2,440,357	\$2,631,864	\$2,419,301	\$0	\$36,113,552
Parks funding	\$371,000	\$384,970	\$634,986	\$425,000	\$213,416	\$25,000	\$25,000	\$0	\$2,079,372
Other	\$0	\$509,900	\$380,000	\$380,000	\$1,404,000	\$380,000	\$380,000	\$0	\$3,433,900
Subtotal:	\$7,337,331	\$38,853,443	\$25,306,973	\$72,852,348	\$15,655,566	\$11,974,461	\$6,930,301	\$350,000	\$179,260,423
<u>External sources of funding:</u>									
Federal & State Grants	\$1,480,538	\$14,412,494	\$560,000	\$700,000	\$0	\$0	\$0	\$0	\$17,153,032
CARS Program	\$0	\$1,415,150	\$0	\$0	\$0	\$0	\$0	\$0	\$1,415,150
SMAC Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Highway fund (gas tax)	\$0	\$1,269,390	\$1,269,390	\$1,269,390	\$1,269,390	\$1,269,390	\$1,269,390	\$0	\$7,616,340
Other local government funding	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Total external sources of funding:	\$1,480,538	\$17,197,034	\$1,829,390	\$1,969,390	\$1,269,390	\$1,269,390	\$1,269,390	\$0	\$26,284,522
Grand Total Sources of Funding:	\$8,817,869	\$56,050,477	\$27,136,363	\$74,821,738	\$16,924,956	\$13,243,851	\$8,199,691	\$350,000	\$205,544,945



Capital Improvement Program

Sources and Uses of funding by year 2015-2019 CIP

<u>Uses of Funding:</u>	<u>Prior Years</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Future Years</u>	<u>Totals</u>
Streets & Bridges	\$7,086,267	\$26,268,712	\$26,360,563	\$19,165,048	\$5,640,747	\$4,497,254	\$4,434,691	\$0	\$93,453,282
Traffic	\$0	\$200,000	\$580,000	\$580,000	\$580,000	\$580,000	\$580,000	\$0	\$3,100,000
Stormwater	\$121,577	\$1,690,300	\$2,247,000	\$2,394,000	\$2,541,000	\$6,867,520	\$2,835,000	\$0	\$18,696,397
Facilities	\$228,920	\$9,187,888	\$45,950,952	\$21,910,780	\$450,500	\$478,500	\$596,365	\$350,000	\$79,153,905
Parks	\$161,927	\$2,885,649	\$1,113,186	\$1,436,400	\$303,416	\$319,000	\$0	\$0	\$6,219,578
Capital Equipment & Miscellaneous	\$385,172	\$1,694,821	\$0	\$371,290	\$1,728,000	\$742,500	\$0	\$0	\$4,921,783
Total Uses of Funding:	\$7,983,863	\$41,927,370	\$76,251,701	\$45,857,518	\$11,243,663	\$13,484,774	\$8,446,056	\$350,000	\$205,544,945



Capital Improvement Program

Year Capital Expenditures are Incurred

Prj No.	Project Title	Constr Year	Prior Years	Budget						Future	
				2014	2015	2016	2017	2018	2019	Years	Total
STREETS/BRIDGES											
60076	Pavement Management Program	On-going	0	2,948,170	4,643,152	4,295,152	4,340,747	4,387,254	4,434,691	0	25,049,166
60077	K-10 and Renner Boulevard Interchange Improvements	2014-2015	0	1,000,000	50,000	0	0	0	0	0	1,050,000
60041	Bridge Maintenance	On-going	0	110,000	0	110,000	0	110,000	0	0	330,000
60005	K-10 & Lone Elm Interchange Design and ROW Acquisition	n/a	1,635,347	5,848,653	0	0	0	0	0	0	7,484,000
60024	College Blvd - Renner Blvd to Ridgeview Road	2015	286,582	255,718	3,260,200	300,000	0	0	0	0	4,102,500
60043	95th Street & I-35 Interchange	2014	3,166,083	5,720,246	10,242,625	75,000	1,300,000	0	0	0	20,503,954
60048	87th Street Parkway and Southbound I-435 Exit Ramp	2014	5,777	554,223	175,000	0	0	0	0	0	735,000
60073	Renner Boulevard from 87th Street parkway north 2,650'	2014	36,312	4,503,688	0	0	0	0	0	0	4,540,000
60074	113th Street and Renner Boulevard Intersection Improvements	2013	0	1,185,000	85,000	0	0	0	0	0	1,270,000
60075	K-10 & Ridgeview Road Interchange	2014	0	500,000	50,000	0	0	0	0	0	550,000
60071	Lenexa Logistics Special Benefit District	2014	1,910,365	3,054,635	0	0	0	0	0	0	4,965,000
60072	Quivira Road Pedestrian Facility	2014	45,801	588,379	70,000	0	0	0	0	0	704,180
New	Ridgeview Road Phase 1	2015	0	0	6,256,793	0	0	0	0	0	6,256,793
New	Ridgeview Road Phase 2 & 3		0	0	732,193	14,384,896	0	0	0	0	15,117,089
New	City Center Amenity Zone	2015	0	0	795,600	0	0	0	0	0	795,600
	Subtotal		7,086,267	26,268,712	26,360,563	19,165,048	5,640,747	4,497,254	4,434,691	0	93,453,282
TRAFFIC											
60042	Street Lighting System Replacement	On-going	0	200,000	580,000	580,000	580,000	580,000	580,000	580,000	3,100,000
	Subtotal		0	200,000	580,000	580,000	580,000	580,000	580,000	0	3,100,000
PUBLIC BUILDINGS											
Fund 73	Facilities Improvements & Maintenance Fund	On-going	0	916,808	550,952	410,780	450,500	478,500	596,365	350,000	3,753,905
80002	Lenexa Civic Center	2014-2016	228,920	8,271,080	45,400,000	21,500,000	0	0	0	0	75,400,000
	Subtotal		228,920	9,187,888	45,950,952	21,910,780	450,500	478,500	596,365	350,000	79,153,905
PARKS											
70008	Freedom Fields Renovation	2014	161,927	1,233,549	0	0	0	0	0	0	1,395,476
70012	Playground Equipment Replacement	On-going	0	313,600	0	0	115,000	319,000	0	0	747,600
70014	Park Shelter and Restroom Improvements	On-going	0	371,000	370,386	0	188,416	0	0	0	929,802
70019	Little Mill Creek North Park Improvements	2014	0	490,000	0	0	0	0	0	0	490,000
70016	City Center Mixed Use Bike/Hike Trail	2014	0	370,000	0	0	0	0	0	0	370,000
70017	Entry Signage and Wayfinding	2014	0	75,400	239,600	0	0	0	0	0	315,000
70018	Trail Renovations	2015	0	32,100	353,400	0	0	0	0	0	385,500
New	Sar-Ko-Par Trails Park Improvements	2016	0	0	149,800	1,436,400	0	0	0	0	1,586,200
	Subtotal		161,927	2,885,649	1,113,186	1,436,400	303,416	319,000	0	0	6,219,578
STORMWATER											
90038/90041	Traditional Stormwater Infrastructure Replacement	On-going	0	1,690,300	2,247,000	2,394,000	2,541,000	2,688,000	2,835,000	0	14,395,300
9118	Upper Coon Creek Development	2018	121,577	0	0	0	0	1,410,560	0	0	1,532,137
90033	Clear Creek Detention and Restoration	2018	0	0	0	0	0	2,768,960	0	0	2,768,960
	Subtotal		121,577	1,690,300	2,247,000	2,394,000	2,541,000	6,867,520	2,835,000	0	18,696,397



Capital Improvement Program

Prj No.	Project Title	Constr Year	Prior Years	Budget 2014	2015	2016	2017	2018	2019	Future Years	Total
MAJOR CAPITAL EQUIPMENT & MISCELLANEOUS											
85021	Video Camera Network Upgrade/Expansion	2013-2014	385,172	217,921	0	0	0	0	0	0	603,093
85033	Internet/Intranet Web design	2014-2015	0	867,000	0	0	0	0	0	0	867,000
85034	CAD System and E-ticketing	2014	0	609,900	0	0	0	0	0	0	609,900
85035	Self Contained Breathing Apparatus Replacement	2017	0	0	0	0	1,024,000	0	0	0	1,024,000
10 (2017)	Fire Engine/Pumper	2017	0	0	0	0	704,000	0	0	0	704,000
10 (2018)	Fire Engine/Pumper	2018	0	0	0	0	0	742,500	0	0	742,500
New	Hydraulic Lift Truck Fleet	2016	0	0	0	371,290	0	0	0	0	371,290
	Subtotal		385,172	1,694,821	0	371,290	1,728,000	742,500	0	0	4,921,783
	Total Cost Funded Projects		7,983,863	41,927,370	76,251,701	45,857,518	11,243,663	13,484,774	8,446,056	350,000	205,544,945





CIP Highlights

As provided by State Law the city does not budget its major capital improvement projects. Major capital projects are established within the framework of the city's five-year capital improvement program. This program is reviewed annually and adopted by resolution of the Governing Body. The city's Capital Improvement Plan focuses on using a mixture of funding sources, including debt, 3/8-cent sales and use tax revenues, excise tax revenues and County Assisted Road System funding. The city has also established an ongoing pavement management program for the maintenance of new and existing roadways to help reduce the impact on the Municipal Services operating budget.

Capital Projects (Capital Improvement Program 2015-2019)

The 2015-2019 CIP is built upon the Governing Body and Planning Commission's goals of delivering on past promises; improving the quality of life through infrastructure; and balancing the facilitation of growth with maintenance of current infrastructure. The CIP was prepared assuming a constant debt service property tax rate of 8.685 mills in FY 2015. However, the property tax rate in the General Fund increased 2 mills for FY 2015. This 2 mill increase will generate an estimated \$1.78 million in additional property tax revenue for the General Fund. Of this additional revenue, \$0.73 million will be allocated to the design costs of Ridgeview Road Phase 2 and Phase 3 and \$1.05 million for additional funding of the Pavement Management Program. The CIP includes 36 funded projects for 2015-2019 which includes 5 new projects. The major new projects included in the adopted CIP are the Civic Center (\$75.4 million); Pavement Management Program (\$25.0 million); 95th Street and I-35 Interchange (\$20.5 million), Traditional Stormwater Infrastructure Replacement (\$14.4 million), Ridgeview Road – Phase I (\$6.3 million) and Ridgeview Road – Phase 2 and 3 (\$15.1 million). Capital expenditures totaling \$76.3 million have been planned for construction for the 2015 budget year. These projects will require \$12.2 million in city at large funding.

Pavement Maintenance Program

One of the Governing Body's six strategic goals is reinvestment. The 2015 budget supports this goal by allocating increased funding to infrastructure maintenance. The Pavement Maintenance Program is money that is set aside for the maintenance and repair of streets and highways. A total of \$4.6 million is allocated for the pavement maintenance program and increase of \$1.7 million from FY 2014. Special Highway monies will fund approximately \$1.27 million; \$2.28 million will be funded from the 3/8 cent sales tax (adopted in 2008); \$1.04 transferred from the General Fund and \$0.01 million from other funding sources (stormwater and parks).



Capital Improvement Program

Listed below are all the projects slated for the 2015 construction year, the estimated cost and the operating budget impact for the year 2015.

Pavement Maintenance Program

Description: In an effort to maintain quality roadways, the City of Lenexa takes a proactive approach to pavement maintenance. Using the GBA Street Master Pavement Maintenance Program, we are able to evaluate alternative maintenance techniques, such as crack sealing, slurry seal, and mill & overlay to create a cost effective program. \$75,000 will be dedicated towards maintenance of trails. Funding sources include \$25,000 each from Stormwater, Parks and Pavement Maintenance Program.

Justification: The annual Pavement Maintenance Program will maintain roadways during their useful life. Current maintenance procedures include curb & gutter replacement, crack sealing, micro seals, mill & overlay and asphalt surface rejuvenation hot-in-place asphalt repaving.

Cost: \$4,643,152

Operating Budget Impact: None

K-10 and Renner Boulevard Interchange Improvements

Description: Reconstruct existing roadway and storm drainage system. This project will be incorporated in the Johnson County Gateway project and will be managed by KDOT. The total project cost is estimated at \$3 million. Lenexa's share is \$1 million.

Justification: The existing pavement and storm drainage system is in disrepair. Additionally, the grades south of the interchange cause a site distance problem. The roadway and storm drainage system will be removed and reconstructed in their entirety.

Cost: \$50,000

Operating Budget Impact: None. This project will reconstruct existing, deteriorated infrastructure. No additional infrastructure is being added.

College Boulevard (Renner Boulevard to Ridgeview Road)

Description: Reconstruct College Blvd. from Renner Blvd. to Ridgeview Road with a 4-lane asphalt roadway. Work includes concrete curb & gutter, storm drainage facilities, traffic signals, street lighting and landscaping.

Justification: To support the needs of new development and complete a vital east-west link in our community.

Cost: \$3,260,200

Operating Budget Impact: \$20,700/year. Adding an additional 2-lanes of new pavement plus median landscape maintenance.

95th & I-35 Interchange

Description: Improve the existing interchange and make enhancements to access control along 95th Street from Monrovia to Marshall Drive. This project was incorporated into the Johnson County Gateway Interchange and will be managed by KDOT. Improvements will include underpasses on Marshall Drive and Lenexa Drive to improve traffic flow and access, pedestrian and bicycle accommodations, new signals and street lighting.

Justification: The existing interchange has significant capacity, operational and safety deficiencies. The proposed project will correct these deficiencies including provisions for pedestrian and bicycle access across I-35.

Cost: \$10,242,625

Operating Budget Impact: \$8,500/year. While no new pavement is being added, the project will add in excess of one acre of landscaping which will require additional maintenance.

87th Street Parkway and Southbound I-435 Exit Ramp

Description: Construction of a right-turn lane on the southbound exit ramp from I-435 to westbound 87th Street Parkway. The project will also include the replacement of the existing traffic signal. Other work included landscaping to improve aesthetics of the interchange.

Justification: To ensure the exit ramp has adequate capacity to match the needs of vehicular traffic turning into the burgeoning City Center development. In addition, the signal is reaching the end of its useful life.

Cost: \$175,000

Operating Budget Impact: \$3,300/year. Adding a turn lane and less than 1 acre of new landscaped area.

K-10 and Ridgeview Road Interchange

Description: Rehabilitate the existing diamond interchange into a diverging diamond interchange (DDI). This project was incorporated into the Johnson County Gateway Interchange and will be managed by KDOT. The City of Lenexa will share the cost of improvements of Olathe and KDOT. The total project cost is estimated at \$3.9 million.

Justification: Open up prime land for development. The improvements would allow the City to tie future Ridgeview Road improvements into a functioning interchange.

Cost: \$50,000

Operating Budget Impact: None

113th Street and Renner Boulevard Intersection Improvements

Description: Construct intersection improvements at 113th and Renner Boulevard to serve the proposed Lenexa Logistics Center. Improvements will include northbound and southbound left-turn lanes and right-turn lanes, along with improvements to the access drive on the east side of Renner Blvd (to improve signal efficiency by aligning left-turn lanes). A traffic signal is anticipated.

Justification: These improvements will serve the existing South Lake Business Park and the proposed 1.6 million square feet Lenexa Logistics Business Park.

Cost: \$85,000

Operating Budget Impact: \$7,500 per year

K-10 and Ridgeview Road Interchange

Description: Rehabilitate the existing diamond interchange into a diverging diamond interchange (DDI). This project was incorporated into the Johnson County Gateway Interchange and will be managed by KDOT. The City of Lenexa will share the cost of improvements of Olathe and KDOT. The total project cost is estimated at \$3.9 million.

Justification: Open up prime land for development. The improvements would allow the City to tie future Ridgeview Road improvements into a functioning interchange.

Cost: \$50,000

Operating Budget Impact: None

Quivira Road Pedestrian Facility

Description: A 5-foot wide, concrete walkway that will provide a critical missing link in the sidewalk system along Quivira Road. Due to the terrain, retaining walls will be required and will vary in height from a few feet up to six feet high.

Justification: Provide a critical missing link in the sidewalk system. Sidewalk has been constructed on at least one side of Quivira both north and south of this section. Because this segment has some unique difficulties, it has been unimproved for many years. Completion of this section would provide safe pedestrian access along the corridor.

Cost: \$70,000

Operating Budget Impact: \$500 per year

Ridgeview Road Phase 1

Description: Construct Ridgeview Road as a 4-lane divided arterial with concrete curb & gutter, asphalt surfacing, storm drainage facilities, and intersection improvements at Prairie Star Parkway; construct 99th Street as a 2/3 lane roadway with concrete curb & gutter, asphalt surfacing, and storm drainage facilities.

Justification: Construction of Ridgeview Road and 99th Street would open land for new development.

Cost: \$6,256,793

Operating Budget Impact: \$47,000/year



Ridgeview Road Phase 2 and 3

Description: Construct Ridgeview Road as a 4-lane divided arterial with concrete curb & gutter, asphalt surfacing, storm drainage facilities, a roundabout at the northern terminals and a bridge over Little Mill Creek.

Justification: Construction of Ridgeview Road and 99th Street would open land for new development.

Cost: \$732,193

Operating Budget Impact: \$35,000/year

City Center Amenity Zone

Description: Provide pedestrian street lighting, sidewalk, amenity zone and landscaping along 89th Street and Penrose from 87th Street Parkway to Hampton Street.

Justification: The amenity zone, sidewalk and street lighting adjacent to the new Perceptive Software building and Renner 89 building are being installed as part of the 89th Street/Penrose Street Improvement Project. This proposed project will complete the work along the remainder of 89th Street/Penrose.

Cost: \$795,600

Operating Budget Impact: None. The cost of amenity zone maintenance will be paid by the Lenexa City Center Common Area Maintenance district

Street Lighting Replacement

Description: In 2009, the city purchased 2,437 streetlights from KCP&L. Purchasing the street lights outright instead of leasing them led to a cost savings which funds this program. Over time, old and functionally deficient lights will be replaced by modern, energy-efficient ones.

Justification: Most of the street lights recently purchased from KCP&L are over 30 years old, were installed under different standards and have served beyond the expected service life. This program will replace older lights with new energy efficient lights meeting current City standards.

Cost: \$580,000

Operating Budget Impact: None

Facilities Improvements and Maintenance Fund

Description: Funding for improvements and maintenance of all city owned facilities, including parks. Projects include: interior and exterior maintenance, site parking, roofing, deferred maintenance for equipment replacement, (HVAC) heating, ventilation and air conditioning.

Justification: To prolong the useful life of our infrastructure, reduce operational costs, and protect the stakeholder's investments.

Cost: \$550,952

Operating Budget Impact: None

Lenexa Civic Center

Description: Design and construction of a Civic Center and associated parking structure. The estimated 200,000 square foot Civic Center will include civic, recreational, cultural and retail space. The design will include exterior space for a market and recreational activities.

Justification: The community's long-range planning processes Vision 2020 and Vision 2030 as well as the Comprehensive and Parks & Recreation Plans identified a number of priorities for the City in the coming decades. Two of those, recreational opportunities and the development of Lenexa City Center are combined in this project. The Civic Center will create a space for enhanced recreation and educational programming while the location of the facility will serve to fuel private development at Lenexa City Center.

Cost: \$45,400,000

Operating Budget Impact: \$245,000

Park Shelter & Restroom Improvements

Description: Replace shelters and restrooms at various park locations. 2013- Sar-Ko-Par Trails Park north shelter and restroom, 2015- Sar-Ko-Par Trails Park Lions Shelter and Bois D' Arc Shelter, 2017- Ad Astra Park Shelter and Sar-Ko-Par Trails south shelter.



Justification: This park infrastructure is deteriorating and has reached its useful life. It is in need of replacement due to safety and age. The improvement/maintenance of existing parks and recreation facilities came out extremely high in the Parks, Recreation, and Open Space Master Plan.

Cost: \$370,386

Operating Budget Impact: None

Entry Signage and Wayfinding

Description: Replace aging and outdated park signage throughout the park's system. Signage, wayfinding, and branding are some of the top priorities identified in the Parks, Recreation, and Open Space Master Plan.

Justification: Identified by the Parks Master Plan and according to the signage study completed in 2012, replace signage according to schedule. This is a phased approach and would reduce maintenance costs on signage. There are 18 large park monument signs, 19 small park signs, and 38 column style signs needed. (2015 - 5 large monument signs, 2016 - 5 large monument signs, 2017 - 9 small monument signs, 2018 - 7 small monument signs) This plan includes signage for Black Hoof Park and Central Green.

Cost: \$239,600

Operating Budget Impact: Low to no impact due to replacement of existing signs. This project will decrease sign maintenance costs but increase lighting and landscape maintenance.

Trail Renovations

Description: Tear out and replace 95th Street trail and replace Little Mill Creek Trail staircase trail connection at 87th Street and 77th & Constance.

Justification: The 95th Street trail is in terrible shape and needs replaced. The asphalt trail would be replaced with concrete and the drainage crossings will be replaced. The two wood staircases are in poor condition and don't meet Code which creates safety concerns for users. The stairs at 87th would be replaced with concrete and include some landings. The staircase at 77th and Constance will be torn out and abandoned due to site constraints. There is another trail access point less than 1/4 mile to the south. Trails and bikeways are identified as a top priority in the Parks, Recreation and Open Space Comprehensive Plan.

Cost: \$353,400

Operating Budget Impact: None

Sar-Ko-Par Trails Park Improvements

Description: Demolition of Rose House, garage, and surrounding amenities. Complete improvements for this area of the park identified in the Sar-Ko-Par Trails master plan.

Justification: The Rose House has been unoccupied for 6 + years and continues to deteriorate. As the central point of the park, this space will be repurposed for a large shelter/pavilion and additional parking. This project would also replace the park restroom that serves this area of the park and improve connection relationships between the playground, new pavilion, and pond.

Cost: \$149,800

Traditional Stormwater Infrastructure replacement

Description: This project reflects the ongoing replacement of corrugated metal pipe (CMP), primarily in eastern Lenexa.

Justification: The city has over 60 miles of corrugated metal pipe (CMP) allowed for stormwater infrastructure due to a previous storm drainage standard that Lenexa and many cities around the country employed for several decades. Lenexa no longer allows CMP for storm drainage infrastructure due to its susceptibility to corrosion. The city completed its first Condition Assessment of pipes and storm boxes in 2005 and watershed crews continually update the database. Numerous pipes and the catch basins that connect them are in need of immediate replacement. Others require ongoing proactive maintenance. This project addresses this significant issue in a systematic way over several years.

Cost: \$2,247,000

Operating Budget Impact: None

Operating Budget Impact: None for 2015, project will still be under design. Upon completion of construction in 216, it will have a moderate impact on operating costs due to increased rentals and use of new space.





Debt Management

DERIVATIVES

As required by the debt policy, the city will cautiously plan for the potential use of any derivative products. The city will carefully examine these products (which usually take the form of non-traditional financing structures) on a case-by-case basis with full analytical review of the costs and benefits of the derivative option. The city will only consider derivatives in very specific debt applications, and not as a general rule for basic municipal infrastructure funding. The city does not currently use any derivative products for debt management purposes.

CREDIT RATINGS

One objective of the city's debt policy is to help secure favorable credit ratings in order to minimize borrowing costs and preserve access to the credit markets. In general, a credit rating is an independent summary judgment on the willingness and ability of a debt issuer to make full and timely debt service payments to investors. The city's debt is rated by Moody's Investors Service and Standard & Poor's Ratings Services. The city's credit ratings on general obligation bonds as of August 2014 are:

- ◆ Moody's Investors Service – Aaa
- ◆ Standard & Poor's Ratings Services – AAA

In assigning the "Aaa" rating to the city's general obligation bonds, Moody's Investors Service made the following comments:

- ◆ "The Aaa rating and stable outlook is based on the city's sizeable tax base located in Johnson County(GO rated Aaa stable outlook); above average residential income indices; well managed financial operations with ample reserves and revenue raising flexibility."

Standard & Poor's Ratings Services raised its rating on the city's general obligation bonds one notch to AAA from AA+. In assigning the AAA rating to the city's general obligation bonds, Standard & Poor's made the following comments:

- ◆ "Very strong economy, based on projected per capita effective buying income and market value per capita."
- ◆ "Very strong budgetary flexibility"
- ◆ "Strong budgetary performance;"
- ◆ "Very strong liquidity with strong access to external liquidity."

In addition, Lenexa's management practices are considered strong under Standard & Poor's financial management assessment (FMA). A FMA of strong indicates practices are strong, well embedded, and likely sustainable. In addition to a formal fund balance policy, key items include quarterly fiscal presentations to the City Council tracking revenues, expenditures, and investment performance; a five year capital improvement program, with identified funding, that ties into a long-term financial model; and a formal debt management policy that extends beyond state guidelines.

SUMMARY

The city has adopted a debt policy to ensure that the city is able to make all debt service payments in a timely manner. The city's financial position is favorable, as can be seen by the credit ratings assigned to the city's general obligation bonds. Current debt levels are manageable and the city's financial reserves remain sufficient. Sound financial policies, including a debt management policy, are in place to maintain the city's financial health in 2015 and beyond. Additional information on the city's current debt service, projected debt service, and debt ratios is presented in the remainder of this section.



Debt Service

DEBT SERVICE FUND - 05

Fund Description

To account for all monies used for the retirement of general obligation bonds (excluding Stormwater bonds). Revenue for debt retirement comes primarily from an ad valorem tax levied on real and personal property.

Core Services

- Debt service expenditures in 2015 consist of \$12 million in general obligation principal payments and interest payments
- The projected reserve in the 2015 budget is \$6.2 million or approximately 51% of budgeted annual debt service. This reserve will be reduced over time in order to maintain a stable property tax rate for the debt service fund.

Expenditure Information

Expenditure Category	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	FY 2014 Revised Budget	FY 2015 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Debt Service	9,424,633	10,590,724	11,993,352	11,389,242	11,939,974
Transfers	0	0	199,046	167,126	190,214
Reserves	0	0	7,218,888	0	6,168,234
Total	\$9,424,633	\$10,590,724	\$19,411,286	\$11,556,368	\$18,298,422



Debt Service

GENERAL OBLIGATION (G.O.) BONDS

Fiscal Year Ending	Debt Service Fund Principal	Debt Service Fund Interest	Stormwater Fund Principal	Stormwater Fund Interest	Total
2015	\$ 8,562,875	\$ 2,955,520	\$ 2,672,125	\$ 1,133,025	\$ 15,323,545
2016	8,565,612	2,696,586	2,704,388	1,022,321	14,988,907
2017	9,015,800	2,378,910	2,844,200	880,565	15,119,475
2018	9,315,325	2,004,457	2,939,675	759,930	15,019,387
2019	6,675,000	1,650,829	1,675,000	636,159	10,636,988
2020	6,665,000	1,418,491	1,740,000	569,734	10,393,225
2021	6,535,000	1,150,779	1,730,000	499,241	9,915,020
2022	5,660,000	875,129	1,745,000	428,191	8,708,320
2023	4,990,000	640,854	1,765,000	370,241	7,766,095
2024	3,430,000	458,088	1,815,000	312,019	6,015,107
2025	2,205,000	357,956	1,465,000	251,394	4,279,350
2026	1,510,000	278,531	1,250,000	198,781	3,237,312
2027	1,525,000	226,450	880,000	149,238	2,780,688
2028	975,000	172,600	610,000	109,638	1,867,238
2029	950,000	140,950	650,000	83,644	1,824,594
2030	995,000	109,925	445,000	55,900	1,605,825
2031	830,000	77,456	395,000	39,188	1,341,644
2032	865,000	51,069	325,000	24,450	1,265,519
2033	250,000	23,581	270,000	12,600	556,181
2034	260,000	16,081	75,000	2,250	353,331
2035	265,000	8,281	0	0	273,281
Total	\$ 80,044,612	\$ 17,692,523	\$ 27,995,388	\$ 7,538,509	\$ 133,271,032



Debt Management

Investments in capital infrastructure are required to maintain the quality of life that attracts people to the City of Lenexa. Due to the size of these investments, the city uses a variety of financing methods for the capital improvement program. The financing methods include the issuance of general obligation bonds and other bonds, which are governed by the city's debt policy.

The city adopted a revised debt policy in December of 2005. In accordance with this policy, the city may review and consider the impact debt could have with regard to the following:

- ◆ Adherence to the capital improvement program.
- ◆ Potential for increase in assessed valuation.
- ◆ Potential for increase in sales tax revenue.
- ◆ Mill levy required to fund the Debt Service Fund annually.
- ◆ Other factors not specifically mentioned in the policy as the city determines pertinent.

In addition, the city shall monitor the absolute amounts and year to year trends of key financial and debt ratios. If credit market norms exist, the city should strive to meet those standards. Specifically, the city shall monitor the following trends:

- ◆ Ratio of property tax-supported debt service to discretionary revenues.
- ◆ Ratio of property tax-supported debt service to total revenues.
- ◆ Ratio of outstanding General Obligation debt to the statutory debt limit. The city will strive to maintain a minimum of 30% of its statutory debt capacity.

STATUS OF CURRENT RATIOS

- ◆ Property tax-supported debt service/discretionary revenues
 $\$ 11,660,159 / 75,205,850 = 15.5\%$
- ◆ Property tax-supported debt service/total revenues
 $\$ 11,660,159 / 88,317,167 = 13.2\%$
- ◆ General Obligation Bonds and Temporary Notes/Statutory Debt Limit
 $\$108,040,000 / \$294,842,829 = 36.6\%$ (The city's available debt capacity is 63.4%)
- ◆ Debt Service Fund
2014 mill levy rate (for 2015 budget) = 8.699

DEBT ISSUANCE FOR 2015

The city estimates issuing \$12.2 million of general obligation bonds in 2015 to finance street and Stormwater CIP projects.



General Debt Ratios

Assessed Valuation (1)	\$982,809,430
Outstanding General Obligation Bonds	\$108,040,000
Outstanding General Obligation Notes Payable	\$4,830,000
Population (Estimate) (2)	50,344
Per Capita General Obligation Debt	\$2,242
Ratio of General Obligation Bonds to Assessed Valuation	10.99%
Overlapping Debt (3)	\$128,551,649
Direct and Overlapping Debt (4)	\$241,421,649
Per Capita Direct and Overlapping Debt	\$4,795
Ratio of Direct and Overlapping Debt to Assessed Valuation	24.56%

- (1) Estimate as of July 2014, including motor vehicle assessed value.
- (2) Census bureau estimate July 2014.
- (3) All debt as of December 2013.
- (4) Direct Debt includes the outstanding general obligation bonds and general obligation notes.

**Ratio Of Annual Debt Service Expenditures For
General Bonded Debt To Total General
Government Expenditures***

Fiscal Year	Principal	Interest and Fiscal Charges	Total Debt Service (1)	Total General Governmental Expenditures*	Ratio of Debt Service To General Governmental Expenditures
2004	6,615,000	3,822,585	10,437,585	51,759,029	20.2%
2005	7,360,000	3,602,481	10,962,481	53,183,043	20.6%
2006	7,745,000	3,664,267	11,409,267	55,865,225	20.4%
2007	8,875,000	4,028,902	12,903,902	60,512,607	21.3%
2008	14,825,189	4,618,153	19,443,342	68,615,455	28.3%
2009	12,465,000	4,723,849	17,188,849	65,672,174	26.2%
2010	9,505,000	4,274,369	13,779,369	59,396,016	23.2%
2011**	7,645,000	3,044,899	10,689,899	54,488,962	19.6%
2012	6,560,000	2,864,634	9,424,634	59,206,165	15.9%
2013	7,694,131	2,896,593	10,590,724	61,415,135	17.2%

*The above includes General, Special Revenue and Debt Service Funds.

**Stormwater Fund is no longer a Special Revenue Fund but it is reported as an Enterprise Fund. The Stormwater expenditures are no longer included in Total General Governmental Expenditures.

(1) Payable in part from special assessments levied against property benefited by certain improvements.

**Ratio of General Bonded Debt to Assessed Value
and General Bonded Debt per Capita**

Fiscal Year	Population	General* Assessed Value	G.O. Bonded Debt**	Ratio of G.O. Debt to Assessed Value	G.O. Bonded Debt Per Capita
2005	43,765	982,460,511	86,085,000	8.76%	1,967
2006	44,708	1,047,931,526	91,700,000	8.75%	2,051
2007	45,804	1,082,477,177	102,820,000	9.50%	2,245
2008	46,900	1,075,929,834	107,580,000	10.00%	2,294
2009	47,996	1,034,546,894	101,845,000	9.84%	2,122
2010	48,190	931,756,181	104,275,000	11.19%	2,164
2011	48,326	924,230,911	100,675,000	10.89%	2,083
2012	48,448	919,108,323	106,205,000	11.56%	2,192
2013	49,394	936,334,600	103,905,000	11.10%	2,104
2014	50,334	982,809,430	108,040,000	10.99%	2,146

* Assessed Valuation includes Motor Vehicle Assessed Value

** Includes Special Assessments

*** Assessed Valuation estimate as of July 1, 2014.

Legal Debt Margin

Assessed value (includes motor vehicle)	982,809,430
Debt limit (30% of assessed value)	\$294,842,829
Bonded indebtedness:	
General obligation bonds	\$108,040,000
General obligation notes	4,830,000
	<hr/>
Total debt	\$112,870,000
Legal debt margin	\$181,972,829

* Assessed Valuation estimate as of July 2014.
Includes Motor Vehicle Assessed Valuation.
Motor Vehicle Valuation as of December 2013.
Bonded indebtedness as of September 2014.



Overlapping Debt

<u>Jurisdiction</u>	<u>Outstanding GO Debt*</u>	<u>Applicable to the City Percent</u>	<u>Amount</u>
Johnson County	\$290,901,090	11.14%	\$32,406,381
Park & Recreation District	2,660,000	11.14%	296,324
U.S.D. #232	166,755,000	5.70%	9,505,035
U.S.D. #233	326,006,338	15.09%	49,194,356
U.S.D. #512	193,790,000	19.17%	37,149,543
Fire #3 Benefit District "B"	95,000	0.01%	<u>10</u>
Total Estimated Overlapping Debt =			\$128,551,649

* As of December 31, 2013.

Excludes general obligation debt supported by revenues and revenue debt.



Fund Budgets

**Annual Budget Document
2015
City of Lenexa
January 1 - December 31**



Governing Body

GENERAL FUND – GOVERNING BODY – 01 (EXECUTIVE DEPARTMENT)

Mission Statement

As a quality community, the City of Lenexa is committed to excellence in public service through partnerships with people as they pursue their dreams.

Core Services

- Provide public policies that benefit the city's citizens and businesses

Accomplishments for FY 2013/2014

- Evaluated, developed and monitored policies that responded to the needs of citizens
- Mayor and City Council continue to serve in leadership positions for both state and national organizations
- Lenexa rated at or above the KC Metro and National Average in all 51 areas of service delivery as documented in most recent Citizen Survey

Objectives for FY 2015

- Ensure that city services assist in creating a superior quality of life and a safe atmosphere where people desire to live, work and play
- Provide exceptional value for community-provided resources and strive for the long-term financial balance in the city's operational and capital activities
- Promote and stimulate quality development (including retail, corporate headquarters, bioscience, high technology companies and residential) to enhance the city's diverse economic base
- Promote and support efforts to redevelop retail sites and improve our neighborhoods to continue the city's reputation as a safe and friendly community
- Partner in the development of a premier destination point – "City Center" – that serves as a community gathering place integrating a variety of uses (including residential, retail and office uses)
- Celebrate Lenexa's heritage and history to enhance the sense of community, pride and quality of life for residents

Key Performance Measures

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with Lenexa as a place to live is 90% or greater	96%	96%	97%	97%

Key Performance Measures

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with Lenexa as a place to raise children is 90% or greater	95%	95%	95%	95%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with Lenexa as a place to work is 75% or greater	84%	84%	84%	83%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with leadership of Lenexa elected officials is 75% or greater	80%	80%	68%	75%

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$88,789	\$90,421	\$95,197	\$95,197	\$95,748
Contractual Services	33,864	31,290	70,000	101,785	108,000
Commodities	3,372	834	3,000	3,000	5,000
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	\$126,025	\$122,545	\$168,197	\$199,982	\$208,748

Major Budget Changes for FY 2015

- Governing Body contingency is \$10,000 for FY 2014 and FY 2015
- Increase in contractual services for membership dues previously paid from the Finance/City Clerk budget
- Increase in contractual services for the biannual citizen survey

Staffing

	FY 2012	FY 2013	FY 2013	FY 2014	FY 2015
	Actual	Actual	Estimate	Revised	Budget
Full-Time Equivalent Positions	0.00	0.00	0.00	0.00	0.00



Executive

GENERAL FUND – EXECUTIVE DEPARTMENT - 01

Mission Statement

Enhance the quality of life for those who live in, work in, or visit our community through organizational leadership and by providing exceptional support to the Governing Body.

Core Services

- Professional management of the organization
- Promote economic development and redevelopment
- Guide all city departments in meeting governing body goals

Accomplishments for FY 2013/2014

- Implemented and monitored adherence to city policies developed by the Governing Body
- Administered the business affairs of the City.
- Acted as a conduit for information between individuals, departments, and elected officials
- Provided budget and financial policies to be followed in order to establish and maintain effective management of the city's fiscal resources
- Site selected for Civic Center within City Center and agreement with architect for programming and design services completed

Objectives for FY 2015

- Execute current and new policies developed by the Governing Body and monitor adherence to city policies
- Deliver fiscally responsible budget
- Foster redevelopment by continued implementation of the neighborhood revitalization programs
- Work with developers to create redevelopment and new development project plans throughout city, including City Center
- Provide organizational leadership in continuing to improve city services
- Work with Management Team and internal departments on implementation of pay study

Key Performance Measures

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied with the City Administrator and appointed staff leadership is 75% or greater	77%	77%	64%	75%

Key Performance Measures

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the overall value received for their tax dollar is 75% or greater	75%	75%	78%	75%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the quality of life in the community is 90% or greater	94%	94%	92%	90%

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$476,725	\$530,693	\$506,916	\$606,916	\$592,901
Contractual Services	77,809	55,713	187,800	87,800	109,780
Commodities	2,239	5,118	9,700	12,000	7,700
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	\$556,773	\$591,524	\$704,416	\$706,716	\$710,381

Major Budget Changes for FY 2015

- Increase in contractual services for the external state legislative lobbying services

Staffing

	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate	FY 2014 Revised	FY 2015 Budget
Full-Time Equivalent Positions	4.50	4.50	4.50	4.50	4.50



Communications

GENERAL FUND – COMMUNICATIONS – 01 (EXECUTIVE DEPARTMENT)

Mission Statement

Committed to engaging, educating and informing citizens and employees by providing relevant, accurate and timely information about city projects, activities, events and issues to assist in the overall goal of making Lenexa a great place to live, work, play, visit and raise a family.

Core Services

- Create and implement strategic communication plans for city initiatives including use of social media
- Publish citizen newsletter, Town Talk
- Manage content and design of city websites, mobile apps and e-communications
- Coordinate media relations
- Support internal employee communications
- Help create community engagement
- Support departments in their efforts to reach target audiences
- Promote branding guidelines including quality graphic design and photography

Accomplishments for FY 2013/2014

- Implemented new content management system for website, created new uses for website (snow headquarters, online newsroom)
- Actively utilized social media including new Pinterest page
- Redesigned Year in Review and other publications
- Developed promotional giveaways
- Transitioned employee communications (Lenexa Star) to a weekly e-communications piece
- Created strategic communications plan for 2014
- Created videos to promote festivals
- Created multiple new logos for programs and the Thompson Barn

Objectives for FY 2015

- Evaluate and update Town Talk
- Complete City Center and Civic Center branding
- Support Departments in their communications efforts more effectively
- Evaluate current brand guidelines
- Examine all content on website and look for better ways to engage users with content
- Work with EST on redesign of intranet and website

Key Performance Measures

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: % of respondents who are satisfied with effectiveness of Lenexa's communications with the public is 75% or greater	82%	82%	80%	80%



Key Performance Measures

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: % of respondents who are satisfied with effectiveness of the city newsletter is 80% or greater	90%	90%	89%	89%
Objective: % of respondents who are satisfied with the city's efforts to keep citizens informed is 65% or greater	78%	78%	67%	67%

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$188,614	\$202,578	\$246,626	\$246,626	\$263,056
Contractual Services	61,454	55,397	82,675	82,675	90,855
Commodities	6,612	8,141	8,647	8,647	5,600
Capital Outlay	0	26,809	5,130	5,130	0
Transfers	0	0	0	0	0
Total	\$256,680	\$292,925	\$343,078	\$343,078	\$359,511

Major Budget Changes for FY 2015

- No major budget changes

Staffing

	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate	FY 2014 Revised	FY 2015 Budget
Full-Time Equivalent Positions	3.00	3.00	3.00	3.00	3.00



Municipal Court

GENERAL FUND – MUNICIPAL COURT – 01 (EXECUTIVE DEPARTMENT)

Mission Statement

Dedicated to providing an accessible local forum for fair, efficient, professional, and effective disposition of all matters within its jurisdiction.

Core Services

- Adjudication of violations filed with municipal court
- Maintain and provide accurate records. This includes electronic and physical court files, online record module, and regional criminal history database
- Report the disposition of cases and the collection of specific fees to various state agencies
- Assist the public and external agencies with general court and case-specific inquiries and processing
- Point of contact for external agencies that monitor defendants placed on supervision
- Provide assistance to the prosecutors in the preparation and maintenance of cases
- Provide an orderly and secure environment for court users, public, and staff

Accomplishments for FY 2013/2014

- Created a court clerk policy and procedure manual which serves as a central resource for information and an ongoing training tool
- Implemented various quality control procedures for ensuring the data integrity of our records
- Collaborated with the Police Department to create and regularly practice a Court security plan
- Established performance standards for the external agencies that monitor defendants placed on supervision which includes onsite visits, review of case files, and improved communication with the agencies
- Transitioned from a private collection agency to the state's Set Off program
- Gained efficiencies for a paper-on-demand record system which includes using electronic faxes, scanning & distributing documents during the dockets, and changing procedure to store more documents electronically
- Implemented the online record module of the court software (Court records are now available online to the public 24/7; this includes court dates, charges, disposition, and fine balance.)

Objectives for FY 2015

- Provide a more secure facility for court users, the public, and staff
- Successfully and efficiently process the increase in caseload and workload that is expected to occur as the city grows
- Determine a court software vendor that can best assist the city to continue making progress with the paper-on-demand environment

Key Performance Measures

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: Clearance rate of charges is 100% or greater	90%	100%	100%	100%
Objective: Defendants scheduled to appear for hearings	15,376	18,247	21,720	21,720
Objective: Amendments & tag fine reductions given by court clerks	232	524	908	908
Objective: Open record requests processed	606	611	696	696
Objective: Scheduled trials which are disposed is 70% or greater	57%	52%	59%	59%
Objective: Average age of case on payment docket. (Age is measured from the date of conviction & may include time in warrant status)	NA	8.6 months	7.6 months	7.6 months
Objective: Recidivism rate; based on criminal history 2 years after case closure	NA	16.25%	17.5%	17.5%

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$472,559	\$425,192	\$453,434	\$453,434	\$414,845
Contractual Services	66,015	66,204	86,495	84,860	84,860
Commodities	3,947	6,909	20,004	20,004	12,004
Capital Outlay	591	0	2,000	2,000	0
Transfers	0	0	0	0	0
Total	\$543,112	\$498,305	\$561,933	\$560,298	\$511,709

Major Budget Changes for FY 2015

- No major budget changes

Staffing

	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Estimate	Re-estimate	Budget
Full-Time Equivalent Positions	7.35	6.75	5.50	5.50	5.50



Transfers

GENERAL FUND – TRANSFERS – 03

Activity Description

Transfers to other funds including the Capital Improvement Program and the Equipment Reserve Fund for efficient operation of the city.

Objectives for FY 2015

- Maintain funds in accordance with reserve policies
- Provide for cash funding of projects
- Allocate funding for equipment and technology replacement
- Set aside money acknowledging the city will not receive a portion of the property taxes paid by landowners within the city’s active TIF districts

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$132,950	\$63,040	\$573,036	\$573,036	\$1,758,316
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	9,096,507	4,454,658	9,336,603	9,416,121	11,285,169
Reserves	5,735,525	8,192,721	21,215,808	6,000,000	20,990,863
Total	\$14,964,982	\$12,710,419	\$31,125,447	\$15,989,157	\$34,034,348

Major Budget Changes for FY 2015

- Equipment reserve fund transfer equals \$1,400,000
- Facilities maintenance transfer equals \$350,000
- Capital Improvement Plan funding equals \$9,122,601 consisting of:
 - Art funding \$5,000; \$9,117,601 (funded from \$5,699,404 from 3/8 sales tax; \$200,000 from excise tax; \$3,218,197 from general revenues)





Finance/City Clerk

GENERAL FUND – FINANCE/CITY CLERK DEPARTMENT - 10

Mission Statement

Provide effective stewardship of public funds through the timely and efficient delivery of financial services to citizens, the business community, and the city government; ensuring an informed citizenry by providing access to city government through open and accessible meetings and accurate recordings of City Council proceedings, protecting and preserving city documents and records, and providing excellent service to the public.

Core Services

- Prepare annual city operating budget
- Prepare five year Capital Improvement Program (CIP)
- Prepare Comprehensive Annual Financial Report (CAFR)
- Manage city investment portfolio and debt issuance
- Process and account for all payments of city wages, benefits, tax obligations, and vendor invoices
- Maintain custody of all city records and provide certified copies of official documents; respond to open records requests
- Manage candidate filing for municipal elections; receive and process petitions filed by citizens

Accomplishments for FY 2013/2014

- Received GFOA certification of achievement in financial reporting for the fiscal year 2013 CAFR (36 consecutive years)
- Received GFOA distinguished budget preparation award for budget year 2014 (23 consecutive years)
- Moved all records storage to new vendor
- Converted to a new office supply vendor for city purchases
- Implement purchasing card auditing software
- Image all cash receipt documentation in financial system

Objectives for FY 2015

- Prepare annual city budget, CAFR and five year CIP
- Implement GASB 67 Financial Reporting for Pension Plans
- Implement mobile device approvals for payroll
- Implement funding strategy for Civic Center project
- Continue implementation of equipment replacement schedules
- Implement vendor self-service in the financial system
- Implement citizen transparency software to allow citizens to view current financial data on line

Key Performance Measures

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: Difference between actual and budgeted collections of major revenues sources per fiscal year is 5% or less	3%	5%	5%	5%
Objective: % of employees paid through direct deposit or paycards is 100%	100%	100%	100%	100%
Objective: % of accounts payable payments paid through EFT is 25% or greater	19%	20%	25%	28%
Objective: % of accounts payable invoices paid through purchasing cards is 75% or greater	74%	78%	78%	75%

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$699,675	\$732,100	\$722,654	\$722,654	\$734,668
Contractual Services	861,534	624,758	693,660	603,210	645,916
Commodities	11,452	19,386	15,500	15,500	19,000
Capital Outlay	77	0	0	0	0
Transfers	0	0	0	0	0
Total	\$1,572,738	\$1,376,244	\$1,431,814	\$1,341,364	\$1,399,584

Major Budget Changes for FY 2015

- Reduction in contractual services due to funds transferred to Governing Body budget for various memberships fees

Staffing

	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Estimate	Revised	Budget
Full-Time Equivalent Positions	7.00	7.00	7.00	7.00	7.00



Human Resources

GENERAL FUND – HUMAN RESOURCES DEPARTMENT – 11

Mission Statement

Committed to providing exceptional service by recruiting, developing, rewarding and retaining a diverse and professional workforce.

Core Services

- Compensation and benefits
- Workforce planning and succession management
- Employment and retention
- Performance management
- Training and development
- Recognition and rewards
- Safety and worker's compensation
- Compliance with federal, state, and local employment and benefit laws and regulations

Accomplishments for FY 2013/2014

Compensation and Benefits

- Implemented vendor management changes for the on-site health clinic
- Completed salary and compensation study.
- Implemented changes to the health plan including adding a deductible
- Implemented changes to the requirements for the city's wellness program
- Reviewed benefit plans to ensure compliance with the Affordable Health Care Act
- Reviewed pay practices
- Provided total compensation statements to employees to educate and reinforce the value of the city benefits
- Planned and conducted health and wellness fair

Employment and retention

- A full-time Human Resources Manager was hired
- Revised the position justification and request process to ensure accountability in departments
- Several personnel policies were revised and distributed to employees
- Job descriptions were updated to include essential functions
- Assisted the reorganization of the EST department
- Researched options for third party hot-line and implemented the Speak-UP line.
- Seasonal employee handbook completed

Compliance

- Created new personnel policy format.
- Developed a position specific background check matrix
- Completed random check of driver's licenses
- Complete ADA departmental self-audit

Training

- Hiring the Right People training was provided to supervisors
- Ethics training vendor was selected and training was provided to all employees and managers
- Trained employees on the purpose and process involved in using the Speak-Up hotline
- HR Department staff received training on the appropriate completion of I-9 forms.
- Harassment Awareness Training provided for all employees
- Workplace Violence Training provided for all employees

- HR Department staff received training on the appropriate completion of I-9 forms.
- Harassment Awareness Training provided for all employees
- Workplace Violence Training provided for all employees

Safety and worker's compensation

- Planned and conducted activities for safety month
- Coordinated DOT alcohol and drug awareness training for managers and supervisors
- Reviewed and implemented changes to infectious disease control policy

Objectives for FY 2015

Compensation and Benefits

- Implement and maintain new pay plan structure
- Implement high deductible health plan option (including health savings account)
- Implement benefit changes for part-time employees to ensure compliance with the Affordable Care Act requirements
- Develop a benefits brochure
- Implement changes to pay practice policies
- Implement a transparency tool for the health plan to assist employees with health care consumerism
- Review additional service options for on-site health center

Training

- Review and update mentoring program
- Develop and implement training assessment
- Review options for a Learning Management system

Safety and Worker's Compensation

- Conduct a Health and Safety Fair
- Coordinate defensive driving training for CDL drivers

Key Performance Measures

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: % of workers compensation claims as a % of total payroll is less than 2.22%	1.18%	1.20%	1.00%	1.00%
Objective: Cost per hire – costs incurred on recruiting a new employee	\$195	\$225	\$250	\$250
Objective: Turnover rate for employees (excluding seasonal and temporary employees) is less than 10.2%	8.8%	12.5%	10%	10%
Objective: % of full-time employees participating in the Wellness Program is 75% or greater	93%	93%	93%	93%

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$385,090	\$372,356	\$516,570	\$516,570	\$517,532
Contractual Services	155,029	148,349	194,452	249,452	209,452
Commodities	18,419	21,364	15,550	15,550	20,550
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	\$558,538	\$542,069	\$726,572	\$781,572	\$747,534

Major Budget Changes for FY 2015

- Increase in contractual services to cover outside legal services and additional employee recognition items
- Increase hours for human resources assistant from .63 FTE to .75 FTE (additional five hours per week)

Staffing

	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate	FY 2014 Revised	FY 2015 Budget
Full-Time Equivalent Positions	5.00	5.00	5.38	5.38	5.50



Enterprise Systems & Technology

GENERAL FUND – ENTERPRISE SYSTEMS & TECHNOLOGY - 15

Mission Statement

To provide quality and timely business technology solutions that enhances the city's effectiveness in serving the community. Provide professional systems leadership, vision, and assistance to all city departments and provide strategy, research, development and implementation of hardware and software.

Core Services

- Deliver excellent customer service by understanding the business needs and providing timely and effective solutions and communicating effectively with all customers
- Deliver city wide technology vision and leadership through evaluating existing and emerging technologies and implementing business ready technology solutions
- Deliver reliable technology infrastructure aligned with business objectives
- Deliver systems that provide customers with timely, meaningful and secure access to information and services.
- Facilitate educational opportunities for city employees
- Deliver technology plans that enable fiscal management of the city's resources.

Accomplishments for FY 2013/2014

- Implementation of TEM (telephone expense management) to help gain an understanding of our cellular/data costs for city owned devices
- Implementation of MDM (mobile device management) that will assist in deploying mobile devices, securing them, and pushing out applications and settings.
- GIS standardization, documentation, and overall cleanup of data to help recover/discover knowledge of information caused by changes in staff
- Introductory hardware/software purchase to begin the architecting of the Disaster Recovery site located at the Johnson County Emergency Communications Center
- Expansion of WiFi availability throughout city locations
- Migrated after hours support to AOS to increase end user satisfaction for support outside of business hours
- Updated staff job descriptions and titles to match current industry standards

Objectives for FY 2015

- Roll out of SCCM 2012 (System Center Configuration Manager) to streamline new user processes, Windows updates, and virus protection.
- Installation and configuration of the SharePoint environment from the ground up
- Working with city staff to increase collaboration, documentation, and centralized access to information throughout city resources
- Finish build out of disaster recovery site
- Creation and migration of selected servers to the SQL 2012 standardization
- Replacing the outdated, unsupported telephone system with a VOIP (voice over IP) solution that would allow more flexibility for staff in dealing with phone and video conferencing
- Implementation of Solution Center ticketing software to increase SLA's (service level agreements) and provide more thorough communication for end users experiencing technology issues

Key Performance Measures

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: The applications and equipment I use are available when I need them (Survey of departments using 1 to 5 scale*)	3.7	3.7	3.8	4.0
Objective: The outcome of projects and application development match my ongoing needs (Survey of departments using 1 to 5 scale*)	4.0	4.0	4.0	4.0
Objective: There is an actionable business continuity and security plan (Survey of departments using 1 to 5 scale*)	4.0	4.0	4.2	4.5
Objective: The function of the outcome delivered by EST is measurable in business terms (Survey of departments using 1 to 5 scale*)	3.5	3.5	3.5	3.5
Objective: We can quickly act on business needs with easy access to information and people (Survey of departments using 1 to 5 scale*)	3.7	3.9	4.0	4.0
Objective: The costs we pay to vendors are in line with the value they provide to us (Survey of departments using 1 to 5 scale*)	3.5	3.7	3.7	4.5
Objective: The EST staff is highly trained and professional (Survey of departments using 1 to 5 scale*)	4.0	4.0	4.0	4.0

* 2 times a year customer departments of Enterprise Systems and Technology respond via survey on a scale of 1 to 5 for the measurements. 1 – Strongly Disagree, 2 – Somewhat Disagree, 3 – Neutral, 4 – Somewhat Agree, 5 – Strongly Agree.

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$1,190,146	\$1,083,674	\$1,382,156	\$1,382,156	\$1,278,670
Contractual Services	919,860	1,233,143	1,490,513	1,617,433	1,833,061
Commodities	105,064	148,622	149,400	149,400	25,100
Capital Outlay	98,795	43,122	302,050	320,450	317,050
Transfers	0	0	0	0	0
Total	\$2,313,865	\$2,508,561	\$3,324,119	\$3,469,439	\$3,453,881

Major Budget Changes for FY 2015

- Additional \$150,000 to fund replacement of current recreation software.

Staffing

	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate	FY 2014 Revised	FY 2015 Budget
Full-Time Equivalent Positions	10.00	12.00	13.00	13.00	13.00



Legal

GENERAL FUND – LEGAL DEPARTMENT- 18

Mission Statement

Promote the organization's goals and values by providing excellent legal services with integrity, zeal, accuracy and efficiency through competent, responsive and professional representation.

Core Services

- Furnish legal advice and support to elected and appointed city officials, as well as all city departments
- Draft contracts, resolutions, ordinances and all other legal documents
- Prosecute violations of city code including traffic, public offenses and other ordinance infractions, representing the city in municipal court and on subsequent appeals
- Prosecute all drug related civil forfeiture cases
- Identify, evaluate and manage property and liability risk exposure for the city and secure adequate insurance to transfer such risk as appropriate
- Receive, evaluate and administer all property and liability claims within the city deductible and, where appropriate, seek reimbursement from third parties for damage to city property
- Investigate, defend and prosecute lawsuits involving the city as a named party

Accomplishments for FY 2013/2014

- Provided assistance on multiple economic development projects throughout the city
- Drafted and reviewed 146 resolutions, 62 ordinances, and acquired 78 right-of-way easements from over 39 parcel owners for 8 different capital projects
- Successfully handled the administrative process of revoking the business licenses of four businesses for significant city code violations
- Negotiated and completed several complex software contracts
- Procured necessary insurance policies including general liability and property coverage, adjusting necessary lines of coverage
- Obtained favorable ruling from Federal District Court in civil rights lawsuit against the city; secured multiple favorable outcomes in Johnson County District Court on civil cases
- Negotiated and completed agreements with Google Fiber

Objectives for FY 2015

- Continue work on a variety of economic development matters and development of City Center, including oversight of the legal issues involved with the proposed Civic Center
- Assist the city in adopting and implementing updated document retention schedules and records management policy
- Assist with comprehensive review and update of city's personnel policies and Human Resources training programs
- Successfully pursue pending litigation filed by the city and defend litigation filed against the city
- Assist with update to and implementation of city wide ADA transition plan
- Provide comprehensive review, analysis and drafting for code chapters, articles and sections needing revision
- Analyze data related to past loss trends and provide risk management training to departments as appropriate

Key Performance Measures

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: Number and type of contracts reviewed Complex/Standard Form	68/218	70/228	104/317	118/346
Objective: % of clearance rate for municipal court charges (i.e. number of charges closed/resolved as a percentage of the total number of charges filed for the same time period) are 95% or greater	94.9%	95.0%	90.0%	100.0%
Objective: Number of substantive economic development initiatives in which the City Attorney's office provided assistance	20	25	34	39

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$740,685	\$839,176	\$821,230	\$821,230	\$941,355
Contractual Services	379,651	401,240	472,394	472,394	476,844
Commodities	10,371	2,325	9,570	9,570	12,476
Capital Outlay	0	0	1,856	1,856	0
Transfers	0	0	0	0	0
Total	\$1,130,707	\$1,242,741	\$1,305,050	\$1,305,050	\$1,430,675

Major Budget Changes for FY 2015

- Addition of a part time Assistant City Attorney (.63 FTE)
- Increase in economic development fees to partially offset the increase in personnel services
- Addition of an Administrative Assistant position (.50 FTE)

Staffing

	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate	FY 2014 Revised	FY 2015 Budget
Full-Time Equivalent Positions	7.50	7.50	7.63	7.63	8.76



Community Dev.

GENERAL FUND – COMMUNITY DEVELOPMENT DEPARTMENT - 20

Mission Statement

Promoting and facilitating the development of high quality public and private built environments to ensure that Lenexa is the best community to live, work and play.

Core Services

- Manage development of infrastructure through the five-year Capital Improvement Program (CIP)
- Perform engineering review and inspection of private development and public infrastructure
- Perform building code review and inspections for all construction
- Review and process all zoning, site, plan, Special Use Permit and subdivision applications
- Enforce property maintenance codes, zoning codes and rental registration
- Ensure safe and efficient movement of traffic through the city
- Issue licenses for businesses, animals, liquor sales, alarms, special events, etc.
- Provide technical support to the City Council, Planning Commission and other city departments
- Provide long-range planning for the city

Accomplishments for FY 2013/2014

- Completed 7 capital improvements totaling more than \$14 million
- Together with Legal and Police, rewrote massage therapy licensure ordinance
- Resumed biennial home owners associations outreach meetings
- Updated the city's Comprehensive Plan and Unified Development Code (UDC)
- Continued successful flat-fee program for building permits on single-family homes

Objectives for FY 2015

- Manage 2015-2019 Capital Improvement Program at or below budget
- Continue working with Governing Body and Administration to promote development of City Center
- Work with Civic Center Oversight Committee to deliver Civic Center project on time and on budget
- Review licensing and permitting procedures to ensure the process is efficient, effective, and equitable
- Further develop electronic plan review capability and proficiency
- Complete annual evaluation and update of the Comprehensive Plan and Unified Development Code (UDC)

Key Performance Measures

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with enforcement of city codes/ordinances is 75% or greater	72%	72%	unavailable	>75%

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: % of service request open more than two days with no action taken	8%	5%	3%	≤5%
Objective: % of citizens who were satisfied with flow of traffic/congestion management	73%	72%	unavailable	>75%

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$2,839,914	\$3,009,939	\$3,270,738	\$3,270,738	\$3,649,059
Contractual Services	125,721	120,302	163,340	143,985	139,800
Commodities	16,212	20,619	23,572	23,572	34,809
Capital Outlay	34	0	702	702	0
Transfers	0	0	0	0	0
Total	\$2,981,881	\$3,150,860	\$3,458,352	\$3,438,997	\$3,823,668

Major Budget Changes for FY 2015

- Conversion of a Seasonal Building Inspector to full-time using a vacant position slotted for a Plans Analyst
- Addition of a ROW technician
- Addition of a Building Inspector position due to increase development activity.
- Addition of 2 FTE's for utility location services which will replace current contractual services fees paid by Municipal Services

Staffing

	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate	FY 2014 Revised	FY 2015 Budget
Full-Time Equivalent Positions	34.83	35.92	37.92	37.92	41.92



Fire Department

GENERAL FUND - FIRE DEPARTMENT - 30

Mission Statement

Lenexa Fire Department provides professional services for the protection of our community.

Core Services

- Business Occupancy Inspections
- Domestic Preparedness Planning
- Emergency Medical Services
- Fire and Injury Prevention
- Fire Extinguisher Training
- Fire Investigation
- Fire Prevention Code Enforcement
- Fire Prevention Education
- Fire Suppression Services
- First Aid and CPR Courses
- Hazard and Risk Assessment
- Hazardous Materials Services
- Juvenile Fire Setter Counseling
- Technical Rescue Services

Accomplishments for FY 2013/2014

- Received the highest rating possible from the Insurance Service Office
- Maintenance of accredited status since 2002 with annual ACR approvals
- Continuing fire officer development and succession planning
- Social media tools used to improve community communications
- Completed ICC 2012 edition fire code review
- Updated JOCO and Lenexa Local Emergency Operations Plans
- Implementation of Notify JOCO continues
- Station remodel projects completed
- Uniform changes implemented to improve professional image
- Hired part-time fire prevention staff member
- Interlocal manning/apparatus agreements and training with surrounding communities

Objectives for FY 2015

- Develop plans to manage increased divisional demands
- Evaluate emergency response during KDOT Gateway project
- Training and implementation of hostile event policy and procedures
- Continued evaluation of Affordable Care Act effects on fire department services
- Implement competitive employee compensation plan
- Continued focus on multi-family residential code compliance and fire problems
- Improve cooperative agreements with surrounding communities
- Develop annual accreditation compliance report
- Continue fire officer development to ensure future succession planning
- Provide training to Olathe and Overland Park Fire Departments to understand operations in the Meritex subsurface complex

Key Performance Measures

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: 911 "Call Processing" by JCECC shall be 60 seconds, for 90% of all calls	96%	96%	96%	96%
Objective: Emergency response "Turn Out Time" shall be 90 seconds for 90% of all calls	96%	96%	96%	96%
Objective: For 90% of all emergency incidents, the "total response time" for first-due unit arrival, shall be 8:30 minutes	98%	98%	98%	98%

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$8,209,380	\$8,643,416	\$8,847,127	\$8,847,127	\$9,218,059
Contractual Services	160,191	203,181	212,087	209,842	240,422
Commodities	216,207	256,509	257,739	257,739	278,833
Capital Outlay	120	0	0	0	0
Debt Service	0	0	0	0	0
Transfers	0	0	0	0	0
Total	\$8,585,898	\$9,103,106	\$9,316,953	\$9,314,708	\$9,737,314

Major Budget Changes for FY 2015

- Addition of 2 Fire Prevention Division Lieutenants
- Proposed increase in business license taxes to fund two new positions

Staffing

	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate	FY 2014 Revised	FY 2015 Budget
Full-Time Equivalent Positions	83.00	85.00	85.00	85.00	87.00



Police

GENERAL FUND – POLICE DEPARTMENT – 35

Mission Statement

Working in partnership to protect and serve the community, with honor, integrity, and professionalism.

Core Services

- Provide all elements of law enforcement to the community 24/7
- Provide 24/7 routine and emergency communication services for all city departments
- Traffic enforcement
- Community education
- School safety
- Proactive community partnerships to prevent crime
- Criminal investigations
- Participation in safety enhancement projects with other city departments and area law enforcement agencies
- Provide records management, report dissemination and secure storage of property and evidence

Accomplishments for FY 2013/2014

- Significant increase in proactive activity
- Enhancement of Crime Resistant Community Policing. This program is now implemented in all of our assisted living facilities
- Enhancement of “Intelligent Led Policing” through crime analysis and the use of new computer software
- Enhancement of school safety with increased communication involving school administrators
- Analyzed each position when openings occurred to ensure that critical functions and efficiency is maintained
- Implemented change in strategy of active shooter incidents and medical care. Implemented training with Lenexa Fire Department for quicker medical care during a hostile event
- Continued working relationship with other City departments
- Implemented a new patrol staffing initiative that will include “Team Policing” and 9 hour shifts. This will increase our efficiency with personnel and allow us to increase our internal proficiency training
- Expansion of our internal Peer Support Program and specific training to officers to assist with a “holistic” approach to mental, physical and financial success

Objectives for FY 2015

- Continue quality 24/7 service with community growth and changing demographics
- Develop capacity in young work force for specialized units and supervision
- Increased need for direct supervision with young workforce
- Increase in violence toward police officers and the public
- Develop working partnership with the community on the use of video technology
- Continued emphasis on school safety
- Expand community outreach with educational opportunities for the community
- Expand our Community Policing effort to maintain positive working relationship with the community
- Continue success planning initiative to development future leaders
- Transition to new Computer Aided Dispatch for greater inoperability

Future Challenges/Opportunities

- Develop strategies to provide service to the mentally ill with a decrease in state/county resource
- Hiring, supervision and retention of our young work force
- City Center and the expansion of retail, single family homes and multiple family complexes. The Department must strategically plan and be prepared for these significant changes
- Expansion and management of technology. Police Department technology and use of city street crimes.
- Continued training and rotation of positions to build capacity for succession planning
- Legislative changes in law that cause the Department to change procedures
- Increase in narcotics activity and enforcement. Changing societal view on drugs.
- Recruitment of quality candidates for police officer positions

Key Performance Measures

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: Total calls for service	14,411	15,967	16,000	16,000
Objective: Average non-emergency response times of 12 minutes or less	7.9	7.9	12	12
Objective: Average emergency response times of 5 minutes or less	4.7	4.9	5	5
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the quality of local police protection is 90% or greater	90%	93%	93%	93%

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$11,270,563	\$11,457,734	\$11,988,111	\$11,988,111	\$12,341,486
Contractual Services	980,426	991,386	1,215,373	1,059,363	1,087,203
Commodities	383,949	447,296	441,500	553,860	560,674
Capital Outlay	12,296	334	0	0	0
Transfers	0	0	0	0	0
Total	\$12,647,234	\$12,896,750	\$13,644,984	\$13,601,334	\$13,989,363

Major Budget Changes for FY 2015

- Addition of 2 police officer positions (one for patrol and one for traffic)
- Increase of \$25,000 to cover additional licensing fees for the public safety video system
- Increase part time Information Specialist position to full time

Staffing

	FY 2012 Actual	FY 2013 Actual	FY 2013 Estimate	FY 2014 Revised	FY 2015 Budget
Full-Time Equivalent Positions	129.94	130.54	130.98	131.98	134.35



Municipal Services

GENERAL FUND – MUNICIPAL SERVICES DEPARTMENT - 40

Mission Statement

Provide the community with outstanding public service by maintaining the city's infrastructure and facilities with integrity and innovation.

Core Services

- Maintain all vehicles and equipment
- Maintain streets, curb and gutters, sidewalk and rights-of-way, bike/hiking trails, snow removal and storm related emergencies
- Collaborate with the community development department on implementation of the city's pavement maintenance program
- Maintain and operate street lights, traffic signs, and traffic signals
- Ensure safe and efficient movement of traffic through the city
- Manage city facilities

Accomplishments for FY 2013/2014

- Remodel of four fire stations which included kitchens, offices, sleeping quarters and bay enhancements
- Remodel of Police Departments gym, office areas for traffic reporting and supplies storage/distribution
- Completed upgrades to Municipal Services and Police Department generators
- Added fabric style salt storage facility at Freedom Fields adding an additional 700 tons of salt storage
- Retrofitted eleven plow trucks with heavy duty plows, replaced five one ton trucks with four wheel drive one ton trucks outfitted for snow removal and contracted snow removal for parking lots
- Implemented the use of volunteers to assist with stream cleaning, algae removal and plant installation
- Implemented a program to proactively maintain streams and riparian zones.
- Initiated the implementation of asset management system for Facilities and assisted with program for Parks
- Completed fleet utilization study

Objectives for FY 2015

- Develop and implement the street maintenance program including new pavement management techniques
- Maintain service levels in the context of growth and available resources
- Maintain existing infrastructure with municipal services core operations to meet high community expectations and assist in community development
- Maintain departmental continuity through on-going training and cross training
- Continue replacing signs identified as part of the sign retro-reflectivity project
- Continue to improve snow removal operations with improved training and routing efficiencies
- Implement in-house sidewalk replacement program
- Improve storm structure repair and rehab program

Key Performance Measures

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: % of fleet operational at all times is 90% or greater	90%	90%	90%	90%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with snow removal on major city streets is 90% or greater	88%	88%	88%	90%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with maintenance of traffic signals is 85% or greater	85%	85%	85%	85%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with maintenance of city streets is 85% or greater	80%	80%	80%	85%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with maintenance of city buildings is 85% or greater	87%	87%	87%	87%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the adequacy of city street lighting is 80% or greater	82%	82%	82%	82%

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$3,241,191	\$3,392,170	\$3,523,331	\$3,523,331	\$3,758,017
Contractual Services	2,525,685	2,742,305	2,862,160	2,880,810	2,598,385
Commodities	1,515,701	1,703,226	2,284,081	2,284,081	2,187,770
Capital Outlay	415	76,254	7,450	7,450	132,450
Transfers	0	0	0	0	0
Total	\$7,282,992	\$7,913,955	\$8,677,022	\$8,695,672	\$8,676,622

Major Budget Changes for FY 2015

- Conversion of 5 seasonal positions to full time
- Decrease in amount paid for locating services
- Traffic signal and street light maintenance funding transferred to capital improvement fund

Staffing

	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate	FY 2014 Revised	FY 2015 Budget
Full-Time Equivalent Positions	52.86	51.86	47.21	48.21	48.75



Parks & Recreation

GENERAL FUND – PARKS & RECREATION DEPARTMENT – 50

Mission Statement

Enhance Lenexa's unique heritage, character, beauty and quality of life by effectively providing our community and visitors with diverse leisure-time opportunities, parks, and facilities.

Core Services

- Planning and developing parks and facilities that are environmentally sensitive, provide diverse leisure-time opportunities, support the community's vision and desires, and will maintain their value over time
- Providing high quality, high impact recreation experiences by organizing, promoting, and delivering programs, festivals, and services to our community
- Responding to our customers' needs through trust and communication
- Promoting collaborative efforts and partnerships with other agencies and businesses to help obtain the vision of the community
- Providing the quality of life for residents, businesses, and visitors that make people choose Lenexa as their home and/or place of business
- The Parks and Recreation Department creates community through people, parks and programs

Accomplishments for FY 2013/2014

- Programmatic planning finished for the community center portion of the Civic Center. Began design process for the same center
- Sar-Ko-Par Trails Park master plan was completed
- Partnered with over 500 volunteers on a variety of service projects
- Added eight new Adopt-A-Spot sites bringing the total to 22
- Successfully staged fourteen festivals and special events in 2013 including the revamped Sar-Ko Aglow and Get Outdoors Lenexa
- Complete restroom project at Sar-Ko Par Trails and Little Mill Creek
- Staged successful inaugural Lenexa Art Fair
- Completed design and construction of new Monument signage at several parks and the 95th & Quivira city gateway
- Completed Ash tree survey and implemented the Emerald Ash Borer plan
- Lenexa named Tree City USA for the 25th consecutive year
- 4,000 right of way trees were trimmed
- Amusing Breeze and Frenzied Flight were approved for purchase at Sar-Ko- Par Trails and Central Green respectively
- Completed the Freedom Fields renovation
- Tech refresh at the Thompson Barn completed

Objectives for FY 2015

- Complete the design phase for the community recreation center portion of the Lenexa Civic Center
- Begin construction at Lenexa Civic Center
- Develop the operational pro forma, staffing plan and furniture, fixture and equipment requirements for the facility
- Full implementation of new parks and recreation software for reservations, class registration, membership management, etc.
- Continue monument signage program
- Replace six playgrounds and one new installation

Key Performance Measures

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied with the quality of parks/recreation programs & facilities is 90% or greater	92%	94%	94%	94%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied with the maintenance of parks is 93% or greater	95%	94%	94%	94%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied with the number of parks is 85% or greater	87%	90%	90%	90%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied with athletic programming and facilities is 67% or greater	75%	66%	66%	70%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied with the quality of biking/walking trails is 80% or greater	81%	87%	87%	87%

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$3,154,070	\$3,505,131	\$3,890,118	\$3,870,119	\$4,312,305
Contractual Services	665,167	814,343	968,180	1,020,040	1,027,768
Commodities	439,920	490,823	576,513	605,130	647,373
Capital Outlay	37,895	73,562	36,406	36,406	36,406
Transfers	6,000	0	0	0	0
Total	\$4,303,052	\$4,883,859	\$5,471,217	\$5,531,695	\$6,023,852

Major Budget Changes for FY 2015

- Transition of the majority of seasonal positions to full-time
- Funding for first phase of Emerald Ash Borer plan (selective removal and treatment)
- Additional recreational program expenses offset by increased revenues
- Funding for the Community Center director for a portion of the year
- Contractual increase in mowing and restroom cleaning

Staffing

	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate	FY 2014 Revised	FY 2015 Budget
Full-Time Equivalent Positions	60.08	59.83	70.79	70.79	71.85



Special Highway

SPECIAL HIGHWAY FUND - 25

Fund Description

To account for monies levied by the State of Kansas (Motor Fuel Tax) producing revenues to be used to defray in whole or in part the cost of constructing, altering reconstructing, maintaining and repairing streets and highways pursuant to KSA 79-3425C.

Core Services

- Funding for pavement maintenance program

Expenditure Information

Expenditure Category	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	FY 2014 Revised Budget	FY 2015 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	1,258,698	1,239,565	1,350,750	1,350,750	1,345,340
Reserves	0	0	305,578	0	318,411
Total	\$1,258,698	\$1,239,565	\$1,656,328	\$1,350,750	\$1,663,751

Major Budget Changes for FY 2015

- No major changes - \$1,345,340 is allocated for the pavement maintenance program



Special Alcohol

SPECIAL ALCOHOL FUND - 26

Fund Description

To account for monies provided by state liquor taxation on private clubs and expended for the purchase, establishment, and maintenance of services or programs for alcoholism prevention and education.

Core Services

- Alcoholism prevention
- Drug abuse awareness and education

Expenditure Information

Expenditure Category	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	FY 2014 Revised Budget	FY 2015 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	123,616	130,029	127,100	127,100	128,375
Commodities	6,659	7,401	9,249	9,249	25,000
Capital Outlay	0	0	0	0	0
Transfers	0	0	46,152	46,152	69,592
Reserves	0	0	161,124	0	255,325
Total	\$130,275	\$137,430	\$343,625	\$182,501	\$478,292

Major Budget Changes for FY 2015

- \$128,375 to Drug & Alcoholism Council
- \$25,000 for DARE supplies
- \$69,592 for DARE officer's salaries (transferred to General Fund)



Special Parks & Recreation

SPECIAL PARKS & RECREATION FUND - 27

Fund Description

To account for monies provided by state liquor taxation on private clubs and expended for the purchase, establishment and maintenance of services or programs for alcoholism prevention and education. Special Alcohol Funds are to be evenly distributed between the General Fund, Special Parks and Recreation Fund and the Special Alcohol Fund.

Core Services

- Funding for parks capital improvement projects
- Arts

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	181,534	213,660	182,501	182,501	222,967
Reserves	0	0	45,190	0	55,048
Total	\$181,534	\$213,660	\$227,691	\$182,501	\$278,015

Major Budget Changes for FY 2015

- No major budget changes



Tourism & Convention

TOURISM AND COVENTION FUND - 28

Fund Description

To account for monies derived from transient guest tax levied on the gross rental receipts paid by guests for lodging to be used for promotion of tourism, conventions and economic development.

Core Services

- Funding for Convention & Visitor's Bureau
- Funding for Economic Development Council
- Funding for art purchases
- Funding for Legler Barn operations

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$22,877	\$9,614	\$26,304	\$26,304	\$37,983
Contractual Services	490,009	543,780	527,419	527,419	527,500
Commodities	2,628	3,137	2,393	2,393	2,400
Capital Outlay	0	0	0	0	0
Transfers	23,000	0	143,884	143,884	132,117
Reserves	0	0	470,904	0	582,558
Total	\$538,514	\$556,531	\$1,170,904	\$700,000	\$1,282,558

Major Budget Changes for FY 2015

- \$220,000 Convention & Visitor's
- \$300,000 for Lenexa Economic Development Council
- \$23,000 for arts funding
- \$47,883 for Legler Barn operations

Staffing

	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Revised	FY 2015 Budget
Full-Time Equivalent Positions	0.80	0.80	0.80	0.50	0.50



Parks & Recreation Impact Fee

PARKS & RECREATION IMPACT FEE FUNDS – 40, 41, 42

Fund Description

To account for monies provided by park impact fees imposed on new development and expended on parks and recreation facilities and public art. This fee ensures that new development bears a proportionate share of the cost of providing parks and recreation facilities.

Core Services

- The Parks and Recreation Impact Fee Funds (PRIF) are divided into three designated PRIF Districts to ensure the projects are related to the demand generated by the new development in the PRIF District
- Expenditures are budgeted to finance eligible parks and recreation and public art projects

Expenditure Information

Expenditure Category	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	FY 2014 Revised Budget	FY 2015 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	0	0	501,472	501,472	305,000
Reserves	0	0	126,844	0	395,145
Total	\$0	\$0	\$628,316	\$501,472	\$700,145

Major Budget Changes for FY 2015

- Transfers to parks and recreation capital projects



Street Tree

STREET TREE FUNDS – 43, 44, 45

Fund Description

To account for monies received from building permits for the purpose of financing the landscaping of street-side property in areas under development.

Core Services

- The Street Tree Funds are divided into three designated zones
- The funds are solely for the purpose of purchasing street tree planting for the zone in which the funds were collected

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	5,425	33,943	55,000	73,000	55,000
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Reserves	0	0	477,536	0	465,123
Total	\$5,425	\$33,943	\$532,536	\$73,000	\$520,123

Major Budget Changes for FY 2015

- No major budget changes



Transportation Improvement Plan

TRANSPORTATION IMPROVEMENT PLAN FUNDS – 46,47,48

Fund Description

To account for monies provided by traffic impact fees imposed on new development and expended on transportation operational improvements.

Core Services

- The Transportation Improvement Program (TIP) is divided into three designated TIP Districts (Funds) to ensure the projects are related to the traffic demand generated by the new development
- Expenditures are budgeted to finance eligible transportation projects

Expenditure Information

Expenditure Category	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	FY 2014 Revised Budget	FY 2015 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	96	0	0	0	0
Commodities	0	0	0	0	0
Capital Outlay	3,000	0	0	0	0
Transfers	560,500	169,086	220,411	295,411	150,000
Reserves	0	0	166,716	0	836,990
Total	\$563,596	\$169,086	\$387,127	\$295,411	\$986,990

Major Budget Changes for FY 2015

- Decrease is due to completion of traffic projects in prior years



Neighborhood Revitalization

NEIGHBORHOOD REVITALIZATION FUND - 50

Fund Description

To provide for revitalization efforts to improve neighborhoods and continue the City's reputation as a safe, attractive and friendly community. The incentives encourage property owners to reinvest and increase the assessed value of their properties. The district boundaries are 85th Street on the north, 98th Street on the south, Goddard Street on the east, and Acuff Lane on the west. The district also includes two small portions of the city to the north and south of this area.

Core Services

- Owners of single family homes or duplexes that are approved for the property tax rebate will receive an 85% rebate of the increase in property tax associated with the increased assessed valuation for 10 years. Owners of multi-family residential and commercial properties will receive a 75% rebate for 10 years

Expenditure Information

Expenditure Category	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	FY 2014 Revised Budget	FY 2015 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	29,311	195,838	250,000	250,000	250,000
Commodities	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Reserves	0	0	31,262	0	72,421
Total	\$29,311	\$195,838	\$281,262	\$250,000	\$322,421

Major Budget Changes for FY 2015

- No major budget changes



City Center TIF

CITY CENTER TIF DISTRICT FUND - 51

Fund Description

To account for monies received from Johnson County for the Tax Increment Financing (TIF) property tax increment to reimburse the developer for certified costs associated with the City Center TIF District.

Core Services

- Reimbursing the developer for eligible costs associated with the City Center TIF District

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	181,936	304,863	960,000	320,000	1,680,000
Transfers	776,589	384,483	0	640,000	0
Reserves	0	0	348,751	0	560,953
Total	\$958,525	\$689,346	\$1,308,751	\$960,000	\$2,240,953

Major Budget Changes for FY 2015

- Includes TIF reimbursements for Lifetime Fitness and City Center North public infrastructure projects



Mining TIF District

MINING TIF DISTRICT FUND – 53

Fund Description

To account for monies received from Johnson County for the Tax Increment Financing (TIF) property tax increment to reimburse the developer for certified costs associated with the Mining TIF District.

Core Services

- Reimbursing the developer for eligible costs associated with the Mining TIF District

Expenditure Information

Expenditure Category	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	FY 2014 Revised Budget	FY 2015 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	483,870	446,328	931,000	931,000	1,390,000
Transfers	0	358	0	0	0
Reserves	0	0	3,465	0	121,356
Total	\$483,870	\$446,686	\$934,465	\$931,000	\$1,511,356

Major Budget Changes for FY 2015

- Projected increase in TIF revenues due to increased property valuation



Ridgeview Mining TIF

RIDGEVIEW MINING TIF FUND – 54

Fund Description

To account for monies received from the Tax Increment Financing (TIF) District for the purpose of redevelopment at the intersection of 95th and Renner Boulevard.

Core Services

- Reimbursing the developer for eligible costs associated with the Ridgeview Mining TIF District

Expenditure Information

Expenditure Category	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	FY 2014 Revised Budget	FY 2015 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	216,534	0	704,000	704,000	704,000
Transfers	0	2,681,368	0	0	0
Reserves	0	0	0	0	2,406
Total	\$216,534	\$2,681,368	\$704,000	\$704,000	\$706,406

Major Budget Changes for FY 2015

- No major budget changes



Orchard Corners CID

ORCHARD CORNERS CID FUND – 56

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% city sales tax for the purpose of redevelopment in the Orchard Corners District.

Core Services

- Reimbursing the developer for eligible costs associated with the Orchard Corners CID district

Expenditure Information

Expenditure Category	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	FY 2014 Revised Budget	FY 2015 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	500,855	461,846	606,000	606,000	606,000
Transfers	6,530	4,287	0	0	0
Reserves	0	0	99,184	0	107,939
Total	\$507,385	\$466,133	\$705,184	\$606,000	\$713,939

Major Budget Changes for FY 2015

- The Orchard Corners CID was formed in 2010 and the first sales tax disbursement occurred in 2011



Prairie Creek CID

PRAIRIE CREEK CID FUND – 57

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% city sales tax for the purpose of redevelopment in the Prairie Creek District.

Core Services

- Reimbursing the developer for eligible costs associated with the Prairie Creek CID district.

Expenditure Information

Expenditure Category	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	FY 2014 Revised Budget	FY 2015 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	0	72,343	100,000	100,000	100,000
Transfers	0	645	0	0	0
Reserves	0	0	12,264	0	9,203
Total	\$0	\$72,988	\$112,264	\$100,000	\$109,203

Major Budget Changes for FY 2015

- The Prairie Creek CID was formed in 2012 and the first sales tax disbursement occurred in December 2012



Quivira 95 CID

QUIVIRA 95 CID FUND – 58

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% city sales tax for the purpose of redevelopment in the northwest corner of 95th Street and Quivira Road.

Core Services

- Reimbursing the developer for eligible costs associated with the Quivira 95 CID district.

Expenditure Information

Expenditure Category	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	FY 2014 Revised Budget	FY 2015 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	0	0	52,000	52,000	52,000
Transfers	0	0	0	0	0
Reserves	0	0	0	0	1,545
Total	\$0	\$0	\$52,000	\$52,000	\$53,545

Major Budget Changes for FY 2015

- The Quivira 95 CID was formed in 2013 and the first sales tax disbursement occurred in 2014





Greystone Plaza CID

GREYSTONE PLAZA CID FUND – 59

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% city sales tax for the purpose of redevelopment in the Greystone Plaza area located north of 87th Street Parkway and west of Rosehill Road.

Core Services

- Reimbursing the developer for eligible costs associated with the Greystone Plaza CID district.

Expenditure Information

Expenditure Category	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	FY 2014 Revised Budget	FY 2015 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	0	0	0	25,000	35,000
Transfers	0	0	0	0	0
Reserves	0	0	0	0	0
Total	\$0	\$0	\$0	\$25,000	\$35,000

Major Budget Changes for FY 2015

- The Greystone Plaza CID was formed in 2014 and the first sales tax disbursement will occur in 2014





City Center East #1 CID

CITY CENTER EAST #1 CID FUND – 61

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% city sales tax for the purpose of redevelopment in the City Center East Village.

Core Services

- Reimbursing the developer for eligible costs associated with the City Center East #1 CID district.

Expenditure Information

Expenditure Category	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	FY 2014 Revised Budget	FY 2015 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	0	0	0	10,000	30,000
Transfers	0	0	0	0	0
Reserves	0	0	0	0	0
Total	\$0	\$0	\$0	\$10,000	\$30,000

Major Budget Changes for FY 2015

- The City Center East #1 CID was formed in 2014 and the first sales tax disbursement will occur in 2014



I-35 & 95th Street TIF

I-35 & 95th STREET TIF FUND – 63

Fund Description

To account for monies received from the Tax Increment Financing (TIF) District for the purpose of redevelopment at the intersection of I-35 and 95th Street.

Core Services

- Reimbursing the developer for eligible costs associated with the I-35 and 95th Street development.

Expenditure Information

Expenditure Category	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	FY 2014 Revised Budget	FY 2015 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	0	0	0	0	40,000
Transfers	0	0	0	0	0
Reserves	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$40,000

Major Budget Changes for FY 2015

- The first TIF distribution for Project Plan #1 (northwest corner of 95th Street and Quivira) will occur in 2015





Stormwater

STORMWATER FUND - 80

Mission Statement

Maintain and enhance Lenexa's stormwater management system by implementing innovative and sustainable stormwater management practices.

Core Services

- Operate, inspect, maintain and construct stormwater collection systems, drainage structures, stormwater quality BMP's and stream stabilization, restorations and enhancements
- Implement stormwater management plan to meet regulatory requirements that address flood control, water quality, public education and protecting the natural environment
- Coordinate stormwater management activities with other departments and agencies to provide recreational opportunities, limit stormwater impact on street infrastructure and enhance the quality of new construction and redevelopment throughout the city

Accomplishments for FY 2013/2014

- Implemented a program to proactively maintain streams and riparian zones
- Implemented the use of volunteers to assist with stream cleaning, algae removal, plant installation and honey suckle removal
- Removed over 320 bags of trash from BMP sites and streams
- Removed over 1,300 cubic yards of debris from streets with street sweepers
- Implemented a program to clean storm pipes and structures to prevent flooding and reduce pollutants in our streams and lakes
- Removed 23 cubic yards of sediment and debris
- Cleaned 9,000 feet of pipe
- Developed and implemented a program to proactively maintain streams and riparian zones
- Removed over 60 cubic yards of invasive vines, honeysuckle and dead trees

Objectives for FY 2015

- Continue to inspect 1/4 of all pipes in the city per year in order to have pipe and structure replacement needs determined
- Coordinate with Pavement Manager to either direct pipe inspection locations or to direct areas for pavement work if possible
- Define new sweeper routes being cognizant of road type and drainage
- Create standard operating procedures and best practices for structure repair



Key Performance Measures

	FY 2012	FY 2013	FY 2014	FY 2015
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the quality of the city's stormwater/runoff management is 80% or greater	81%	85%	85%	82%

Expenditure Information

Expenditure Category	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$1,021,881	\$1,152,306	\$1,246,662	\$1,246,662	\$1,391,929
Contractual Services	64,764	97,106	184,495	184,495	153,495
Commodities	50,930	65,156	133,350	133,350	135,870
Capital Outlay	23,479	460,925	0	0	45,000
Debt Service	3,456,166	951,566	3,681,782	3,746,125	3,801,749
Transfers	917,649	726,041	700,000	700,000	450,000
Reserves	0	0	1,337,280	0	1,479,463
Total	\$5,534,869	\$3,453,100	\$7,283,569	\$6,010,632	\$7,457,506

Major Budget Changes for FY 2015

- Debt service and transfers are adjusted to incorporate stormwater projects funded in FY 2015-2019 Capital Improvement Program
- Conversion of 5 seasonal maintenance workers to full time.

Staffing

	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015
	Actual	Actual	Budget	Revised	Budget
Full-Time Equivalent Positions	14.73	17.73	17.73	17.73	18.00



Non-Budgeted Funds

**Annual Budget Document
2015
City of Lenexa
January 1 - December 31**



Non-Budgeted Funds

The city's non-budgeted funds consist of special revenue funds, expendable trust funds and internal service fund types. Typically, these funds are used to account for revenues derived from specific sources, which are designated to finance particular functions or activities of the city. Applicable Kansas statutes require that annual budgets be legally adopted for all funds unless exempted by a specific statute. Control over spending in funds that are not subject to legal budgets is maintained by the use of internal spending limits established by City Management.

02 *Endowment Fund*

To account for monies provided by public donations and restricted contributions.

10 *Capital Improvement Fund (C.I.F.)*

To account for monies transferred from the General Fund and any other city funds for the purpose of financing authorized capital improvement projects and expenditures for machinery and equipment. Included in the 2015 budget is a \$9,117,601 transfer to this fund and is distributed as follows:

3/8 Cent Sales Tax: This new sales tax will be used for construction of a Civic Center, parks development and the Pavement Maintenance Program.	\$5,699,404
Capital Projects: These monies will be added to the 2015-2019 CIP to help fund various capital projects. (\$3,218,197 from the General Fund and \$200,000 from excise tax revenues)	\$3,418,197

15 *Grants*

To account for monies received by various Grants and to fund a specific purpose. (i.e. Sobriety/Saturation Grant and STEP).

20 *Law Enforcement Trust Fund*

To account for monies received from the confiscation and sale of items seized in drug related offenses.

21 *Legal Trust Fund*

To account for monies received from the confiscation and sale of items seized in drug related offenses and also proceeds from certain state grant programs.

73 *Facilities Maintenance Fund*

To account for monies transferred from the General Fund and Capital Improvement Fund and reserved for repairs to city buildings. In the 2015 budget, \$350,000 has been allocated to transfer to this fund.

75 *Equipment Reserve Fund*

To account for monies transferred from the General Fund and Capital Improvement Fund to provide for level funding of vehicle replacements over \$10,000 in all city departments. In the 2015 budget, \$1,400,000 has been allocated to transfer to this fund.



- 85 *Health Plan Fund*
To account for the City of Lenexa's self insured health plan for employees, retirees, and individuals eligible for continued coverage.
- 86 *Risk Management Fund*
To account for monies transferred from the Capital Improvement Fund and reserved for the purpose of paying claims and related costs arising from legal action and settlement.
- 87 *Workers Compensation Fund*
To account for the city's self insured workers compensation plan for employees.
- 90 *Pension Trust Fund*
To account for the accumulation of resources for pension benefit payments.





Appendix

**Annual Budget Document
2015
City of Lenexa
January 1 - December 31**



Personnel

A total of 449.63 full-time equivalent (FTE) positions are included in the adopted budget for FY 2015. The adopted budget increases the number of authorized positions by 13.19 FTE positions. This increase includes converting 11-month seasonal positions in Stormwater, Municipal Services and Parks and Recreation to full time. Costs for a number of the new positions are covered with offsetting revenue or the reallocation of existing budgeted expenditures.

Since FY 2008, total budgeted FTE positions have declined from 466 to 450 – a decrease of 16 positions, or 3.5%.

The following table lists the budgeted FTE positions by department for FY 2012 through FY 2015.

<u>Department</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014 Budget</u>	<u>FY 2014 Revised</u>	<u>FY 2015 Budget</u>
Executive	4.50	4.50	4.50	4.50	4.50
Court	7.35	6.75	5.50	5.50	5.50
Enterprise Systems & Technology	10.00	12.00	13.00	13.00	13.00
Communications	3.00	3.00	3.00	3.00	3.00
Finance/City Clerk	7.00	7.00	7.00	7.00	7.00
Legal	7.50	7.50	7.63	7.63	8.76
Human Resources	5.00	5.00	5.38	5.38	5.50
Community Development	34.83	35.92	37.92	37.92	41.92
Police	129.94	130.54	130.98	131.98	134.35
Fire	83.00	85.00	85.00	85.00	87.00
Municipal Services (includes Stormwater)	67.59	69.59	64.94	65.94	66.75
Parks and Recreation	60.88	60.63	71.59	71.29	72.35
Personnel Reserve	9.50	3.50	0.00	0.00	0.00
Totals	430.09	430.93	436.44	438.14	449.63

A detailed listing of budgeted positions by department and activity is presented in the following section. The numbers for 2012 Actual, 2013 Actual, 2014 Budget, 2014 Revised, and 2015 Budget are based on FTE calculations and include full-time, regular part-time, and seasonal positions. However, seasonal parks fee-supported positions are excluded since only a small number are employees (the vast majority are contract workers).





Personnel

011 EXECUTIVE: CITY ADMINISTRATOR

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
City Administrator	1.00	1.00	1.00	1.00	1.00
Deputy City Administrator	0.00	0.00	0.00	0.00	0.00
Assistant City Administrator*	0.00	1.00	2.00	2.00	1.00
Assistant to the City Administrator	1.00	0.00	0.00	0.00	1.00
Executive Assistant	1.00	1.00	1.00	0.50	0.50
Community Engagement Specialist*	1.00	1.00	0.50	1.00	1.00
Volunteer Coordinator	0.50	0.50	0.00	0.00	0.00
ACTIVITY TOTAL	4.50	4.50	4.50	4.50	4.50

* One ACA position funded 50% from Capital Projects

* Community Engagement Specialist 20% Funded from Stormwater Fund

012 COMMUNICATIONS: COMMUNICATIONS

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Communications Manager	1.00	1.00	1.00	1.00	1.00
Senior Graphics Designer	1.00	1.00	1.00	0.00	0.00
Communications Assistant	0.00	0.00	0.00	0.00	0.00
Communications Specialist	1.00	1.00	1.00	2.00	2.00
ACTIVITY TOTAL	3.00	3.00	3.00	3.00	3.00

013 ADMINISTRATION: COURT

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Municipal Court Manager	1.00	1.00	1.00	1.00	1.00
Municipal Court Clerk	5.00	5.00	4.50	4.50	4.50
Court Security Officer	0.60	0.00	0.00	0.00	0.00
Probation Officer	0.75	0.75	0.00	0.00	0.00
ACTIVITY TOTAL	7.35	6.75	5.50	5.50	5.50

100 FINANCE: FINANCE

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Administrative Services Director/CFO	0.00	0.00	1.00	1.00	1.00
Finance Director	1.00	1.00	0.00	0.00	0.00
Assistant CFO	0.00	0.00	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	0.00	0.00	0.00
Accounting Manager	1.00	1.00	1.00	0.00	0.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Accountant	3.00	3.00	3.00	4.00	4.00
ACTIVITY TOTAL	7.00	7.00	7.00	7.00	7.00

110 HUMAN RESOURCES: HUMAN RESOURCES

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Human Resources Director	1.00	1.00	0.00	0.00	0.00
Assistant Human Resource Director	1.00	1.00	0.00	0.00	0.00
Benefits Manager	1.00	0.00	0.00	0.00	0.00
Human Resources Manager	0.00	0.00	2.00	2.00	2.00
Human Resources Specialist	2.00	2.00	2.00	2.00	2.00
Human Resources Assistant	0.00	1.00	1.38	1.38	1.50
ACTIVITY TOTAL	5.00	5.00	5.38	5.38	5.50

* 60% of one Human Resources Specialist position is charged to the workers compensation fund.

150 ENTERPRISE SYSTEMS & TECHNOLOGY: ENTERPRISE SYSTEMS & TECHNOLOGY

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Enterprise Systems & Technology Director	1.00	1.00	1.00	0.00	0.00
Assistant EST Director	1.00	1.00	1.00	0.00	0.00
EST Manager	0.00	0.00	0.00	1.00	1.00
Network Administrator	2.00	2.00	2.00	1.00	1.00
Application Development Mgr/Sr. Applications Developer	0.00	1.00	1.00	0.00	0.00
Application Support Specialist	0.00	0.00	0.00	1.00	1.00
Systems Engineer	0.00	0.00	0.00	1.00	1.00
Solution Center Analyst	1.00	1.00	1.00	2.00	2.00
Database Administrator	0.00	1.00	1.00	1.00	1.00
Information Specialist	3.00	1.00	1.00	0.00	0.00
Programmer Analyst	0.00	0.00	0.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00	1.00
GIS Architect (Programmer)	1.00	1.00	1.00	1.00	1.00
Systems Administrator	0.00	1.00	1.00	1.00	1.00
Sharepoint Administrator/Webmaster	0.00	0.00	1.00	1.00	1.00
Programmer Analyst	0.00	1.00	1.00	1.00	1.00
ACTIVITY TOTAL	10.00	12.00	13.00	13.00	13.00

180 LEGAL: LEGAL

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney	1.00	1.00	1.00	1.00	1.63
Legal Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.50
ACTIVITY TOTAL	4.00	4.00	4.00	4.00	5.13

181 LEGAL: PROSECUTION

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Assistant City Attorney/Prosecutor	1.50	1.50	1.63	1.63	1.63
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00
Legal Assistant	1.00	1.00	1.00	1.00	1.00
ACTIVITY TOTAL	3.50	3.50	3.63	3.63	3.63

200 COMMUNITY DEVELOPMENT: ADMINISTRATION

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Community Development Director	1.00	1.00	1.00	1.00	1.00
Deputy Community Development Director	1.00	1.00	1.00	1.00	1.00
Assistant to the City Administrator	0.00	0.00	0.00	1.00	1.00
Licensing & Permitting Supervisor	0.00	1.00	1.00	1.00	1.00
Management Analyst	0.00	1.00	1.00	0.00	0.00
Support	2.50	2.50	3.00	3.00	3.00
Licensing & Permit Technicians	4.00	3.00	3.00	3.00	3.00
ACTIVITY TOTAL	8.50	9.50	10.00	10.00	10.00

*20% of Deputy Community Development Director position is funded by the Stormwater Fund.

201 COMMUNITY DEVELOPMENT - COMMUNITY STANDARDS

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Community Standards Supervisor	0.00	1.00	1.00	1.00	1.00
Community Standards Officer	0.00	2.00	2.00	2.00	2.00
Community Standards Officer (seasonal)	0.00	0.67	0.67	0.67	0.67
ACTIVITY TOTAL	0.00	3.67	3.67	3.67	3.67

202 COMMUNITY DEVELOPMENT: BUILDING INSPECTION

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Building Codes Administrator	1.00	0.00	0.00	0.00	0.00
Building Services Supervisor	0.00	1.00	1.00	1.00	1.00
Plans Analyst	2.00	2.00	2.00	2.00	1.75
Building Inspector Supervisor	1.00	0.00	0.00	0.00	0.00
Building Inspector	2.00	2.00	3.50	3.50	4.75
Community Standards Supervisor	0.00	0.00	0.00	0.00	0.00
Community Standards Officer	2.00	0.00	0.00	0.00	0.00
Community Standards Officer (seasonal)	1.00	0.00	0.00	0.00	0.00
ACTIVITY TOTAL	9.00	5.00	6.50	6.50	7.50

203 COMMUNITY DEVELOPMENT: LAND USE/REVIEW

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Planning/Development Review Administrator	1.00	1.00	1.00	1.00	1.00
Planner	3.00	3.00	3.00	3.00	3.00
Community Development Technician	1.00	1.00	1.00	1.00	1.00
ACTIVITY TOTAL	5.00	5.00	5.00	5.00	5.00



204 COMMUNITY DEVELOPMENT: DEVELOPMENT ENGINEERING

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Development Engineering/Construction Services Administrator	1.00	1.00	1.00	1.00	1.00
Transportation Manager	1.00	1.00	1.00	1.00	1.00
Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Right of Way Manager	1.00	1.00	1.00	1.00	1.00
Utility Locaters	0.00	0.00	0.00	0.00	2.00
Right of Way Technician	0.00	0.00	0.00	0.00	1.00
Staff Engineer/Project Manager	1.00	1.00	1.00	1.00	1.00
Community Development Technician (Traffic)	1.00	1.00	1.00	1.00	1.00
Construction Field Superintendent	1.00	1.00	1.00	1.00	1.00
Pavement Management Program Coordinator	0.00	1.00	1.00	1.00	1.00
Construction Inspector	5.33	4.75	4.75	4.75	4.75
ACTIVITY TOTAL	12.33	12.75	12.75	12.75	15.75

300 FIRE: FIRE ADMINISTRATION

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Fire Chief	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	0.00	1.00	1.00	1.00	1.00
Fire Division Chief	1.00	0.00	1.00	0.00	1.00
Fire Battalion Chief	1.00	1.00	0.00	1.00	0.00
Fire Captain	2.00	2.00	2.00	2.00	2.00
Customer Service Representative	1.00	1.00	1.00	1.00	1.00
ACTIVITY TOTAL	6.00	6.00	6.00	6.00	6.00

301 FIRE: FIRE OPERATIONS

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Fire Battalion Chief	3.00	4.00	4.00	4.00	4.00
Fire Division Chief	0.00	1.00	1.00	1.00	1.00
Fire Captain	15.00	15.00	15.00	15.00	15.00
Firefighter/Fire Medic/Lieutenant	56.00	56.00	56.00	56.00	56.00
ACTIVITY TOTAL	74.00	76.00	76.00	76.00	76.00

302 FIRE: FIRE PLANNING

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Fire Division Chief	1.00	1.00	1.00	1.00	1.00
Fire Captain	2.00	2.00	2.00	2.00	2.00
Fire Lieutenant	0.00	0.00	0.00	0.00	2.00
ACTIVITY TOTAL	3.00	3.00	3.00	3.00	5.00



350 POLICE: ADMINISTRATION

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Major	1.00	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00	1.00
Communications Unit Manager	1.00	1.00	1.00	1.00	1.00
Technical Services Manager	1.00	1.00	1.00	1.00	1.00
Video Network Technician	1.00	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Communications Supervisor	2.00	2.00	2.00	2.00	2.00
Communications Technician	3.00	3.00	3.00	3.00	3.00
Police Dispatcher	13.00	13.00	13.00	13.00	13.00
Support	1.00	1.00	1.00	1.00	1.00
Public Service Officer	10.00	10.00	10.00	10.00	10.00
Police Information Systems Specialist	1.63	1.63	1.63	1.63	2.00
Telecommunications Specialist	1.00	1.00	1.00	1.00	1.00
Custodian	1.31	1.31	1.75	1.75	1.75
ACTIVITY TOTAL	39.94	39.94	40.38	40.38	40.75

351 POLICE: INVESTIGATION

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Police Major	1.00	1.00	1.00	1.00	1.00
Police Sergeant	2.00	2.00	2.00	2.00	2.00
Police Corporals/MPO/Officers	11.00	11.00	11.00	11.00	11.00
Crime Analyst	1.00	0.00	0.00	0.00	0.00
Support	1.00	1.00	1.00	1.00	1.00
ACTIVITY TOTAL	16.00	15.00	15.00	15.00	15.00

352 POLICE: PATROL

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Police Major	1.00	1.00	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00	3.00	3.00
Police Sergeant	9.00	9.00	9.00	9.00	9.00
Police Corporals/MPO/Police Officers	57.00	57.00	57.00	58.00	60.00
Police Equipment Technician	1.00	1.00	1.00	1.00	1.00
Crime Analyst	0.00	1.00	1.00	1.00	1.00
Court Security Officer	0.00	0.60	0.60	0.60	0.60
Animal Control Supervisor	0.00	0.00	0.00	0.00	0.00
Animal Control Officer	3.00	3.00	3.00	3.00	3.00
ACTIVITY TOTAL	74.00	75.60	75.60	76.60	78.60

400 MUNICIPAL SERVICES: ADMINISTRATION

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Municipal Services Director	1.00	1.00	1.00	1.00	1.00
Assistant to Municipal Services Director	1.00	1.00	1.00	1.00	1.00
Municipal Services Administrator	1.00	1.00	0.00	0.00	0.00
Program Coordinator	1.00	1.00	0.75	0.75	0.75
Pavement/Asset Management Technician	0.00	0.00	0.00	1.00	1.00
Support	2.00	2.00	2.00	2.00	2.00
ACTIVITY TOTAL	6.00	6.00	4.75	5.75	5.75

* 15% of the Municipal Services Director and 40% of the Assistant Municipal Services Director positions are charged to the Stormwater Fund.



401 MUNICIPAL SERVICES: OPERATIONS - HIGHWAYS & STREETS

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Street Superintendent	1.00	1.00	1.00	1.00	1.00
Street Foreman	3.00	3.00	3.00	4.00	4.00
Maintenance Worker	14.00	13.00	12.00	11.00	16.00
Seasonal Maintenance Workers	4.55	4.55	4.55	4.55	0.00
ACTIVITY TOTAL	22.55	21.55	20.55	20.55	21.00

402 MUNICIPAL SERVICES: TRAFFIC

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Traffic Superintendent	1.00	1.00	1.00	1.00	1.00
Traffic Maintenance Worker	1.91	1.91	0.91	0.91	1.00
Traffic Sign Technician	0.00	0.00	2.00	2.00	2.00
Traffic Signal Technician	2.00	2.00	2.00	2.00	2.00
ACTIVITY TOTAL	4.91	4.91	5.91	5.91	6.00

403 MUNICIPAL SERVICES: FACILITIES MANAGEMENT

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Facilities Manager	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	4.00	4.00	4.00	4.00	4.00
Facilities Management Specialist	1.00	1.00	1.00	1.00	1.00
Facilities Custodian	4.40	4.40	0.00	0.00	0.00
ACTIVITY TOTAL	10.40	10.40	6.00	6.00	6.00

404 MUNICIPAL SERVICES: OPERATIONS - FLEET MAINTENANCE

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Fleet Superintendent	1.00	1.00	1.00	1.00	1.00
Fleet Supervisor	1.00	2.00	1.00	1.00	1.00
Parts Specialist	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	5.00	4.00	6.00	6.00	6.00
Body Mechanic	1.00	1.00	1.00	1.00	1.00
ACTIVITY TOTAL	9.00	9.00	10.00	10.00	10.00

405 MUNICIPAL SERVICES: OPERATIONS - STORMWATER MANAGEMENT ADMINISTRATION

Stormwater Management Fund (80405000)

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Stormwater Administrator	0.00	0.00	0.00	0.00	0.00
Stormwater Engineer/Project Manager (Community Development)	1.00	1.00	0.00	0.00	0.00
Stormwater Asset Manager	1.00	0.00	0.00	0.00	0.00
Asset Systems Coordinator (Municipal Services)	0.00	1.00	1.00	1.00	1.00
Erosion Control Inspector (Community Development)	1.00	1.00	0.00	0.00	0.00
Stormwater Specialist (Community Development)	1.00	1.00	0.00	0.00	0.00
ACTIVITY TOTAL	4.00	4.00	1.00	1.00	1.00

405 MUNICIPAL SERVICES: OPERATIONS - STORMWATER MANAGEMENT MAINTENANCE

Stormwater Management Fund (80405500)

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Stormwater Superintendent (Municipal Services)	0.00	1.00	1.00	1.00	1.00
Stormwater Maintenance Foreman (Municipal Services)	0.00	2.00	2.00	2.00	2.00
Stormwater Supervisor (Municipal Services)	1.00	0.00	0.00	0.00	0.00
Maintenance Worker (Municipal Services)	7.00	6.00	6.00	6.00	11.00
Maintenance Worker/Seasonal (Municipal Services)	2.73	4.73	4.73	4.73	0.00
ACTIVITY TOTAL	10.73	13.73	13.73	13.73	14.00

405 MUNICIPAL SERVICES: OPERATIONS - STORMWATER MANAGEMENT ADMINISTRATION

Stormwater Management Fund (80405550)

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Project Manager (Community Development)	0.00	0.00	1.00	1.00	1.00
Erosion Control Inspector (Community Development)	0.00	0.00	1.00	1.00	1.00
Stormwater Specialist (Community Development)	0.00	0.00	1.00	1.00	1.00
ACTIVITY TOTAL	0.00	0.00	3.00	3.00	3.00

500 PARKS & RECREATION: ADMINISTRATION

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00
Assistant Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00
Community Center Director	0.00	0.00	0.00	0.00	0.50
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00
Customer Support	1.00	1.00	1.00	1.00	1.00
Customer Service Representative	2.50	2.50	3.00	3.00	2.75
ACTIVITY TOTAL	6.50	6.50	7.00	7.00	7.25

500 PARKS & RECREATION: LEGLER BARN

Tourism & Convention Fund Fund (28500652)

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Customer Service Representative	0.80	0.80	0.80	0.50	0.50
ACTIVITY TOTAL	0.80	0.80	0.80	0.50	0.50

*Position charged to Tourism Fund

501 PARKS & RECREATION: PARK MAINTENANCE - ADMINISTRATION

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Parks Superintendent	1.00	1.00	1.00	1.00	1.00
Support	0.75	0.75	0.75	0.75	0.75
Irrigation Technician	0.00	1.00	1.00	1.00	1.00
Parks Supervisor	3.00	3.00	3.00	3.00	3.00
Maintenance Worker	9.00	10.00	10.00	10.00	22.00
Seasonal Maintenance Workers	13.18	11.18	17.01	17.01	5.57
ACTIVITY TOTAL	26.93	26.93	32.76	32.76	33.32

502 PARKS & RECREATION: PROGRAMS (01502000)

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Recreation Superintendent	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	3.00	3.00	3.00	3.00	3.00
Program Assistant/Receptionist	2.80	2.80	2.65	2.65	0.25
Recreation Programmer	0.00	0.00	0.00	0.00	1.75
Taxi Driver	0.00	0.00	0.00	0.00	0.90
ACTIVITY TOTAL	6.80	6.80	6.65	6.65	6.90

502 PARKS & RECREATION: PROGRAMS (01502612)

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Building Maintenance Worker	1.00	0.00	0.00	0.00	0.00
Recreation Maintenance Worker	1.00	0.00	0.00	0.00	0.00
Custodian Supervisor	0.00	1.00	1.00	1.00	1.00
Custodian	5.37	6.12	10.52	10.52	10.52
ACTIVITY TOTAL	7.37	7.12	11.52	11.52	11.52

502 PARKS & RECREATION: CONFERENCE CENTER (01502613)

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Concierge	1.15	1.15	1.53	1.53	1.53
ACTIVITY TOTAL	1.15	1.15	1.53	1.53	1.53

507 PARKS & RECREATION: PROGRAMS NATURE (01507642)

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Recreation Supervisor	0.00	1.00	1.00	1.00	1.00
Parks Naturalist	1.00	0.00	0.00	0.00	0.00
ACTIVITY TOTAL	1.00	1.00	1.00	1.00	1.00

509 PARKS & RECREATION: SWIMMING POOLS

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Coaches	1.75	1.75	1.75	1.75	1.75
Swimming Pool Seasonal Workers	8.58	8.58	8.58	8.58	8.58
ACTIVITY TOTAL	10.33	10.33	10.33	10.33	10.33



030 PERSONNEL RESERVE

POSITION	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 REVISED	2015 BUDGET
Community Development Technician	1.00	0.00	0.00	0.00	0.00
Community Standards Supervisor	1.00	0.00	0.00	0.00	0.00
Construction Inspector	0.00	0.75	0.00	0.00	0.00
Custodian	0.75	0.75	0.00	0.00	0.00
Custodian (Community Center)	0.75	1.00	0.00	0.00	0.00
Engineer	1.00	1.00	0.00	0.00	0.00
Fire Captain	1.00	0.00	0.00	0.00	0.00
Fire Division Chief	1.00	0.00	0.00	0.00	0.00
Information System Specialist	1.00	0.00	0.00	0.00	0.00
Police Officer	0.00	0.00	0.00	0.00	0.00
Recreation Supervisor	0.00	0.00	0.00	0.00	0.00
Solution Center Analyst	1.00	0.00	0.00	0.00	0.00
Stormwater Administrator	1.00	0.00	0.00	0.00	0.00
Street Maintenance Worker	0.00	0.00	0.00	0.00	0.00
ACTIVITY TOTAL	9.50	3.50	0.00	0.00	0.00
Total Personnel	430.09	430.93	436.44	438.14	449.63



Glossary

ACCOUNTING SYSTEM - The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of the city government.

ACCRUAL ACCOUNTING – A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

A.L.E.R.T. - Automated Law Enforcement Response Team

APPRAISED VALUATION - The value set upon real estate or other property by the Johnson County Appraiser.

A.P.W.A. – (American Public Works Association) An international educational and professional association of public agencies, private sector companies, and individuals dedicated to providing high quality public works goods and services

ASSESSED VALUATION - By law a fixed percentage of the appraised market valuation as found by the Appraiser.

BMP – (Best Management Practices) Practices that are determined to be the most technologically or economically feasible means of preventing or managing potential impacts

BOND - A written promise, generally under seal, to pay a specific sum of money, called the face value, at a fixed time in the future, called the date of maturity, and carrying interest at a fixed rate, usually payable periodically.

BOND INDEBTEDNESS - The portion of a government's debt represented by outstanding bonds.

B.O.Z.A. – (Board of Zoning Appeals) The Board of Zoning Appeals is the body that considers and makes decisions about; appeals of the city's actions in administering the zoning regulations of the Unified Development Code (UDC), variances from the specific requirements of the UDC and exceptions that are specifically authorized by the UDC.

BUDGET - A financial plan, for a specified period of time, of the governmental operation, that matches all planned revenues and expenditures with the services provided the residents of the city.

C.A.D. – (Computer Aided Design) The use of a wide range of computer based tools that assist engineers, architects and other design professions in their design activities.

C.A.F.R. – (Comprehensive Annual Financial Report) A financial report that encompasses all funds and component units of the government.

CAPITAL ASSETS - Assets of significant value and having a useful life of several years, also called fixed assets. Capital assets includes land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, art and infrastructure. All land will be capitalized, infrastructure will be capitalized if it is valued over \$300,000 and has a useful life of greater than 5 years, items other than land or infrastructure will be capitalized if it is valued over \$10,000 and has a useful life of greater than 2 years.



CAPITAL EXPENDITURES - An expenditure which results in the acquisition of or addition to fixed assets (capital assets).

CAPITAL IMPROVEMENTS - Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant, sometimes referred to as infrastructure.

CAPITAL OUTLAY - Fixed assets which have a value of \$10,000 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

CAPITAL PROJECT - Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life, also called capital improvements.

C.A.R.S. – (County Assisted Road System) A program which provides funds to the cities of Johnson County to construct and maintain their major arterials.

CASH BASIS LAW – A statute which requires that cash be on hand before incurring an obligation.

C.D.B.G. – (Community Development Block Grant) A grant provided by Johnson County to serving low- to moderate-income residents throughout the County.

C.D.L. – (Commercial Drivers License) A license that meets certain "standards" that are the same for every state and that is required to drive certain kinds of commercial vehicles.

C.I.F. – (Capital Improvement Fund) A fund that accounts for monies transferred from the General Fund and any other city funds for the purpose of financing authorized capital improvement projects and expenditures for machinery and equipment.

C.I.P. – (Capital Improvement Program) – A plan that serves as a guide for the efficient and effective provision of public facilities, outlining timing and financing schedules of capital projects for a five year time period.

COMMODITIES - Expendable items that are consumable or have a short life span. Examples include office supplies, gasoline, minor equipment, and asphalt.

COMMUNITY IMPROVEMENT DISTRICT (CID) - Established to encourage and promote economic development, tourism and community investment within a defined CID area. A CID Project should provide public benefit such as strengthening economic development and employment opportunities; reducing blight, enhancing tourism; upgrading older real estate through redevelopment or rehabilitation; or promoting sustainability. Public financing is achieved by levying and collecting special assessments and/or a CID sales tax upon property in the District.

CONTINGENCY - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CONTRACTUAL SERVICES - Service rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

C.O.P.S. – (Community Oriented Policing Services) A grant provided to local law enforcement agencies to advance community policing.

D.A.R.E. – (Drug Awareness Resistance Education) A police officer-led series of classroom lessons that teaches children how to resist peer pressure and live productive drug and violence-free lives.

DEBT SERVICE - The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.



DEBT SERVICE FUND - A fund established to account for the accumulation of resources for, and the payment of, long-term principal and interest.

DEPARTMENT - A major administrative organizational unit of the city which indicates overall management responsibility for one or more activities.

DEPRECIATION - Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

DIVISION - A distinct subsection of a department which also indicates a separation of management responsibility.

D.U.I. – (Driving Under the Influence) The act of operating a motor vehicle after having consumed alcohol or other drugs, to the degree that mental and motor skills are impaired.

EMPLOYEE BENEFITS - Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pension, medical, and life insurance plans.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure, to a specific vendor.

ENTERPRISE FUND - An enterprise fund is used to account for the acquisition, operation, and maintenance of governmental facilities and services which are predominately self-supporting through user charges. The city currently has no enterprise funds.

E.P.A. – (Environmental Protection Agency) An independent regulatory agency responsible for the implementation of federal laws designed to protect the environment.

EXPENDITURES - A decrease in the net financial resources of the city due to the acquisition of goods and services.

EXPENSE - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

F.H.W.A. – (Federal Highway Administration) Provides Federal financial resources and technical assistance to State and local governments for constructing, preserving, and improving the National Highway System.

FISCAL YEAR - A twelve-month period to which the annual budget applies. (The City of Lenexa's fiscal year is from January 1, to December 31.)

F.T.E. – (Full Time Equivalent) Personnel numbers are represented in full time equivalents. One full time equivalent generally equates to 2,080 hours per year.

FULL FAITH AND CREDIT - A pledge of the general taxing power of a government to repay debt obligations.

FUNCTION - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. (Example: Governmental Administration.)

FUND - An accounting entity with a self-balancing set of accounts that record financial transactions for a specific government activity or function.

FUND BALANCE - The excess of a fund's current assets over its current liabilities.

G.A.A.P. - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

G.A.S.B. – Governmental Accounting Standards Board. The authoritative standard setting body for state and local governments.

GENERAL FUND - This is the general operating fund of a city. The revenues and expenditures associated with all services traditionally associated with local governments are accounted for in this fund, except for those services that are required to be accounted for in some other fund.

GENERAL OBLIGATION BONDS - (G.O. Bonds) Bonds that finance a variety of public projects which pledge the full faith and credit of the city.

G.F.O.A. – (Government Finance Officers Association) An association of public finance professionals that plays a major role in the development and promotion of GAAP for state and local governments.

G.I.S. – (Geographic Information Systems) A collection of computer hardware, software, and geographic data for capturing, managing, analyzing, and displaying all forms of geographically referenced information.

GOAL - A statement of broad direction, purpose or intent based on the needs of the community.

G.P.S. – (Global Positioning System) An aid used to navigate and a tool for map-making and land surveying.

GRANTS - Contributions or gifts of cash or other assets from another governmental unit (typically state or federal) to be used or expended for a specified purpose or activity.

INTERFUND TRANSFERS - Amounts transferred from one fund to another.

INTERGOVERNMENTAL REVENUES - Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

I.R.B. – (Industrial Revenue Bonds) Bonds issued by a governmental agency to finance acquisition and construction of industrial, commercial and industrial properties on behalf of private businesses.

K.D.H.E. – (Kansas Department of Health and Environment) The State Department responsible for protecting the health and environment of all Kansans.

K.D.O.T. – (Kansas Department of Transportation) The State Department which provides for a statewide transportation system.

KORA – Kansas Open Records Act

KOMA – Kansas Open Meetings Act

LCC – (Lenexa Conference Center) A state of the art high tech facility available for rent located on the historic Lackman Thompson estate.

LEGAL DEBT MARGIN - The current statutory debt limit for all Kansas cities pursuant to K.S.A. 79-5037 is 30% of assessed valuation including the motor vehicle valuation.

LEVY - To impose taxes for the support of government activities.

LINE ITEM - An individual expenditure category listing in the budget. (Example: salary, supplies, contractual services, etc.)



LONG TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

M.A.R.C. – (Mid America Regional Council) An association that serves city and county governments and the metropolitan planning organization for the bistate Kansas City region.

MAJOR FUND – Funds whose revenues, expenditures, assets or liabilities are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds for the same item. The General Fund is always considered a major fund.

MILL - The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

MODIFIED ACCRUAL ACCOUNTING – A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

N.F.P.A. – (National Fire Protection Association) An association whose mission is to reduce the worldwide burden of fire and other hazards on the quality of life by providing and advocating consensus codes and standards, research, training, and education.

N.P.D.E.S. – (National Pollution Discharge Elimination System) A national program under Section 402 of the Clean Water Act for regulation of discharges of pollutants from point sources to waters of the United States. Discharges are illegal unless authorized by an NPDES permit.

OBJECTIVE - A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.

OBJECT OF EXPENDITURE - An expenditure classification, referring to the lowest and most detailed level of classification, such as salaries, office supplies and furniture.

ORGANIZATION (ORG) CLASSIFICATION - Expenditure classification according to the specific lines of work performed by the organizational units.

P.C. – (Planning Commission) The body that reviews development proposals for compliance with the Unified Development Code and makes recommendations to the Governing Body.

P.C.I. – (Pavement Condition Index) A numerical index between 0 and 100 and is used to indicate the condition of a roadway.

PENTAMATION - The city's financial accounting and information system.

PERFORMANCE INDICATORS - Quantitative and/or qualitative objective measurement of results by a department or division, which helps to determine effectiveness in meeting goals and objectives.

PERSONAL SERVICES - Expenditures for salaries, wages, and fringe benefits of a government's employees.

P.M.P. – (Pavement Maintenance Program) A program funded to maintain quality roadways in the city. The primary source of funding in the Special Highway Fund (gas tax).

PRIF – (Parks and Recreation Impact Fee) Funds set up to account for money provided by park impact fees imposed on new development and expended on parks and recreation facilities and public art.

RESERVES - An account used to indicate that a portion of a fund balance is restricted or set aside for emergencies or unforeseen expenditures not otherwise budgeted.



RESOURCES - Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

REVENUES - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, forfeitures, grants, shared revenues, and interest income.

R.O.W. – (Right of Way) A type of easement that gives someone the right to travel across property owned by another person or entity.

RPT – (Regular Part-Time) A position scheduled for year-round employment averaging 20 to 30 hours per week and more than 1,000 hours in a year.

S.M.A.C. – (Stormwater Management Advisory Council) SMAC is an advisory group that reviews recommendations of the Stormwater Management Program and makes recommendations to the Johnson County Board of Commissioners for Stormwater Management.

SPECIAL ASSESSMENTS - A compulsory levy made against certain properties to defray a part of the cost of a specific improvement, such as street paving, curb and gutter replacement, sanitary sewers, etc., which are deemed to primarily benefit those properties.

SPECIAL REVENUE FUNDS - These funds are used to account for revenues derived from specific taxes, governmental grants or other revenue sources which are designated to finance particular functions or activities of the city.

TAX LEVY - The total amount to be raised by general property taxes for the purposes specified in the approved city budget.

TAX RATE - The amount of tax levied for each \$1,000 of assessed valuation.

T.I.F. – (Tax Increment Financing) TIF is a tool which uses future increases in tax revenues to finance the current improvements that will create those gains. When a public project such as a road, is built, there is an increase in the value of surrounding real estate and often new investment (new or rehabilitated buildings, for example). This increased site value and investment creates more taxable property, which increases tax revenues. The increased tax revenues are the "tax increment." Tax Increment Financing dedicates that increased revenue to finance debt issued to pay for the project.

T.I.P. – (Transportation Improvement Program) Funds set up to account for monies provided by traffic impact fees imposed on new development and expended on transportation operational improvements.

TRANSFERS IN/OUT - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

U.B.C. - Uniform Building Code

U.D.C. – (Unified Development Code) The portion of the Lenexa Municipal Code that deals with Unified Development Code is Title 4. This includes Zoning Ordinances and Subdivision Ordinance or Subdivision Regulations.

U.N.E. – (Unbundled Network Elements) The parts of the telecommunications network that the incumbent local exchange carriers are required to offer on an unbundled basis.

U.N.E.P. – (Unbundled Network Element Platforms) A combination of UNEs that allow end-to-end service delivery without any facilities.

VoIP – (Voice over Internet Protocol) The routing of voice conversations over the Internet or through any other IP-based network.

